

Town of Agawam  
Mayor Richard A. Cohen

May 12, 2011

Dear Councilors,

In accordance with Section 5-1 of Article 5 of the Agawam Home Rule Charter, I am pleased to present you with my recommended balanced budget for Fiscal Year 2012. This budget includes resources to provide efficient core services, maintain public safety, address the rise in fuel, energy, other material costs and address the educational needs to our schools. This budget represents a challenge to elected officials in Agawam...to provide tax dollars which adequately cover municipal services...(both town and education) while not putting a greater tax burden on our residents.

This Fiscal Year 2012 budget represents the Town's mission to provide quality services and a commitment to continue Agawam's vibrancy and growth. We have worked collaboratively with all departments and the School Department to develop a plan that meets the needs of our community.

In this time of global economic crisis, we are confronted by extraordinary challenges that require us to come together, as a community, to reconfirm our priorities and continue to define the great community we want to be. These shared goals are expressed each year in our budgets. It spells out our needs, quantifies what we can afford, and sets in motion the initiatives and measures that will keep us financially stable. Whatever circumstances we as a community face, please be assured that I, as your Mayor, will run this town in a fiscally responsible manner and keep my pact with our Agawam citizens to put their interests before all others. It is therefore my strong belief that this balanced budget respects both the interests of the taxpayers and our responsibility to our future generations.

The fact that we will be able to avert large-scale layoffs and massive service cuts to municipal and school services within this budget is no small feat. The cooperation of everyone is needed in difficult times and is crucial in guiding our town through these fiscal challenges. However, more cooperation is and will be needed as we move forward in order to minimize the impact of the economic recession on our taxpayers.

**May 12, 2011**

**Page Two**

**These are difficult times and just as residents and local businesses are doing, we as a municipal government must also do our part to find ways to “cut” back and save. At the same time, we have a fundamental responsibility to provide the services to which our taxpayers are entitled.**

**With this in mind, the balanced budget I am submitting for the Council’s consideration has made the appropriate adjustments considering the current economic climate and the tangible effects on our revenue collections, and the continued decrease in state funding. Municipal and school services will continue, and Agawam will make its way to stronger economic times. This budget will help get us there!**

**As you begin your review of the Agawam Proposed Fiscal Year 2012 Budget, please be assured that my administration, as in the past, will continue to work together with the City Council and the School Committee in an effort to make this budget in the best interest of our taxpayers. I look forward to a cooperative budget process.**

**Respectfully submitted,**



**Mayor Richard A. Cohen**

**TR-2011-31**

**A RESOLUTION ADOPTING THE  
FISCAL YEAR 2012 ANNUAL OPERATING BUDGET  
FOR THE TOWN OF AGAWAM**

**WHEREAS**, Under the provisions of Chapter 44, Section 32 of the Massachusetts General Laws and Section 5-1 of Article 5 of the Agawam Home Rule Charter, the proposed FY2012 Annual Operating Budget was submitted on May 12, 2011; and

**WHEREAS**, Under the provisions of Section 5-2(a) of Article 5 of the Charter, a public hearing on the proposed annual operating budget was held on June 20, 2011, notice thereof having been published in one issue of a newspaper of general circulation in the Town of Agawam more than fourteen (14) days before such hearing; and

**WHEREAS**, It is in the best interests of the Town of Agawam to adopt the attached Fiscal Year 2012 Annual Operating Budget; and

**NOW THEREFORE, THE AGAWAM TOWN COUNCIL HEREBY RESOLVES AS FOLLOWS:**

1. That pursuant to the provisions of Chapter 44 of the Massachusetts General Laws and Article 5 of the Agawam Home Rule Charter, the Annual Operating Budget for Fiscal Year 2012 which begins July 1, 2011, a copy of which is attached hereto and incorporated herein by reference, is hereby adopted, and the several sums therein set forth to be raised by the levy of a tax upon all taxable property within the corporate limits of the Town of Agawam, Massachusetts, all other funds and receipts are hereby appropriated for the several purposes therein stated.
2. The Fiscal Year 2012 Annual Operating Budget is adopted according to the departmental and line item categories contained therein. Said adoption allowing administrative transfer of funds from any line item within any category of any departmental or the line item budget to any other line item within the same category of the same departmental or line item budget.

3. There is hereby appropriated in the Line Item - Contributory Retirement an appropriation to the credit of the Hampden County Retirement Board to satisfy the Town of Agawam's share of the Pension and Expense Credit Funds.
4. Consideration has been given for anticipated receipt of funds from the Commonwealth of Massachusetts for street reconstruction purposes as set forth in the Highway portion of the budget which is attached hereto.
5. In addition to any specific appropriation, revolving, gift and grant funds are hereby established under Massachusetts General Laws Chapter 40, S 3 and Chapter 44 S 53A, S 53D and S 53 E1/2 for the fiscal year beginning July 1, 2011, with the specific receipts credited to each fund, the purposes for which each fund may be spent and the maximum amount that may be spent from each fund for the fiscal year, as described in Exhibit A.
6. There is hereby appropriated all money from the Commonwealth of Massachusetts, the United States of America, as well as, from any grants or donations received for public purposes.
7. There is hereby appropriated all money received from the interest income on short term investments including the interest earned on funds in interest bearing bank accounts.
8. That the Assessor use not more than \$1,500,000 of "Certified Free Cash" to reduce the Fiscal 2012 Tax Rate.
9. The Agawam City Council hereby resolves, authorizes and appropriates \$110,499 from the Agawam Municipal Golf Course Retained Earnings, account 65200-31510 to Fund Balance Appropriations, account 65210-48500.
10. The Fiscal Year 2012 Annual Operating Budget for the Town of Agawam is hereby adopted as follows:

**GENERAL OPERATING BUDGET**

Council	\$ 169,298
Mayor	\$ 285,085
Administration Building	\$ 323,404
Law Department	\$ 121,300
Auditor	\$ 150,015
Clerk/Elections	\$ 219,278

Assessor	\$ 246,729
Data Processing	\$ 203,440
Treasurer/Collector	\$ 293,274
Police Department	\$ 4,343,989
Fire Department	\$ 3,474,577
Inspection Services	\$ 271,680
Health Department	\$ 578,048
Community Development	\$ 125,289
Library	\$ 996,349
Parks & Recreation	\$ 163,269
Council on Aging	\$ 355,716
DPW Administration	\$ 49,565
Highway & Grounds	\$ 1,753,338
Motor Vehicle Maintenance	\$ 647,914
Engineering	\$ 183,391
Building Maintenance	\$ 3,731,872
Agawam Public Schools	\$ 34,194,167
Emergency Management	\$ 33,195
Line Items	\$ <u>20,138,020</u>

**TOTAL - GEN. OPERATING BUDGET** **\$ 73,052,202**

**CAPITAL IMPROVEMENT BUDGET** **\$ 495,428**

**TOTAL GENERAL FUND** **\$ 73,547,630**

**SELF SUSTAINING DEPARTMENTS**

Wastewater Department	\$ 3,306,250
Wastewater Capital Improvement Budget	\$ 47,174

**TOTAL - WASTEWATER** **\$ 3,353,424**

Water Department	\$ 3,618,774
Water Capital Improvement Budget	\$ 35,995

**TOTAL - WATER** **\$ 3,654,769**

Golf Course **\$ 718,995**

Golf Course Equipment \$ 60,000  
TOTAL - GOLF \$ 778,995

TOTAL - SELF SUSTAINING DEPTS \$ 7,787,188

TOTAL - ALL DEPARTMENTS \$ 81,334,818

11. There is hereby levied upon all taxable property within the corporate limits of the Town of Agawam, Massachusetts upon each dollar of assessed value thereof, taxes in an amount to be determined.

