

**Year 7 Annual Report**  
**Massachusetts Small MS4 General Permit**  
**Reporting Period: July 1, 2024-June 30, 2025**

*\*\*Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form. Also ensure any websites included on this form are to publicly accessible sites\*\**

*Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2024 and June 30, 2025 unless otherwise requested.*

**Part I: Contact Information**

Name of Municipality or Organization:

EPA NPDES Permit Number:

**Primary MS4 Program Manager Contact Information**

Name:  Title:

Street Address Line 1:

Street Address Line 2:

City:  State:  Zip Code:

Email:  Phone Number:

**Stormwater Management Program (SWMP) Information**

SWMP Location (publicly available web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address:

## Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4. Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

**Impairment(s)**

Bacteria/Pathogens       Chloride       Nitrogen       Phosphorus  
 Solids/ Oil/ Grease (Hydrocarbons)/ Metals

**TMDL(s)**

*In State:*       Assabet River Phosphorus       Bacteria and Pathogen       Cape Cod Nitrogen  
 Charles River Watershed Phosphorus       Lake and Pond Phosphorus

*Out of State:*       Bacteria/Pathogens       Metals       Nitrogen       Phosphorus

Clear Impairments and TMDLs

Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.

Year 7 Requirements

- Completed catchment investigations associated with Problem Outfalls
- Completed catchment investigations where information gathered on the outfall/interconnection indicated sewer input

Annual Requirements

- Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice requirements
- Kept records relating to the permit available for 5 years and made available to the public
- The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
  - This is not applicable because we do not have sanitary sewer
  - This is not applicable because we did not find any new SSOs
  - The updated SSO inventory is attached to the email submission
  - The updated SSO inventory can be found at the following publicly available website:

- Updated system map due in year 10 with information from completed catchment investigations
- Provided training to employees involved in IDDE program within the reporting period
- Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters

- All curbed roadways were swept at least once within the reporting period
- Enclosed all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- Updated inventory of all permittee owned facilities as necessary
- O&M programs for all permittee owned facilities have been completed and updated as necessary
- Implemented all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Implemented program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Inspected all permittee owned treatment structures (excluding catch basins)

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

The Town of Agawam does not have any catchments that contain Problem Outfalls. During dry weather outfall screening, no outfalls met the likely sewer indicators to suggest there were sewer inputs. The Town is in the process of updating the GIS stormwater mapping system with information obtained through catchment investigations.

### **Bacteria/ Pathogens** (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

#### Annual Requirements

##### *Public Education and Outreach\**

- Annual message was distributed encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Permittee or its agents disseminated educational material to dog owners at the time of issuance or renewal of dog license, or other appropriate time
- Provided information to owners of septic systems about proper maintenance in any catchment that discharges to a water body impaired for bacteria
  - This is not applicable because there are no septic systems present

*\* Public education messages can be combined with other public education requirements as applicable (see Appendix F and H for more information)*

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

### **Nitrogen** (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

#### Annual Requirements

##### *Public Education and Outreach\**

- Distributed an annual message in the spring (April/May) that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release fertilizers
- Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

*\* Public education messages can be combined with other public education requirements as applicable (see Appendix F and H for more information)*

*Good Housekeeping and Pollution Prevention for Permittee Owned Operations*

- Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

*Structural BMPs*

- Installed a structural BMP as a demonstration project within the drainage area of the water quality limited water or its tributaries. The type of BMP installed is (*e.g. biofiltration*):

Any structural BMPs listed in Attachment 3 to Appendix F already existing or installed in the regulated area by the permittee or its agents was tracked and the nitrogen removal by the BMP was estimated

- consistent with Attachment 3 to Appendix F. The BMP type, total area treated by the BMP, the design storage volume of the BMP, and the estimated nitrogen removed in mass per year by the BMP were documented.

