



## **Senior Citizen & Veteran Property Tax Work-Off Program**

Participant Agreement (complete both sides)

**To be eligible for benefits under the Veteran Property Work-Off Program, and receive a maximum of \$1,500 tax credit per fiscal year, I recognize and understand the following:**

1. The hourly rate for volunteer services shall be set to the state's current minimum wage of \$15.00 per hour. Any hours volunteered beyond the \$1,500 (minus Federal tax deductions) tax work-off cap allotted under the program; do not qualify me for an additional tax credit.
2. I acknowledge the Senior Citizen & Veteran Work-Off Program will be credited, in addition, to any Senior or Veteran Abatement I might currently receive.
3. I must complete a Criminal Offender Record Information (CORI) form (attached) to allow the Criminal History Systems Board to conduct a records check.
4. The Senior Center or Veteran Service Director shall determine my placement and work assignments in the Tax Work-Off Program. Placement is determined by matching my skills with the available requests. There is a two-week probation period.
5. The volunteer service hours will begin on March 1, 2024, and must be completed by October 30, 2024. Hours of volunteering must be approved by Department Head and Veterans Director. Hours are not cumulative and cannot be saved or carried over to the next fiscal year program cycle. I understand that as a volunteer, I can deduct the earned amount from my 3<sup>rd</sup> and 4<sup>th</sup> quarter property tax bill only the earned amount reflected on the Certificate of Completion, which I will have my supervisor sign upon completion.

**(Continued on Reverse Side)**

# Senior Citizen & Veteran Property Tax Work-Off Program

## Participant Agreement

(Continued)

6. By Participating in this program, I have committed to complete a community service project within a prescribed timeframe. If I am unable to complete the assignment because of repeated absences, I understand that I may be removed from active participation in the program. I further understand that all absences need to be reported to my Site Supervisor. Any absence over three days should also be reported to the appropriate Director.
7. I understand that I must complete all required paper work prior to starting my hours, as well as, a log of my hours that are signed by my direct supervisor. I am responsible for turning in my proof of completed hours to the appropriate Director no later than **October 30, 2024**.
8. My actions as a participant in the Tax Work-Off Program shall be governed by, and shall be subject to, the direction and supervision of the Senior Center Director or Veterans Services Director and the designated Site Supervisor.
9. I hereby understand, acknowledge, and agree that I am an independent contractor and that no employment relationship is created by virtue of my selection and service as a volunteer in the Property Tax Work-Off Program for the Town of Agawam.
10. *I hereby voluntarily waive, release, hold harmless and indemnify the Town of Agawam and its officers, employees, and agents, from all claims for damages arising out of or in connection with my volunteer service to the Town of Agawam as a volunteer with the Senior Citizen & Veteran Property Tax Work-Off Program.*

---

Signature

---

Date

---

Address

---

Phone #