12. The following available funds are transferred/appropriated for use in the Fiscal Year 2012 Annual Operating Budget to help reduce the tax burden:

Ambulance Fees \$ 50,000

13. Authorize the Western Hampden District Veteran's Service to exceed its assessment limitation by \$97,351.81 (Agawam's share) pursuant to Massachusetts General Laws, Chapter 59, Section 20B.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

PER ORDER OF THE AGAWAM TOWN COUNCIL

\_\_\_\_\_  
Donald M. Rheault, President

  
APPROVED AS TO FORM AND LEGALITY

\_\_\_\_\_  
Vincent F. Gioscia, City Solicitor

*Revolving, Gift and Grant Funds*

	<b>Fund</b>	<b>Authorized to Spend</b>	<b>Revenue Source</b>	<b>Use of Fund</b>	<b>FY 2012 Spending Limit</b>
200	<b>A.M. Sullivan Memorial</b>	<b>Mayor</b>	<b>Donations Remaining from Fund Raising</b>	<b>Repairs and Maintenance</b>	<b>\$1,500</b>
201	<b>Beautification</b>	<b>Beautification Committee</b>	<b>Gifts and Donations</b>	<b>Town Beautification</b>	<b>\$35,000</b>
202	<b>Cable Television</b>	<b>Mayor</b>	<b>Donation from Cable Company</b>	<b>Townwide Network Computer Support</b>	<b>\$250,000</b>
204	<b>COA Revolving</b>	<b>COA Director</b>	<b>Gifts and Donations</b>	<b>Senior Activities</b>	<b>\$10,000</b>
206	<b>COA Meals on Wheels</b>	<b>COA Director</b>	<b>Grants and Fees</b>	<b>Congregate and Meals on Wheels Program</b>	<b>\$160,000</b>
207	<b>COA Memorial Funds</b>	<b>COA Director</b>	<b>Donations</b>	<b>Senior Activities</b>	<b>\$2,000</b>
208	<b>COA Nutrition</b>	<b>COA Director</b>	<b>Fees</b>	<b>Kitchen Equipment, Meal Program</b>	<b>\$5,000</b>
210	<b>Dog Fund Ch. 140 S. 136A</b>	<b>Animal Control Officer</b>	<b>Licenses and Fines</b>	<b>Animal Control</b>	<b>\$15,000</b>
211	<b>Emergency Fuel</b>	<b>Mayor</b>	<b>Gifts and Donations</b>	<b>Fuel Assistance</b>	<b>\$5,000</b>
213	<b>Health Revolving</b>	<b>Health Director</b>	<b>Gifts, Donations &amp; Fees</b>	<b>Purchasing</b>	<b>\$5,000</b>
214	<b>Library Gifts</b>	<b>Library Director</b>	<b>Gifts and Donations</b>	<b>Purchases</b>	<b>\$70,000</b>
218	<b>Parks and Recreation</b>	<b>Parks &amp; Recreation Director</b>	<b>Fees</b>	<b>Program Operations</b>	<b>\$200,000</b>
219	<b>Perry Lane</b>	<b>Parks &amp; Recreation Director</b>	<b>Fees</b>	<b>Nursery School and Summer Camps</b>	<b>\$225,000</b>
220	<b>Planning Board</b>	<b>Planning Board</b>	<b>Fees</b>	<b>Planning Board Expense</b>	<b>\$15,000</b>
223	<b>Tuckahoe Turf Farm</b>	<b>Mayor</b>	<b>Donations and Rental Proceeds</b>	<b>Debt Service</b>	<b>\$210,000</b>

*Revolving, Gift and Grant Funds*

	<b>Fund</b>	<b>Authorized to Spend</b>	<b>Revenue Source</b>	<b>Use of Fund</b>	<b>FY 2012 Spending Limit</b>
224	Veterans Council	Veterans Council	Gifts and Donations	Veterans Honor Roll and Benefits	\$25,000
226	Wetlands Protection Fund	Conservation Commission	Fees	Wetlands Protection Expense, Dues & Subscriptions and Salaries	\$30,000
228	Ambulance	Fire Chief	Fees	Ambulance Service	\$1,500,000
230	Library Expansion	Library Director	Gifts	Purchases	\$20,000
231	Fire Gift	Fire Chief	Gifts	Purchase Equipment	\$10,000
232	Police Accident	Police Chief	Insurance Proceeds	Equipment Repair and Replacement	\$30,000
233	DARE	Police Chief	Grants and Donations	Drug Abuse Resistance Education	\$7,500
234	Police Gift	Police Chief	Gifts	Purchases	\$35,000
235	Community Policing Grant	Police Chief	Grant	Citizens Police Academy, Bicycle Patrol, Equipment	\$150,000
236	D.A. Drug Forfeiture	Police Chief	Criminal Drug Forfeitures	Drug Related Crime Investigation	\$10,000
237	Arts and Humanities	Cultural Council	Grant	Cultural Events and Activities	\$25,000
238	COA Gift	COA Director	Fund Raising	Purchases	\$3,000
239	COA Elder Affairs	COA Director	Grant	Outreach & Programs	\$50,000
241	Library Grant	Library Director	Grant	Purchases	\$28,000
242	Library Partnership	Library Director	Grant	Programming and Materials	\$6,000

*Revolving, Gift and Grant Funds*

EXHIBIT A

	<b>Fund</b>	<b>Authorized to Spend</b>	<b>Revenue Source</b>	<b>Use of Fund</b>	<b>FY 2012 Spending Limit</b>
245	Tree Planting	Planning Director	Donations	Memorial Tree Planting	\$1,500
246	Skateboard Park	Parks & Recreation Director	Donations	Skateboard Park	\$4,500
247	Insurance Damage	Mayor	Insurance Proceeds	Repair and Replacement of Damaged Equipment	\$75,000
249	SAFE Grant	Fire Chief	Grant	Student Awareness of Fire Education	\$500
256	Scholarship Fund	Scholarship Committee	Donations	Scholarships	\$2,000
321	Playscape Gift Account	Parks & Recreation Director	Gift	Playscape	\$1,500
	Compost Bins	DPW Superintendent	Fees	Compost Bins	\$300,000
604	School Street Athletic Fields	Parks & Recreation Director	Donations	Park Expenses	\$280
607	CATV Data Support Grant	Mayor	Grant	Computer and Data Support	\$10,000
608	CATV PEG Access Grant	Mayor	Grant	Public Access Costs	\$20,000
610	Senior Center Expansion	COA Director	Gifts and Donations	Senior Center Expansion	\$4,000
612	Fire Public Safety Grant	Fire Chief	Grant	Public Safety Equipment	\$10,000
613	Fire Emergency Management Grant	Fire Chief	Grant	Federal Emergency Management	\$20,000
614	Parks and Recreation Gift Account	Parks & Recreation Director	Donations	Capital Improvements	\$100,000

*Revolving, Gift and Grant Funds*

EXHIBIT A

	Fund	Authorized to Spend	Revenue Source	Use of Fund	FY 2012 Spending Limit
615	Emergency Management Center	Mayor	Grants and Donations	Operating Costs	\$5,000
616	ADA Fund	ADA Committee	Handicapped Parking Fines	ADA Education/ Codes/By-laws	\$35,000
617	Municipal Recycling Grant	Recycling Coordinator	Grant	Recycling	\$35,000
620	Health Vaccinations	Health Director	Gifts, Donations & Fees	Purchasing	\$80,000
626	Fire Code Violations	Fire Chief	Fines and Penalties	Enforcement and Training	\$5,000
629	Health Capacity Building Grant	Health Director	Grant	Health and Safety	\$13,500
630	Federal DEA Asset Forfeiture	Police Chief	Forfeitures	Drug Enforcement	\$10,000
632	Secure Schools Grant	Police Department	Grant	School Building Security	\$132,000
633	Street of Flags	Veterans Council	Gifts	Street of Flags	\$2,000
634	Police Vests	Police Department	Grant	Vests	\$4,500
635	Firefighter Assistance	Fire Department	Grant	Fire Staff and Equipment	\$90,000
636	School Street Barn	Planning Director	Gifts and Donations	School Street Barn	\$5,000
639	Secure Schools Video Grant	Police Department	Grant	School Building Security	\$80,000
642	Police Training	Police Department	Grant	911 Training	\$12,176
643	911 Support	Police Department	Grant	911 Services	\$68,330
644	Military Care Packages	Veterans Council	Gifts	Military Care Packages	\$2,500