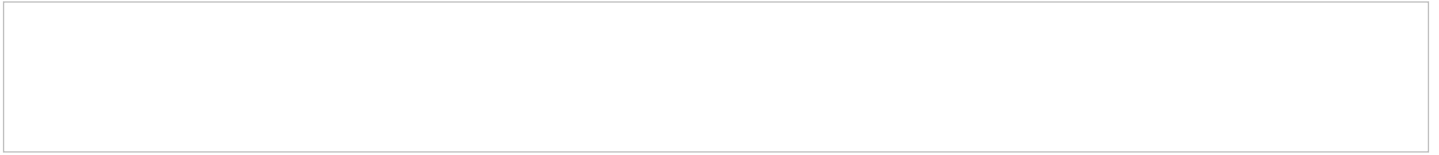
- No BMPs were installed
- The above referenced BMP information is attached to the email submission
- The above referenced BMP information can be found at the following publicly available website:

Total estimated nitrogen removed in lbs/year from the installed BMPs:

*Optional:* If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

The Town of Agawam, in conjunction with Woodard & Curran, has finalized the design for an infiltration basin to be constructed at the Sapelli Elementary School which will serve as Phase 1 of an ongoing project to improve stormwater management and increase nitrogen removal. Construction is scheduled to begin in 2026.

*Optional:* Use the box below to provide any additional information you would like to share as part of your self-assessment:



### **Part III: Receiving Waters/Impaired Waters/TMDL**

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted?

- Yes
- No

If yes, describe below, including any relevant impairments or TMDLs:

## Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

### MCM1: Public Education

Number of educational messages completed **during this reporting period:**

Below, report on the educational messages completed **during this reporting period**. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.

#### **BMP: Website & Social Media**

Message Description and Distribution Method:

In addition to the SWMP BMP's to meet permit requirements, the town has utilized the Town Website and Social Media outlets to keep the community better educated with news and activities taking place within the town.

Postings included the following, in addition to the required BMP's

1. Sharps Collection - Facebook & Website News 05/03/25
2. Culvert Repair Progress - Facebook 06/17/2025
3. Rain Barrel Sales - Newspaper 03/13/25 & 03/20/25, Facebook and Website News 03/06/2025
4. Where Stormwater Flows, Everything Goes flyer - distributed with Water Quality Report, posted on line
5. \*Think Blue CT River SW Committee: Regional messaging through the CT River Stormwater Committee located at [www.thinkblueconnecticutriver.org](http://www.thinkblueconnecticutriver.org). Messaging included reducing polluted stormwater flows, including lawn and yard care, pet waste management, car care, controlling soil erosion, soaking up the rain, and septic system care.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

1. Sharps Collection - Facebook 1,754 views
2. Culvert Repair Progress - Facebook 3,977 views
3. Rain Barrel Sales; 27 Rain Barrels sold
4. Flyers - 800 distributed for public consumption at all municipal buildings and posted online
5. \*Think Blue CT River SW Committee Report- See link below  
[www.thinkblueconnecticutriver.org/ms4-communities/](http://www.thinkblueconnecticutriver.org/ms4-communities/)

Message Date(s):

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP:Proper Disposal of Leaf Litter**

Message Description and Distribution Method:

Fall Yard Waste Collection Options:  
Website news and Facebook 09/23/2024, 11/15/2024  
Newspaper 09/26/04, 10/17/2024, 10/24/2024  
Cable Access 10/24/24  
\*Think Blue CT River SW Committee activities included:  
Be a Leaf Hero Cable Access slides  
Be a Leaf Hero website flyers

Targeted Audience: Residents

Responsible Department/Parties: DPW

Measurable Goal(s):

Fall Yard Waste Collection Options:  
Facebook; 13,878 views  
Newspaper; estimated 5,000 publications  
\*Think Blue CT River SW Committee Report- See link below  
[www.thinkblueconnecticutriver.org/ms4-communities/](http://www.thinkblueconnecticutriver.org/ms4-communities/)

Message Date(s): Fall

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP:Proper Disposal of Grass Clippings**

Message Description and Distribution Method:

Compost Bin Sale; Website News and Facebook 03/12/25, Newspaper 03/20/25, 03/27/25, 04/03/25  
Spring Yard Waste Collection - Website News and Facebook 03/20/25, Newspaper 04/10/25  
\*Think Blue CT River SW Committee: Activities included working with the UMass Cooperative to improve outreach content on the Think Blue web page. Revisions were made related to lawn care, including soil sampling information and references to good field guide resources.

