



Application Date: \_\_\_\_\_  
 Application Fee Paid: \_\_\_\_\_  
 Date Paid: \_\_\_\_\_  
 Inspection Fee Paid: \_\_\_\_\_  
 Date Paid: \_\_\_\_\_

**Town of Agawam Department of Public Works  
 Stormwater Permit Application**

Rev. November 2006

Return this application to:  
 Town of Agawam Department of Public Works  
 1000 Suffield Street  
 Agawam, MA 01001

Storm Drain Permit Application / Inspection Fees		
Area of Disturbance*	Application Fees	Inspection Fees
1 to 5 Acres	\$200	\$100
Over 5 Acres to 20 Acres	\$700	\$350
Over 20 Acres to 50 Acres	\$1,500	\$750
Over 50 Acres	\$1,500 plus \$25 per Acre over 50	\$750 plus \$10 per Acre over 50

\*If the area of the parcel(s) and area of project disturbance differ such that the area of disturbance will be in a lower fee category, the applicant may submit a certified statement by the project designer, a P.E., of the project's area of disturbance.

**1. Project / Site Information**

Site Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Parcel ID \_\_\_\_\_ Parcel Size \_\_\_\_\_ Number of Acres to be Disturbed \_\_\_\_\_

Is there an existing larger project this site is now a part of?  No  Yes

If **yes**, name of larger project: \_\_\_\_\_

**EXISTING SITE DESCRIPTION: (Example: 5 Acres of forest land, 2 Acre single family residence, 50 Acre Farm Land or Attach Project Narrative.)**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**2. Builder / Contractor Information**

Builder / Contractor Name

Address

City

State

Zip Code

Contact / Last Name

First Name

Telephone (including area code)

**3. Owner Information**

Property Owner Name

Address

City

State

Zip Code

Contact / Last Name

First Name

Telephone (including area code)

**4. Project Description / Features**

- Single Family/Multi Family Home
- New Commercial / Industrial Site Plan
- Re-grading or Land Disturbance
- Other \_\_\_\_\_
- Sub-division # of Lots: \_\_\_\_\_
- Redevelopment Site Plan

Proposed Project Site includes the following features:

- Proposed Impervious Area Existing (ft<sup>2</sup>) \_\_\_\_\_ Proposed (ft<sup>2</sup>) \_\_\_\_\_
- Detention Pond
- Sub-surface Detention / Infiltration
- Wetland Protection Act / Conservation Commission Jurisdiction
- River Act / Conservation Commission Jurisdiction

**FINAL APPROVED PLAN / CONDITIONS OF PERMIT:**

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Storm Drain Permit #: SD \_\_\_\_\_

## 5. Stormwater Management Plan

The Stormwater Permit Application must include submission of a **Stormwater Management Plan**. The purpose of the Stormwater Management Plan is to ensure that the runoff from a site has been treated for water quality and quantity impacts during the construction of the project and during the long term. This treatment includes, but is not limited to, erosion and sediment control to the extent practicable via structural and non-structural BMPs during construction and the establishment of structural BMPs for the long term controls.

See Agawam Stormwater Management Ordinance (Ch. 175-35) and the Massachusetts Erosion and Sediment Control Guidelines for Urban and Suburban Areas prepared by the Massachusetts DEP <http://www.mass.gov/dep/water/esfull.pdf> for additional information and guidance.

**The following minimum information must be included within the Stormwater Management Plan.**

### Project Plan

- A plan identifying the project site area
- Plan must highlight the portion of the area to be disturbed

### Short Term – Erosion and Sediment Control Measures

- Written description of proposed temporary BMPs
- A plan at an appropriate scale of those BMPs
- A description and schedule of maintenance of proposed BMPs
- Construction details
- Reporting requirements of erosion and sediment controls
- On-site hazardous materials handling and storage
- Dust control BMPs
- Off-site sedimentation measures
- Plan and procedures

### Long Term - Stormwater Quality and Quantity Controls

- Written description of proposed permanent BMP's
- A plan at a scale of not less than 1"= 40' of those BMPs
- Construction details
- Computations in an acceptable format
- A description and schedule of long term maintenance of proposed BMPs
- Reporting requirements for maintenance and inspections as specified by the DPW
  
- A description of long term maintenance and inspection schedules shall be submitted for site development projects.
  
- Construction Certification Statement – A statement to be signed by the contractor and all relevant subcontractors shall be included, certifying that they have read and understand the construction phase requirements and agree to comply.

**All components of the Stormwater Management Plan shall be prepared and stamped by a licensed Professional Engineer for all site plans, subdivisions and residential projects greater than 2 building lots.**

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**6. Certification Statement**

The owner or authorized representative and all contractors and subcontractors shall sign certification statements as part of the permit application and Stormwater Management Plan. In signing the plan, the authorized representative certifies that the information is true and assumes liability for the plan. In addition, the undersigned agrees:

1. To furnish any additional information relating to the installation of use of the storm drain for which this permit is sought as may be requested by the Superintendent.
2. To accept and abide by all the provisions of Section 175 inclusive of the Ordinances of the Town of Agawam and of all other pertinent ordinance or regulations that may be adopted in the future.
3. To operate and maintain any storm drain and detention facilities, as may be required as a condition of the storm drainage permit in efficient manner at all items, and at no expense to the Town.
4. To cooperate at all items with the Superintendent of Public Works and his representatives in their inspection of storm drains, and any maintenance thereof.
5. To notify the Superintendent of Public Works immediately in the event of any accident, negligence, or other occurrence that occasions discharge to the storm drain of any wastes or process waters not covered by this permit or allowed by Section 175 the Ordinance of the Town of Agawam.
6. To indemnify the Town from loss or damage that may directly or indirectly be occasioned by the installation of the storm drain and related facility or connection.

**Owner Certification:**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person(s) who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete.

X  
 \_\_\_\_\_  
 Applicant's Signature Date

X  
 \_\_\_\_\_  
 Owner's Signature Date

**Contractors and Subcontractors Certification:**

I certify under penalty of law that I understand the terms and conditions of the Storm Drain Permit that authorizes storm water discharges associated with industrial activity from the construction site identified as part of this certification.

X  
 \_\_\_\_\_  
 Contractor's Signature Date

X  
 \_\_\_\_\_  
 Subcontractor's Signature Date

<b>APPLICATION APPROVED AND PERMIT GRANTED</b>	<b>PERMIT #: SD</b> _____
<b>Signed</b> _____	_____
<b>Superintendent</b>	<b>Date</b>