	<b>Fund</b>	<b>Authorized to Spend</b>	<b>Revenue Source</b>	<b>Use of Fund</b>	<b>FY 2012 Spending Limit</b>
657	<b>Small Business Assistance Ctr.</b>	<b>Planning Director</b>	<b>Gifts and Donations</b>	<b>Assistance to Small Businesses</b>	<b>\$15,000</b>
700	<b>Conservation Commission Trust Fund</b>	<b>Conservation Commission</b>	<b>Fees</b>	<b>Conservation Commission Expense and Salaries</b>	<b>\$10,000</b>
736	<b>Bradway Library Gift</b>	<b>Library Director</b>	<b>Community Foundation Donations</b>	<b>Purchasing</b>	<b>\$20,000</b>
804	<b>Board of Appeals</b>	<b>Board of Appeals</b>	<b>Fees</b>	<b>Abutters Notices and Advertising</b>	<b>\$3,000</b>
809	<b>Chapter 61A</b>	<b>Assessor</b>	<b>Fees</b>	<b>Registry Fees and Related Expenses</b>	<b>\$1,000</b>

# **ANNUAL OPERATING BUDGET**

**Fiscal Year 2012**

**Richard A. Cohen  
Mayor**

## **AGAWAM TOWN COUNCIL**

**Donald M. Rheault, President  
Robert E. Rossi, Vice President**

**George Bitzas**

**Gina M. Letellier**

**Jill S. Messick**

**Dennis J. Perry**

**James P. Cichetti**

**Robert A. Magovern**

**Joseph Mineo**

**Jill P. Simpson**

**John F. Walsh**

## **AGAWAM SCHOOL COMMITTEE**

**Richard A. Cohen, Chairperson  
Anthony C. Bonavita, Vice Chairperson**

**Roberta G. Doering**

**Diane Juzba**

**Linda Galarneau**

**Kathleen Mounemneh**

**Shelley Borgatti-Reed**

**Dr. Mary A. Czajkowski  
Superintendent of Schools**

# BUDGET SUMMARY

Fiscal Year 2012

## GENERAL FUND

### PROJECTED REVENUE

#### I. ESTIMATED RECEIPTS

Local Aid (Estimated Cherry Sheet)	\$22,155,548
Local Receipts	\$4,692,461

#### II. AVAILABLE FUNDS

Certified Free Cash	\$1,500,000
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III. REAL ESTATE TAX LEVY	\$47,120,212
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<b>PROJECTED GENERAL FUND REVENUE</b>	<b>\$75,468,221</b>
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### APPROPRIATIONS

I. GENERAL OPERATING BUDGET	\$73,052,202
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II. CAPITAL IMPROVEMENT BUDGET	\$495,428
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III. CHERRY SHEET ASSESSMENTS	\$501,069
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IV. CHERRY SHEET OFFSETS	\$517,333
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V. ALLOWANCE FOR ABATEMENTS AND EXEMPTIONS (Overlay)	\$902,189
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<b>TOTAL GENERAL FUND APPROPRIATIONS</b>	<b>\$75,468,221</b>
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## SELF SUSTAINING DEPARTMENTS

### PROJECTED REVENUE

Wastewater Receipts	\$3,353,424
Water Receipts	\$3,654,769
Agawam Municipal Golf Course Receipts	\$778,995

<b>SELF SUSTAINING DEPARTMENTS PROJECTED REVENUE</b>	<b>\$7,787,188</b>
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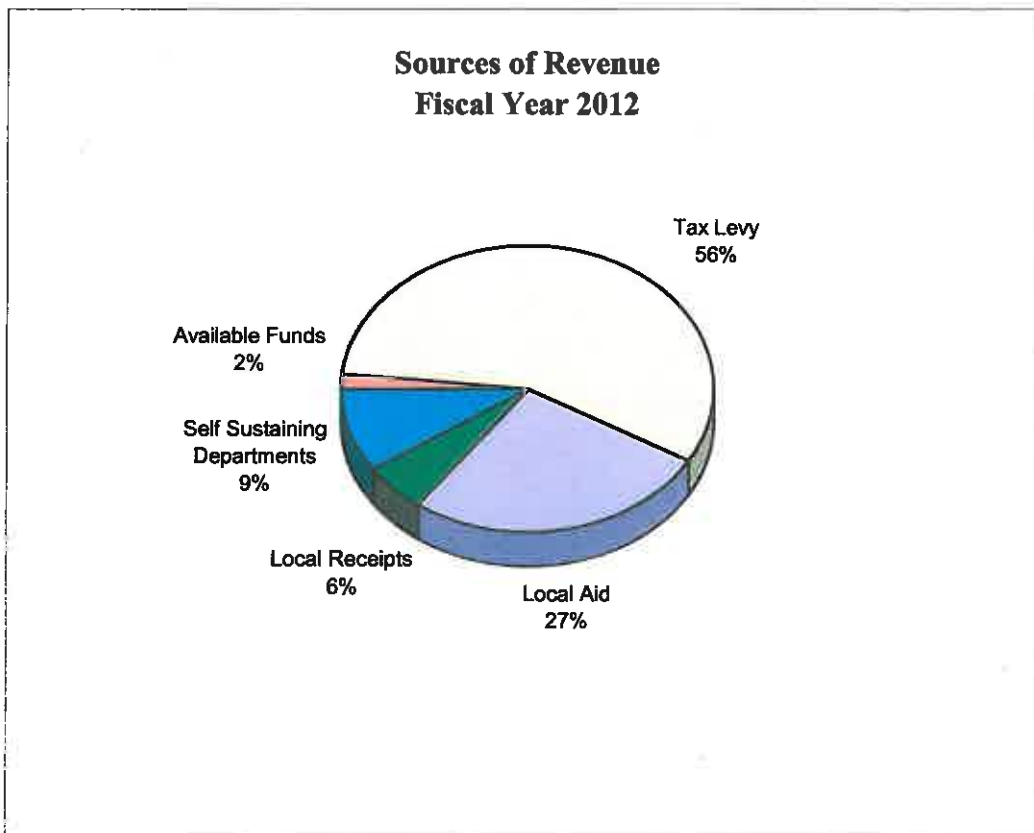
### APPROPRIATIONS

Wastewater Department	\$3,353,424
Water Department	\$3,654,769
Agawam Municipal Golf Course	\$778,995

<b>SELF SUSTAINING DEPARTMENTS TOTAL APPROPRIATIONS</b>	<b>\$7,787,188</b>
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**Sources of Revenue  
Fiscal Year 2012**

<b>Local Aid</b>	<b>\$22,155,548</b>	<b>26.612%</b>
<b>Local Receipts</b>	<b>\$4,692,461</b>	<b>5.636%</b>
<b>Self Sustaining Departments</b>	<b>\$7,787,188</b>	<b>9.353%</b>
<b>Available Funds</b>	<b>\$1,500,000</b>	<b>1.802%</b>
<b>Tax Levy</b>	<b>\$47,120,212</b>	<b>56.597%</b>
<b>TOTAL</b>	<b>\$83,255,409</b>	<b>100.000%</b>



**Commonwealth of Massachusetts Department of Revenue  
 Notice to Assessors of Estimated Receipts  
 To Be Used in Determining the Tax Levy  
 General Laws, Chap. 58, Sect. 25A, and Chap. 59, Sect. 23**

**A. EDUCATION**

<b>Distributions and Reimbursements</b>	<b>2012</b>
<b>Chapter 70</b>	\$17,494,998
<b>Charter Tuition Assessment Reimbursement</b>	\$44,260
<b>Offset Items - Reserve for Direct Expenditure</b>	
<b>School Lunch 1970, Ch. 871</b>	\$27,766
<b>School Choice Receiving Tuition</b>	\$453,815
<b>Sub-Total, All Education Items</b>	<b>\$18,020,839</b>

**B. GENERAL GOVERNMENT**

<b>Distributions and Reimbursements</b>		
<b>Lottery, Beano &amp; Charity Games</b>		\$2,890,703
<b>Police Career Incentive Ch. 41, s. 108L</b>		\$0
<b>Veterans' Benefits Ch. 115, s. 6</b>		\$127,477
<b>Exemptions: Vets, Blind &amp; Surviving Spouse Ch. 58, s. 8A; Ch. 59 s. 5 and Elderly Ch. 59, s. 5, Cl. 41, 41B, 41C</b>		\$101,482
<b>State Owned Land Ch. 58, ss. 13 - 17</b>		\$78,179
<b>Offset Item - Reserve for Direct Expenditure</b>		
<b>Public Libraries Ch. 78, s. 19A</b>		\$35,752
<b>Sub-Total, All General Government</b>		<b>\$3,233,593</b>
<b>TOTAL "CHERRY SHEET" RECEIPTS FISCAL 2012</b>	<b>**</b>	<b>\$21,254,432</b>
<b>School Construction 1948, Ch. 645; 1976, Ch. 511</b>		\$901,116
<b>TOTAL ESTIMATED STATE RECEIPTS FISCAL 2012 *</b>		<b>\$22,155,548</b>