Targeted Audience: Residents

Responsible Department/Parties: DPW

Measurable Goal(s):

Compost Bin Sale; Newspaper- estimated 5,000 publications, Facebook -3,606 views  
Spring Yard Waste Collection - estimated 5,000 publications, Facebook - 1,246 views  
\*Think Blue CT River SW Committee Report- See link below  
[www.thinkblueconnecticutriver.org/ms4-communities/](http://www.thinkblueconnecticutriver.org/ms4-communities/)

Message Date(s): Spring

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP:Proper Disposal of Pet Waste**

Message Description and Distribution Method:

6 Unsettling Facts about Pet Waste flyer - distributed with licensing  
\*Think Blue CT River SW Committee; Messaging included distribution of the following:  
Pet waste flyers sent to Animal Control officers  
Cable Access Channel postings  
FB and Instagram posts driving readers to the pet waste pick up pledge on the Think Blue Connecticut River website  
Email and sign to Health, Park & Rec, and Conservation Commission for posting in available kiosks

Targeted Audience: Residents

Responsible Department/Parties: DPW / Animal Control Officer

Measurable Goal(s):

6 Unsettling Facts about Pet Waste flyer - 2,213 Distributed  
\*Think Blue CT River SW Committee Report- See link below  
[www.thinkblueconnecticutriver.org/ms4-communities/](http://www.thinkblueconnecticutriver.org/ms4-communities/)

Message Date(s): Summer

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP:Proper Disposal of Leaf Litter**

Message Description and Distribution Method:

\*Think Blue CT River SW Committee; Messaging included a BMP letter and survey to 147 landscaping and lawn care companies in the region.

Targeted Audience: Businesses, Institutions, and Commercial Facilities

Responsible Department/Parties: DPW / CT River Stormwater Committee

Measurable Goal(s):

\*Think Blue CT River SW Committee Report- See link below  
[www.thinkblueconnecticutriver.org/ms4-communities/](http://www.thinkblueconnecticutriver.org/ms4-communities/)

www.thinkblueconnecticutriver.org/ms4-communities/

Message Date(s): Fall

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP:Importance of Soil Testing, use of Fertilizers and Disposal of Grass Clippings**

Message Description and Distribution Method:

\*CT River SW Committee; efforts made to work with a local company to create an op-ed piece for Business West Magazine. Efforts were unsuccessful in finding a company interested in the idea.

Targeted Audience: Businesses, Institutions, and Commercial Facilities

Responsible Department/Parties: DPW / CT River Stormwater Committee

Measurable Goal(s):

\*Think Blue CT River SW Committee Report- See link below  
www.thinkblueconnecticutriver.org/ms4-communities/

Message Date(s): Spring

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

**BMP:Agawam Wetland Protection Laws**

Message Description and Distribution Method:

Guide created in permit year one, distributed with all permits out of the Building Department.

Targeted Audience: Residents

Responsible Department/Parties: Planning / Building Department

Measurable Goal(s):

1493 Building Permits Issued.

Message Date(s):

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

### **BMP: Best Practices for Septic Systems**

Message Description and Distribution Method:

Health Dept participated at National Night Out, displaying and sharing information on proper septic maintenance. 08/06/2024

Septic Maintenance FB Post 07/17/25

Shield Your Field FB Post 09/18/25

Health Department updated their website to include a dedicated page to Septic Systems. The new page included a link to the EPA Septic Smart page, Septic FAQ's, instructions for locating system components, lists of licensed septic professionals, and resources to fund repairs.

Added downloadable Septic Smart literature to website for residential and business use.

\*Think Blue CT River SW Committee; Messaging included a survey to Health Departments regarding the need for literature. Based on responses EPA Septic Savvy literature links were shared.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Septic Maintenance Display at NNO - approximate 1000 attendees

Septic Maintenance FB Post UNK views

Shield Your Field FB Post UNK views

\*Think Blue CT River SW Committee Report- See link below

[www.thinkblueconnecticutriver.org/ms4-communities/](http://www.thinkblueconnecticutriver.org/ms4-communities/)

Message Date(s):

Message Completed for: Appendix F Requirements  Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes  No

If yes, describe why the change was made:

## MCM2: Public Participation

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period:**

SWMP notification was posted on the Town Website and Facebook Page, as well as through the City Clerk's office, including an email address where the public could send comments regarding the SWMP in for discussion.

Was this opportunity different than what was proposed in your NOI? Yes  No

Describe any other public involvement or participation opportunities conducted **during this reporting period:**

The community was notified through the town Website, Facebook Page and local newspapers regarding the following activities:

Year 6 Stormwater Report was available to the public for comment

Spring / Fall Community Clean-ups along the CT River were coordinated in partnership with the Westfield River Watershed. Participation included town and neighboring community members.

Household Hazardous Waste Day event, encouraging the proper disposal of HHW and Universal Waste: 245 residents attended.

Sharps Take Back Day, encouraging residents to properly disposal of sharps through towns Health Department Take Back program. Approximately 50 residents participated in the one day event.

## MCM3: Illicit Discharge Detection and Elimination (IDDE)

### Sanitary Sewer Overflows (SSOs)

Check off the box below if the statement is true.

This SSO section is NOT applicable because we DO NOT have sanitary sewer

Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period.**

Number of SSOs identified:

Number of SSOs removed:

### MS4 System Mapping

Percent of Phase II map complete:

*Optional:* Provide additional status information regarding your map:

As per the requirements for Phase II mapping, latitude and longitude coordinates have been added to the Agawam GIS stormwater map for all known outfall locations. Catchment delineations continue to be refined based on information collected during IDDE investigations.

**Screening of Outfalls/Interconnections**

*If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses. Please also include the updated inventory and ranking of outfalls/interconnections based on monitoring results.*

- No outfalls were inspected
- The above referenced outfall screening data is attached to the email submission
- The above referenced outfall screening data can be found at the following publicly available website:

*Below, report on the number of outfalls/interconnections screened **during this reporting period**.*

Number of outfalls screened:

*Below, report on the percent of outfalls/interconnections screened **to date**.*

Percent of outfalls screened:

*Optional: Provide additional information regarding your outfall/interconnection screening:*

**Catchment Investigations**

*If conducted, please submit all data collected during this reporting period as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.*

- No catchment investigations were conducted
- The catchment investigation data is attached to the email submission
- The catchment investigation data can be found at the following publicly available website:

*Below, report on the number of catchment investigations completed **during this reporting period**.*

Number of catchment investigations completed this reporting period:

*Below, report on the percent of catchments investigated **to date**.*

Percent of total catchments investigated:

*Optional: Provide any additional information for clarity regarding the catchment investigations below:*

**IDDE Progress**

*If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.*

- No illicit discharges were found
- The illicit discharge removal report is attached to the email submission
- The illicit discharge removal report can be found at the following publicly available website:

*Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed **during this reporting period.***

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed:  gallons/day

*Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed **since the effective date of the permit (July 1, 2018).***

Total number of illicit discharges identified:

Total number of illicit discharges removed:

*Optional:* Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

The total number of illicit discharges identified and removed to date listed within this section of the Annual Report is based on illicit discharges reported to the Town of Agawam since 2011.