*\*Based on FY 2012 House Budget*

*Please Note that this is an Estimate of Cherry Sheet Receipts.*

**ESTIMATED LOCAL RECEIPTS****Fiscal Year 2012**

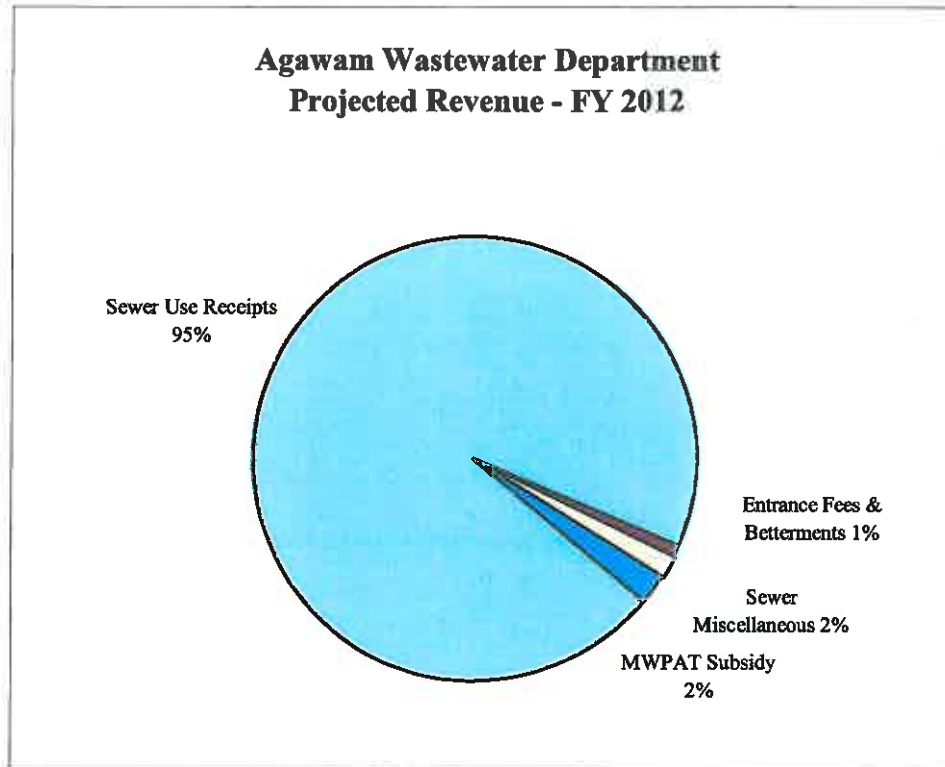
<b>SOURCE</b>	<b>AMOUNT</b>
<b>I. Motor Vehicle Excise</b>	<b>\$2,750,000</b>
<b>II. Interest, Demand Charges &amp; Penalties on Late Payments</b>	<b>\$135,000</b>
<b>III. Payments in Lieu of Taxes</b>	<b>\$43,000</b>
<b>IV. Fees</b>	
Assessor	\$500
Treasurer-Collector	\$80,000
Clerk & Elections	\$22,000
Police Department	\$5,000
Fire Department	\$10,000
Weights & Measures	\$7,700
Engineering Department	\$6,000
Health Department	\$20,000
<b>Fees Sub-Total</b>	<b>\$151,200</b>
<b>V. Departmental Library</b>	<b>\$25,000</b>
<b>VI. Licenses and Permits</b>	
Alcoholic Beverage Licenses	\$42,000
Building Permits	\$55,000
Electrical Permits	\$25,000
Plumbing Permits	\$26,000
<b>Licenses and Permits Sub-Total</b>	<b>\$148,000</b>
<b>VII. Fines and Forfeits</b>	
Court Fines	\$7,500
Parking Fines	\$3,000
<b>Court &amp; Parking Fines Sub-Total</b>	<b>\$10,500</b>
<b>VIII. Miscellaneous Recurring Revenue</b>	
Medicaid Reimbursement	\$469,761
Medicare Part D Reimbursement	\$160,000
EERP	\$250,000
MEMA Lease	\$65,000
ECO Springfield LLC Resource Recovery	\$330,000
<b>Miscellaneous Recurring Sub-Total</b>	<b>\$1,274,761</b>
<b>IX. Investment Income</b>	<b>\$105,000</b>
<b>X. Transfer from Special Revenue Funds</b>	
Ambulance Fees	\$50,000
<b>Transfer from Special Revenue Sub-Total</b>	<b>\$50,000</b>
<b>TOTAL</b>	<b>\$4,692,461</b>

**Agawam Wastewater Department  
Projected Revenue  
Fiscal Year 2012**

** Sewer Use Receipts	\$3,192,006
Other Sewer Revenue	\$30,850
Sewer Miscellaneous	\$53,000
MWPAT Interest Subsidy	\$77,568
Wastewater Retained Earnings	\$0

<b>TOTAL</b>	<b>\$3,353,424</b>
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**\*\* Please Note this is an estimate of Sewer Use Receipts based upon a proposed Sewer Use Rate Increase**