On July 12, 2024, the Town of Agawam observed the presence of untreated sewage within a catch basin on Bailey Street. No sewer connection to the catch basin was found and the source of the sewage could not be verified. A notice was sent out to all residents on Bailey Street as a reminder that no person shall dump, discharge, cause or allow to be discharged any pollutant into the Town drainage system, as stated in the Chapter 176 Stormwater Management ordinance of the Agawam Town Code. The Town will continue to monitor the situation for further illicit discharges.

On August 14, 2024, the Town of Agawam observed the presence of grease within a catch basin at the intersection of Ralph Street and Springfield Street, adjacent to the Cocochi Asian Cuisine restaurant located at #764 Springfield Street. The Town sent a written warning to the restaurant owner for the first violation of the Stormwater Management ordinance. The Town will continue to monitor the situation for further illicit discharges.

### **Employee Training**

Describe the frequency and type of employee training conducted **during this reporting period:**

The following training was provided by Woodard & Curran to all staff in the Building Maintenance Department, Motor Vehicle Maintenance, Highway and Grounds, Water and Sewer, and management. MS4 Overview Requirements

IDDE  
Pollution Prevention and Good Housekeeping

### **MCM4: Construction Site Stormwater Runoff Control**

*Below, report on the construction site plan reviews, inspections, and enforcement actions completed **during this reporting period.***

Number of site plan reviews completed:

Number of inspections completed:

Number of enforcement actions taken:

*Optional:* Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

1493 Building Permits  
34 Planning and Conservation Site Inspections; 5 Enforcement Orders  
400 Engineering Site Inspections

### **MCM5: Post-Construction Stormwater Management in New Development and Redevelopment**

#### **As-built Drawings**

*Below, report on the number of as-built drawings received **during this reporting period.***

Number of as-built drawings received:

*Optional:* Enter any additional information relevant to the submission of as-built drawings:

The Town of Agawam has received as-built plans for the following projects:

- Nicole Terrace Subdivision - Lot #12
- D'Amato Way Subdivision - Lots #4 & #5
- Samuel Street Subdivision - Detention Pond

#### **Street Design and Parking Lots Report**

Below, describe any changes made or planned to be made to local regulations and guidelines based on the report completed in Year 4:

At the end of Permit Year 7, the Town has not made any changes to local regulations and guidelines concerning street or parking lot design. This matter shall be investigated further in Permit Year 8.

## **Green Infrastructure Report**

Below, describe progress towards making green infrastructure practices allowable based on the report completed in Year 4:

The Town continues to work in conjunction with Woodard & Curran to manage stormwater assets, reduce impervious cover and promote green infrastructure within areas of chronic and intensifying flooding in an effort to alleviate impairments to normal and emergency roadway access during storm events as well as provide accessory environmental and public health benefits.

Guidelines concerning the design and installation of Low Impact Development stormwater management techniques have been incorporated within the Chapter 176 Stormwater Management section of the Agawam Town Code, approved on June 3, 2024 and within the accompanying Regulations for Stormwater Management Permit.

Construction has been completed on the Rosewood Way Apartment Complex which is the first private development in Agawam to utilize porous pavement for stormwater infiltration. The Town will be observing the function and maintenance of the porous pavement to determine if it would be feasible to use in municipal projects.

## **Retrofit Properties Inventory**

Below, list remaining permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas (must maintain a minimum of 5 sites in inventory until less than 5 sites remain):

- 1) Agawam High School - 760 Cooper Street
- 2) Agawam Junior High School - 1305 Springfield Street
- 3) Agawam Town Hall - 36 Main Street
- 4) Robert Doering Middle School - 68 Main Street
- 5) Benjamin Phelps Elementary School & Parker Field - 689 Main Street
- 6) Borgatti Park - 0 River Road
- 7) Clifford Granger Elementary School - 31 South Westfield Street
- 8) James Clark Elementary School - 65 Oxford Street
- 9) Perry Lane Preschool and Park - 108 Perry Lane
- 10) William Sapelli Elementary School (formerly Robinson Park School) - 65 Begley Street

Below, list all properties that have been modified or retrofitted with BMPs to mitigate impervious area that were inventoried as part of 2.3.6.d of the permit and the type of BMP(s) implemented. Non-MS4 owned properties that have been modified or retrofitted with BMPs to mitigate impervious area may also be listed, but must be indicated as non-MS4.