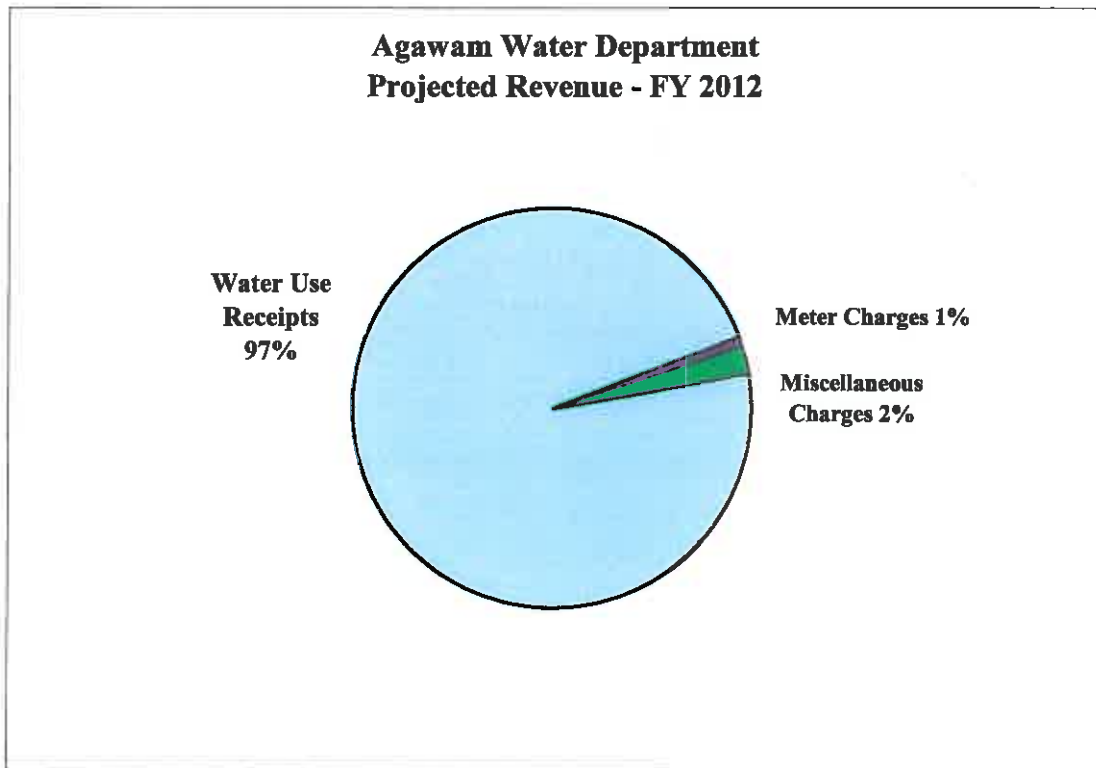


**Agawam Water Department  
Projected Revenue  
Fiscal Year 2012**

** Water Use Receipts	\$3,547,796
Meter Charges	\$22,375
Water Connections	\$7,078
Miscellaneous Charges	\$77,520
Water Retained Earnings	\$0
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<b>TOTAL</b>	<b>\$3,654,769</b>
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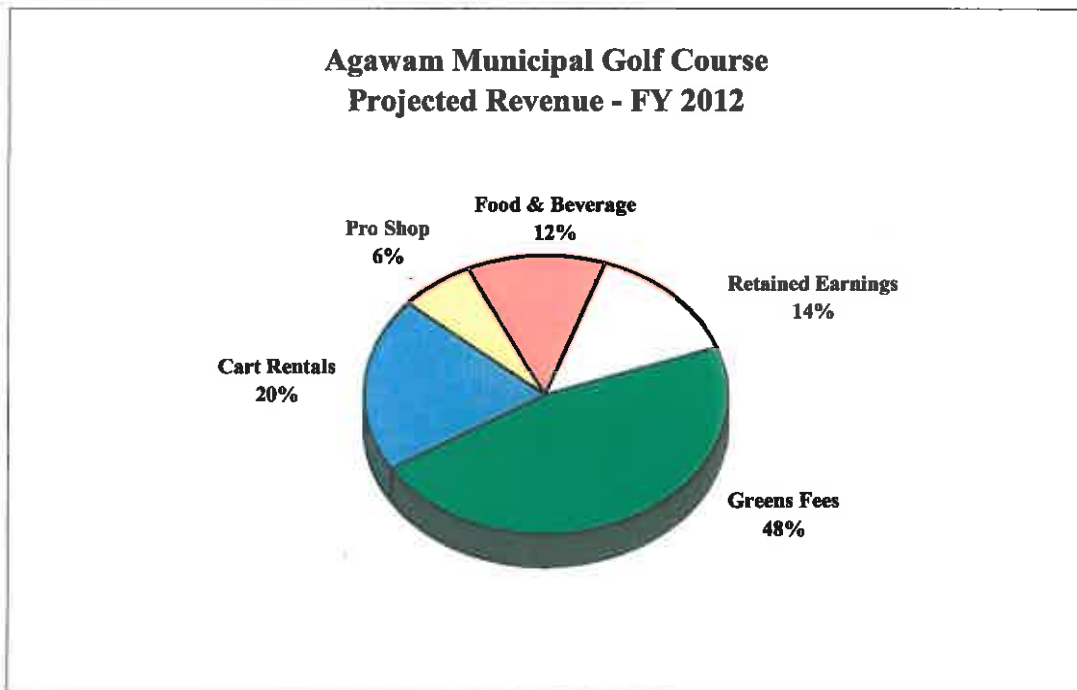
**\*\* Please Note this is an estimate of Water Use Receipts based upon a proposed Water Use Rate Increase**



**Agawam Municipal Golf Course  
Projected Revenue by Operation  
Fiscal Year 2012**

Greens Fees	\$363,159
Cart Rentals	\$159,230
Pro Shop	\$50,270
Food & Beverage	\$95,837
Golf Retained Earnings	\$110,499

<b>TOTAL</b>	<b>\$778,995</b>
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**AMOUNTS TO BE RAISED BY TAXATION  
Fiscal Year 2012**

**AMOUNTS TO BE RAISED**

**I.**

<b>General Operating Budget</b>	<b>\$73,052,202</b>
<b>Capital Improvement Budget</b>	<b>\$495,428</b>

**II. OTHER AMOUNTS TO BE RAISED**

<b>Cherry Sheet Assessments</b>	<b>\$501,069</b>
<b>Cherry Sheet Offsets</b>	<b>\$517,333</b>
<b>Allowance for Abatements and Exemptions (Overlay)</b>	<b>\$902,189</b>

**TOTAL AMOUNTS TO BE RAISED**

**\$75,468,221**

**ESTIMATED RECEIPTS  
AND OTHER REVENUE SOURCES**

**I. ESTIMATED RECEIPTS - STATE**

<b>Local Aid (Estimated Cherry Sheet)</b>	<b>\$22,155,548</b>
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**II. ESTIMATED RECEIPTS - LOCAL**

<b>Local Receipts</b>	<b>\$4,692,461</b>
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**III. OTHER REVENUE SOURCES APPROPRIATED TO REDUCE TAX RATE**

<b>Certified Free Cash</b>	<b>\$1,500,000</b>
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**TOTAL ESTIMATED RECEIPTS  
AND OTHER REVENUE SOURCES**

**\$28,348,009**

**AMOUNT TO BE RAISED BY TAXATION**

**\$47,120,212**

**ESTIMATED  
TAX LEVY  
Fiscal Year 2012**

I. TO CALCULATE THE FY 2012 LEVY LIMIT

A. FY 2011 LEVY LIMIT	\$	51,128,407	
A1. ADD AMENDED FY 2011 GROWTH	\$	-	
B. ADD (IA + IA1) X 2.5%	\$	1,278,210	
C. ADD FY 2012 NEW GROWTH (ESTIMATED)	\$	375,000	
D. ADD FY 2012 OVERRIDE	\$	-	
E. FY 2012 LEVY LIMIT			\$ 52,781,617

II. TO CALCULATE LEVY CEILING

100% FY 2011 FULL AND FAIR CASH VALUE	\$	2,689,617,727	
		2.50%	\$ 67,240,443

<b>ESTIMATED FISCAL YEAR 2012 LEVY</b>	<b>\$ 47,120,212</b>
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**CHART OF APPROPRIATIONS  
FISCAL YEAR 2012 BUDGET**

<b>DEPARTMENT</b>	<b>Personnel Services</b>	<b>Purchased Services</b>	<b>Supplies</b>	<b>Capital Outlay</b>	<b>TOTAL</b>
<b>GENERAL OPERATING BUDGET</b>					
Council	\$158,363	\$10,600	\$335		\$169,298
Mayor	\$284,135	\$950			\$285,085
Administrative Building	\$21,129	\$302,275			\$323,404
Law Department	\$41,800	\$79,500			\$121,300
Auditor	\$149,890	\$125			\$150,015
Clerk/Elections	\$216,623	\$2,655			\$219,278
Assessor	\$193,429	\$53,300			\$246,729
IT	\$133,617	\$56,873	\$12,950		\$203,440
Treasurer/Collector	\$274,974	\$13,500	\$0	\$4,800	\$293,274
Police Department	\$4,201,095	\$85,446	\$30,323	\$27,125	\$4,343,989
Fire Department	\$3,342,977	\$108,850	\$22,750		\$3,474,577
Inspection Services	\$271,680				\$271,680
Health Department	\$572,948	\$2,600	\$2,500		\$578,048
Planning and Community Development	\$125,036	\$253			\$125,289
Agawam Public Library	\$871,146	\$6,325	\$118,878		\$996,349
Parks & Recreation	\$146,039	\$11,030	\$1,000	\$5,200	\$163,269
Council on Aging	\$274,916	\$80,800			\$355,716
DPW Administration	\$45,715	\$3,800	\$50		\$49,565
Highway & Grounds	\$1,087,593	\$274,880	\$390,865		\$1,753,338
Motor Vehicle Maintenance	\$181,129	\$59,115	\$407,670		\$647,914
Engineering	\$163,899	\$18,292	\$1,200		\$183,391
Building Maintenance	\$2,019,237	\$1,567,113	\$145,522		\$3,731,872
Agawam Public Schools					\$34,194,167
Emergency Management	\$15,250	\$17,945			\$33,195
Line Items					\$20,138,020
<b>TOTAL - GENERAL OPERATING BUDGET</b>					<b>\$73,052,202</b>
<b>CAPITAL IMPROVEMENT BUDGET</b>					<b>\$495,428</b>
<b>TOTAL GENERAL FUND</b>					<b>\$73,547,630</b>
<b>SELF SUSTAINING DEPARTMENTS</b>					
Wastewater Department	\$541,723	\$2,709,275	\$55,252		\$3,306,250
Wastewater Capital Improvement Budget				\$47,174	\$47,174
<b>Wastewater Total</b>					<b>\$3,353,424</b>
Water Department	\$817,769	\$2,333,422	\$467,583		\$3,618,774
Water Capital Improvement Budget				\$35,995	\$35,995
<b>Water Total</b>					<b>\$3,654,769</b>
Agawam Municipal Golf Course	\$416,745	\$129,850	\$172,400		\$718,995
Agawam Municipal Golf Course Equipment				\$60,000	\$60,000
<b>Agawam Municipal Golf Course Total</b>					<b>\$778,995</b>
<b>TOTAL - SELF SUSTAINING DEPARTMENTS</b>					<b>\$7,787,188</b>
<b>TOTAL - GENERAL FUND AND SELF SUSTAINING DEPARTMENTS</b>					<b>\$81,334,818</b>