The Town of Agawam, in conjunction with Woodard & Curran, has finalized the design for an infiltration basin to be constructed at the Sapelli Elementary School which will serve as Phase 1 of an ongoing project to

improve stormwater management and increase nitrogen removal. Construction is scheduled to begin in 2026.

In Permit Year 8, the Town will work towards prioritizing the other locations listed in the Retrofit Properties Inventory based on further feasibility analyses.

## MCM6: Good Housekeeping

### **Catch Basin Cleaning**

*Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period**.*

Number of catch basins inspected:

Number of catch basins cleaned:

Total volume or mass of material removed from all catch basins:

*Below, report on the total number of catch basins in the MS4 system.*

Total number of catch basins:

*If applicable:*

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

The Town reviews data from catch basin inspections. If it is determined and/or reported by staff that a catch basin sump was 50% full or greater for two consecutive cleaning cycles, an inspection of the catchment will be performed in order to identify and remove the source of the sediment/pollutant.

### **Street Sweeping**

*Report on street sweeping completed **during this reporting period** using one of the three metrics below.*

Number of miles cleaned:

Volume of material removed:

Weight of material removed:

### **Stormwater Pollution Prevention Plan (SWPPP)**

*Below, report on the number of site inspections for facilities that require a SWPPP completed **during this reporting period**.*

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

### **Additional Information**

#### **Monitoring or Study Results**

*Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.*

- Not applicable
- The results from additional reports or studies are attached to the email submission
- The results from additional reports or studies can be found at the following publicly available website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

#### **Additional Information**

Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above.

**Year 8**

#### **Activities Planned for Next Reporting Period**

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 8 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree

#### Annual Requirements

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Annual training to employees involved in IDDE program
- Update inventory of all known locations where SSOs have discharged to the MS4
- Continue public education and outreach program
- Update outfall and interconnection inventory and priority ranking and include data collected in connection with the dry weather screening and other relevant inspections conducted
- Implement IDDE program
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspection of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all curbed streets at least annually
- Continue investigations of catchments associated with Problem Outfalls
- Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary
- Review O&M programs for all permittee owned facilities; update if necessary
- Implement all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Implement program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- Enclose all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- Review as-built drawings for new and redevelopment to ensure compliance with post construction bylaws, regulations, or regulatory mechanism consistent with permit requirements
- Inspect all permittee owned treatment structures (excluding catch basins)
- Identify additional permittee-owned properties that could potentially be modified or retrofitted with BMPs to reduce impervious areas so that the permittee maintains a minimum of 5 sites in their inventory, until such a time when the permittee has less than 5 sites remaining

Provide any additional details on activities planned for permit year 8 below:

## Part V: Certification of Small MS4 Annual Report 2025

### 40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name:  Title:

Signature:  Date:

*[Signatory may be a duly authorized representative]*

*Note: When prompted during signing, save the document under a new file name.*

### Annual Report Submission

*Please submit the form electronically via email to both EPA and MassDEP by clicking on one of the links below or using the email addresses listed below. Please ensure that all required attachments are included in the email and not attached to this PDF.*

EPA: [stormwater.reports@epa.gov](mailto:stormwater.reports@epa.gov)

MassDEP: [Stormwater.DEP@mass.gov](mailto:Stormwater.DEP@mass.gov)

### Paper Signature:

*If you did not sign electronically above, you can print the signature page by clicking the button below.*

*Optional: If you did not sign electronically above, you may lock the form by clicking the "Lock Form" button below which will prompt you to save the locked version of the form. Save this locked version under a new file name.*