**Commonwealth of Massachusetts Department of Revenue  
 Notice to Assessors of Estimated Charges  
 To Be Used In Determining the Tax Levy  
 GENERAL LAWS, CHAPTER 59, SECTION 21**

	Column 1 Estimates	Column 2 PRIOR YEAR Underestimates to be raised	Column 3 PRIOR YEAR Overestimates to be Used as Estimated Receipts - State
<b>A. County Assessment</b>			
County Tax <i>Ch. 35, ss. 30, 31</i>	\$0		
<b>Sub-Total, County Assessment</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>B. State Assessments and Charges</b>			
Air Pollution Districts <i>Ch. 111, ss. 142B, 142C</i>	\$7,159		
RMV Non-Renewal Surcharge, <i>Ch. 90; Ch. 60A</i>	\$22,960		
<b>Sub-Total, State Assessments</b>	<b>\$30,119</b>	<b>\$0</b>	<b>\$0</b>
<b>C. Transportation Authorities</b>			
Reg'l Trans. Auth's <i>Ch. 161B, ss. 9,10, 23; 1973, Ch. 1141</i>	\$130,071		
<b>Sub-Total, Transportation Assessments</b>	<b>\$130,071</b>	<b>\$0</b>	<b>\$0</b>
<b>D. Annual Charges Against Receipts</b>			
Spec. Educ. <i>Ch. 71B, ss. 10, 12</i>	\$135		
<b>Sub-Total, Charges Against Receipts</b>	<b>\$135</b>	<b>\$0</b>	<b>\$0</b>
<b>E. Tuition Assessments</b>			
School Choice Sending Tuition	\$196,564		
Charter School Sending Tuition	\$144,180		
<b>Sub-Total, Tuition Assessments</b>	<b>\$340,744</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL ESTIMATED CHARGES FISCAL 2011</b>	<b>\$501,069</b>	<b>\$0</b>	<b>\$0</b>
<b>NET CHARGES, FISCAL 2012 .... (Column 1 + Column 2 - Column 3) **</b>			<b>\$501,069</b>

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*Please Note this is an estimate of Cherry Sheet Charges based on House Budget*

**BUDGET COMPARISON**  
**Fiscal Year 2012 vs. Fiscal Year 2011**

Category	FY 2011	FY 2012	Difference	% +/-
<b>GENERAL FUND</b>				
<b>I. GENERAL GOVERNMENT</b>				
Council	\$164,231	\$169,298	\$5,067	3.09%
Mayor	\$296,064	\$285,085	(\$10,979)	-3.71%
Administrative Building	\$325,523	\$323,404	(\$2,119)	-0.65%
Law	\$121,150	\$121,300	\$150	0.12%
Auditor	\$148,205	\$150,015	\$1,810	1.22%
Clerk	\$214,693	\$219,278	\$4,585	2.14%
Assessor	\$242,504	\$246,729	\$4,225	1.74%
IT	\$203,441	\$203,440	(\$1)	0.00%
Treasurer/Collector	\$287,389	\$293,274	\$5,885	2.05%
Community Development	\$124,024	\$125,289	\$1,265	1.02%
Line Items - Administration	\$304,220	\$322,452	\$18,232	5.99%
Line Items - Insurance	\$550,000	\$550,000	\$0	0.00%
Line Items - Boards and Commissions	\$34,688	\$34,103	(\$585)	-1.69%
<b>General Government Sub-Total</b>	<b>\$3,016,132</b>	<b>\$3,043,667</b>	<b>\$27,535</b>	<b>0.91%</b>
<b>II. PUBLIC SAFETY</b>				
Police Department	\$4,248,397	\$4,343,989	\$95,592	2.25%
Fire Department Operating Budget	\$3,429,198	\$3,474,577	\$45,379	1.32%
Inspection Services	\$269,459	\$271,680	\$2,221	0.82%
Emergency Management	\$32,370	\$33,195	\$825	2.55%
Line Items - Street Lights	\$294,000	\$294,000	\$0	0.00%
<b>Public Safety Sub-Total</b>	<b>\$8,273,424</b>	<b>\$8,417,441</b>	<b>\$144,017</b>	<b>1.74%</b>
<b>III. EDUCATION</b>				
Building Maintenance	\$3,764,581	\$3,731,872	(\$32,709)	-0.87%
<b>Education Sub-Total</b>	<b>\$3,764,581</b>	<b>\$3,731,872</b>	<b>(\$32,709)</b>	<b>-0.87%</b>
<b>IV. PUBLIC WORKS</b>				
DPW Administration	\$46,777	\$49,565	\$2,788	5.96%
Engineering	\$234,716	\$183,391	(\$51,325)	-21.87%
Highway & Grounds	\$1,802,961	\$1,753,338	(\$49,623)	-2.75%
Motor Vehicle Maintenance	\$596,703	\$647,914	\$51,211	8.58%
Line Items - Solid Waste	\$1,840,000	\$1,905,321	\$65,321	3.55%
<b>Public Works Sub-Total</b>	<b>\$4,521,157</b>	<b>\$4,539,529</b>	<b>\$18,372</b>	<b>0.41%</b>

**BUDGET COMPARISON**  
**Fiscal Year 2012 vs. Fiscal Year 2011**

Category	FY 2011	FY 2012	Difference	% +/-
<b>GENERAL FUND</b>				
<b>V. HUMAN SERVICES</b>				
Health	\$571,727	\$578,048	\$6,321	1.11%
Line Items - Veterans	\$260,202	\$262,352	\$2,150	0.83%
<b>Human Services Sub-Total</b>	<b>\$831,929</b>	<b>\$840,400</b>	<b>\$8,471</b>	<b>1.02%</b>
<b>VI. CULTURE &amp; RECREATION</b>				
Library	\$978,860	\$996,349	\$17,489	1.79%
Parks & Recreation	\$166,369	\$163,269	(\$3,100)	-1.86%
Council on Aging	\$356,737	\$355,716	(\$1,021)	-0.29%
<b>Culture &amp; Recreation Sub-Total</b>	<b>\$1,501,966</b>	<b>\$1,515,334</b>	<b>\$13,368</b>	<b>0.89%</b>
<b>TOWN DEPARTMENTAL BUDGETS</b>	<b>\$21,909,189</b>	<b>\$22,088,243</b>	<b>\$179,054</b>	<b>0.82%</b>
<b>VII. EDUCATION</b>				
Agawam Public Schools Operating Budget	\$33,909,498	\$34,194,167	\$284,669	0.84%
<b>SCHOOL DEPARTMENT BUDGET</b>	<b>\$33,909,498</b>	<b>\$34,194,167</b>	<b>\$284,669</b>	<b>0.84%</b>
<b>VIII. BENEFITS &amp; INSURANCE</b>				
Pension Benefits	\$3,210,965	\$3,392,063	\$181,098	5.64%
Benefits and Insurance	\$8,782,870	\$9,779,136	\$996,266	11.34%
<b>Benefits &amp; Insurance Sub-Total</b>	<b>\$11,993,835</b>	<b>\$13,171,199</b>	<b>\$1,177,364</b>	<b>9.82%</b>
<b>IX. RESERVE FUNDS</b>				
Reserve Fund	\$400,000	\$500,000	\$100,000	25.00%
Salary Reserve	\$0	\$0	\$0	0.00%
<b>Reserve Funds Sub-Total</b>	<b>\$400,000</b>	<b>\$500,000</b>	<b>\$100,000</b>	<b>25.00%</b>
<b>X. GENERAL FUND DEBT</b>	<b>\$3,233,877</b>	<b>\$3,098,593</b>	<b>(\$135,284)</b>	<b>-4.18%</b>
<b>XI. STABILIZATION FUND</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>XII. CAPITAL IMPROVEMENT BUDGET</b>	<b>\$239,500</b>	<b>\$495,428</b>	<b>\$255,928</b>	<b>106.86%</b>
<b>TOTAL GENERAL FUND BUDGET</b>	<b>\$71,685,899</b>	<b>\$73,547,630</b>	<b>\$1,861,731</b>	<b>2.597%</b>

**BUDGET COMPARISON**  
**Fiscal Year 2012 vs. Fiscal Year 2011**

Category	FY 2011	FY 2012	Difference	% +/-
<b>SELF SUSTAINING DEPARTMENTS</b>				
<b>BUDGETED SPECIAL REVENUE FUNDS</b>				
Wastewater	\$3,162,476	\$3,306,250	\$143,774	4.55%
Wastewater Capital Improvement Budget	\$47,174	\$47,174	\$0	0.00%
Water	\$3,482,352	\$3,618,774	\$136,422	3.92%
Water Capital Improvement Budget	\$35,995	\$35,995	\$0	0.00%
<b>Special Revenue Funds Sub-Total</b>	<b>\$6,727,997</b>	<b>\$7,008,193</b>	<b>\$280,196</b>	<b>4.16%</b>
<b>BUDGETED PROPRIETARY FUND</b>				
Agawam Municipal Golf Course	\$820,096	\$718,995	(\$101,101)	-12.33%
Agawam Municipal Golf Course Equipment	\$30,000	\$60,000	\$30,000	100.00%
<b>Proprietary Fund Sub-Total</b>	<b>\$850,096</b>	<b>\$778,995</b>	<b>(\$71,101)</b>	<b>-8.36%</b>
<b>TOTAL SELF SUSTAINING DEPTS</b>	<b>\$7,578,093</b>	<b>\$7,787,188</b>	<b>\$209,095</b>	<b>2.76%</b>

**Outstanding Debt  
Fiscal Year 2012**

<b>PROJECT NAME</b>	<b>Principal Balance July 1, 2011</b>	<b>Principal To Be Borrowed FY 2012</b>	<b>Principal To Be Paid FY 2012</b>	<b>Principal Balance June 30, 2012</b>
School Additions and Renovations	\$7,265,000		\$1,110,000	\$6,155,000
Main Street Pump Station	\$271,830		\$62,415	\$209,415
Tuckahoe Turf Farm	\$180,000		\$60,000	\$120,000
Fire Headquarters	\$395,000		\$100,000	\$295,000
Community Septic Mgmt. Program	\$21,739		\$2,718	\$19,021
Westfield River CSO Project	\$996,675		\$98,384	\$898,291
Westfield River CSO Project-Local	\$405,000		\$40,000	\$365,000
Campbell Drive/Florida Drive Sewer	\$250,000		\$25,000	\$225,000
Agawam High School Library Expansion	\$390,000		\$40,000	\$350,000
Agawam Public Library Expansion	\$2,225,000		\$225,000	\$2,000,000
Aerial Platform Truck	\$225,000		\$75,000	\$150,000
DPW Facility Acquisition	\$460,000		\$60,000	\$400,000
Phase II Stormwater	\$164,004		\$8,753	\$155,251
Middle School Roof	\$330,000		\$22,000	\$308,000
Jr. High/Middle School Repairs	\$90,000		\$6,000	\$84,000
PW Facility Alterations	\$2,205,000		\$147,000	\$2,058,000
Modular Classrooms	\$1,200,000		\$80,000	\$1,120,000
Fire Pumper Trucks	\$530,000		\$50,000	\$480,000
Senior Center	\$5,770,000		\$340,000	\$5,430,000
Perry Lane Pool	\$210,000		\$20,000	\$190,000
Westfield River Force Main	\$614,118		\$28,630	\$585,488
Phase II Stormwater	\$79,836		\$4,991	\$74,845
Building Maintenance Extension	\$0	\$130,000	\$13,000	\$117,000
Voice Over Internet Telephone System	\$0	\$350,000	\$35,000	\$315,000
<b>TOTAL</b>	<b>\$24,278,202</b>	<b>\$480,000</b>	<b>\$2,653,891</b>	<b>\$22,104,311</b>

<b>WATER FUND</b>	<b>\$ 661,500</b>	<b>\$ -</b>	<b>\$ 44,100</b>	<b>\$ 617,400</b>
<b>WASTEWATER FUND</b>	<b>\$ 3,363,127</b>	<b>\$ -</b>	<b>\$ 298,529</b>	<b>\$ 2,900,594</b>
<b>GENERAL FUND (Schools)</b>	<b>\$ 9,275,000</b>	<b>\$ -</b>	<b>\$ 1,258,000</b>	<b>\$ 8,017,000</b>
<b>GENERAL FUND (Town)</b>	<b>\$ 10,978,575</b>	<b>\$ 480,000</b>	<b>\$ 1,053,262</b>	<b>\$ 10,569,317</b>

<b>TOTAL</b>	<b>\$ 24,278,202</b>	<b>\$ 480,000</b>	<b>\$ 2,653,891</b>	<b>\$ 22,104,311</b>
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# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 111: COUNCIL

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	11111	51010	\$ 118,000	\$ 118,000	
REGULAR TEMPORARY	11111	51020	\$ 34,496	\$ 36,063	
LONGEVITY	11111	51400	\$ 4,300	\$ 4,300	
PERSONNEL TOTAL			<u>\$ 156,796</u>	<u>\$ 158,363</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
EQUIP - REPAIR, MAINT. & RI	11112	52030	\$ 100	\$ 100	
DUES & SUBSCRIPTIONS	11112	52170	\$ 5,000	\$ 5,000	
PROFESSIONAL SERVICES	11112	52190	\$ 1,500	\$ 5,000	
PRINTING & COPYING	11112	52280	\$ 500	\$ 500	
PURCHASED SERVICES TOTAL			<u>\$ 7,100</u>	<u>\$ 10,600</u>	<u>\$ -</u>
<b><i>SUPPLIES</i></b>					
OFFICE SUPPLIES	11113	52230	\$ 335	\$ 335	
SUPPLIES TOTAL			<u>\$ 335</u>	<u>\$ 335</u>	<u>\$ -</u>
DEPARTMENT 111: COUNCIL		TOTAL	<u>\$ 164,231</u>	<u>\$ 169,298</u>	<u>\$ -</u>

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 111: COUNCIL

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
211101	COUNCIL PRESIDENT	1.0	1.0	\$ 13,000	\$ 12,000	\$ 1,000	\$ 13,000
211102	COUNCILLOR	10.0	10.0	\$ 103,300	\$ 100,000	\$ 3,300	\$ 103,300
211103	COUNCIL CLERK	0.1	0.1	\$ 6,000	\$ 6,000	\$ -	\$ 6,000
211104	ADM.ASST. TO COUNCIL	0.9	0.9	\$ 34,496	\$ 36,063	\$ -	\$ 36,063

TOTALS	<u>12.0</u>	<u>12.0</u>	<u>\$ 156,796</u>	<u>\$ 154,063</u>	<u>\$ 4,300</u>	<u>\$ 158,363</u>	

**TOWN COUNCIL**

**PROGRAM**

**The Town Council consists of eleven (11) members elected at-large by the voters and is the legislative branch of the town government.**

<b>ACCT. CODE</b>	<b>DESCRIPTION</b>
51010	See Personnel Sheet
51020	See Personnel Sheet
51400	See Personnel Sheet
52030	Repair and maintenance of office and recording equipment
52170	Massachusetts Municipal Association dues
52190	Funds are included to provide technical assistance as deemed necessary during the course of the year
52280	Printing of various documents as well as binding of Council minutes
52230	Office supplies - paper, pens, folders, etc.

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 121: MAYOR

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	11211	51010	\$ 293,214	\$ 283,085	
LONGEVITY	11211	51400	\$ 1,900	\$ 1,050	
PERSONNEL TOTAL			<u>\$ 295,114</u>	<u>\$ 284,135</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
DUES & SUBSCRIPTIONS	11212	52170	\$ 950	\$ 950	
PURCHASED SERVICES TOTAL			<u>\$ 950</u>	<u>\$ 950</u>	<u>\$ -</u>

DEPARTMENT 121: MAYOR	TOTAL	<u>\$ 296,064</u>	<u>\$ 285,085</u>	<u>\$ -</u>
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# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

**DEPARTMENT 121: MAYOR**

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
212101	MAYOR	1.0	1.0	\$ 85,150	\$ 85,000	\$ 300	\$ 85,300
212102	EXEC. ASST. TO MAYOR	1.0	1.0	\$ 69,382	\$ 57,000	\$ 150	\$ 57,150
212103	ADMIN. ASSISTANT	1.0	1.0	\$ 42,867	\$ 44,514	\$ -	\$ 44,514
215201	PERSONNEL OFFICER	1.0	1.0	\$ 68,982	\$ 69,066	\$ 600	\$ 69,666
215202	PERSONNEL ASSISTANT	2.0	2.0	\$ 77,426	\$ 76,198		\$ 76,198
	WATER CONTRIBTUION	0.0	0.0	\$ (22,766)	\$ (22,766)		\$ (22,766)
	WASTEWATER CONTRIB	0.0	0.0	\$ (22,766)	\$ (22,766)		\$ (22,766)
	GOLF COURSE CONTRIB	0.0	0.0	\$ (5,161)	\$ (5,161)		\$ (5,161)
	STIPEND - BUDGET PREPAR	0.0	0.0	\$ 2,000	\$ 2,000	\$ -	\$ 2,000
	WORKERS COMP ADMIN	0.0	0.0	\$ 5,000	\$ 5,000	\$ -	\$ 5,000
	PROP & I.I.A.CONTRIBUTION	0.0	0.0	\$ (5,000)	\$ (5,000)		\$ (5,000)

		<u>6.0</u>	<u>6.0</u>	<u>\$ 295,114</u>	<u>\$ 283,085</u>	<u>\$ 1,050</u>	<u>\$ 284,135</u>
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**MAYOR**

**PROGRAM**

**The Mayor is the chief executive officer of the town and chairperson of the Agawam School Committee. According to the Charter, the Mayor is responsible for exercising general supervision and direction over all town departments and agencies.**

<b><u>ACCT. CODE</u></b>	<b><u>DESCRIPTION</u></b>
51010	See Personnel Sheet
51400	See Personnel Sheet
52170	Subscriptions to the Springfield Republican and Turley Publications as well as annual dues to the Agawam Chamber of Commerce, and the Massachusetts Municipal Personnel Association and the Greater Springfield Convention Center Bureau

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 122: ADMINISTRATIVE BUILDING

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<i><b>PERSONNEL</b></i>					
REGULAR PERMANENT	11221	51010	\$ 22,498	\$ 20,379	
LONGEVITY	11221	51400	\$ 750	\$ 750	
PERSONNEL TOTAL			<u>\$ 23,248</u>	<u>\$ 21,129</u>	<u>\$ -</u>
<i><b>PURCHASED SERVICES</b></i>					
EQUIP - REPAIR, MAINT. & RI	11222	52030	\$ 24,000	\$ 24,000	
EQUIPMENT RENTALS	11222	52070	\$ 12,575	\$ 12,575	
ELECTRICITY/HEAT	11222	52110	\$ 150,000	\$ 150,000	
TELEPHONE	11222	52150	\$ 42,700	\$ 42,700	
POSTAGE & COURIER	11222	52250	\$ 73,000	\$ 73,000	
PURCHASED SERVICES TOTAL			<u>\$ 302,275</u>	<u>\$ 302,275</u>	<u>\$ -</u>
DEPARTMENT 122: ADMIN. BLDG. TOTAL			<u>\$ 325,523</u>	<u>\$ 323,404</u>	<u>\$ -</u>

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 122: ADMINISTRATIVE BUILDING

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
215001	SENIOR CLERK	1.0	1.0	\$ 35,892	\$ 33,023	\$ 750	\$ 33,773
	WATER CONTRIBUTION	0.0	0.0	\$ (6,322)	\$ (6,322)		\$ (6,322)
	WASTEWATER CONTRIBUTI	0.0	0.0	\$ (6,322)	\$ (6,322)		\$ (6,322)

TOTALS

1.0	1.0	\$ 23,248	\$ 20,379	\$ 750	\$ 21,129
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## ADMINISTRATION BUILDING

### PROGRAM

The Administration Building, under the supervision of the Mayor, provides for the operation of the mail room which includes the switchboard, as well as accounts attributed to the general operation of the Town Administration Building.

<u>ACCT. CODE</u>	<u>DESCRIPTION</u>
51010	See Personnel Sheet
51400	See Personnel Sheet
52030	Repair, maintenance and replacement of office equipment such as copiers, calculators, computers, typewriters, printers, etc.
52070	Rental/lease payments on copiers, postage machinery, etc.
52110	Due to the volatile fluctuation of fuel and utility costs, a reserve is required to provide for increases that cannot be properly estimated at this time
52150	Telephone expense for Town Hall and main switch (School telephone appropriation is administratively transferred in at the beginning of the fiscal year)
52250	Postage for mailing tax bills, late notices, demand notices and other general correspondence for all town departments

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 151: LAW

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	11511	51010	\$ 41,500	\$ 41,500	
LONGEVITY	11511	51400	\$ 150	\$ 300	
PERSONNEL TOTAL			<u>\$ 41,650</u>	<u>\$ 41,800</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
DUES AND SUBSCRIPTIONS	11512	52170	\$ 2,500	\$ 2,500	
PROFESSIONAL SERVICES	11512	52190	\$ 77,000	\$ 77,000	
PURCHASED SERVICES TOTAL			<u>\$ 79,500</u>	<u>\$ 79,500</u>	<u>\$ -</u>

DEPARTMENT 151: LAW	TOTAL	<u>\$ 121,150</u>	<u>\$ 121,300</u>	<u>\$ -</u>
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# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

**DEPARTMENT 151: LAW**

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
215101	SOLICITOR	1.0	1.0	\$ 28,650	\$ 28,500	\$ 300	\$ 28,800
215102	ASSOCIATE SOLICITOR	1.0	1.0	\$ 13,000	\$ 13,000		\$ 13,000

**TOTALS**

<u>2.0</u>	<u>2.0</u>	<u>\$ 41,650</u>	<u>\$ 41,500</u>	<u>\$ 300</u>	<u>\$ 41,800</u>
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**LAW**

**PROGRAM**

**The Town Solicitor and Associate Solicitor are responsible for advising all town agencies and staff on matters pertaining to law. The Law Department also handles all litigation initiated by the town and provide defense for the town in suits brought by outside persons.**

<b><u>ACCT. CODE</u></b>	<b><u>DESCRIPTION</u></b>
51010	See Personnel Sheet
51400	See Personnel Sheet
52170	Mass. General Laws update service and other legal resources
52190	Outside attorneys and work outside retainer by town attorneys; funds for other contract services for law department such as law clerk, deposition expenses, expert witnesses, etc.

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 134: AUDITOR

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	11341	51010	\$ 146,730	\$ 148,390	
LONGEVITY	11341	51400	\$ 1,350	\$ 1,500	
PERSONNEL TOTAL			<u>\$ 148,080</u>	<u>\$ 149,890</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
DUES AND SUBSCRIPTIONS	11342	52170	\$ 125	\$ 125	
PURCHASED SERVICES TOTAL			<u>\$ 125</u>	<u>\$ 125</u>	<u>\$ -</u>

DEPARTMENT 134: AUDITOR	TOTAL	<u>\$ 148,205</u>	<u>\$ 150,015</u>	<u>\$ -</u>
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# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 134: AUDITOR

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
213501	AUDITOR	1.0	1.0	\$ 82,923	\$ 83,601	\$ 150	\$ 83,751
213502	ADMINISTRATIVE ASSISTANT	1.0	1.0	\$ 44,963	\$ 44,806	\$ 750	\$ 45,556
213503	PRINCIPAL CLERK	1.0	1.0	\$ 39,496	\$ 39,285	\$ 600	\$ 39,885
	WATER CONTRIBUTION	0.0	0.0	\$ (8,180)	\$ (8,180)		\$ (8,180)
	WASTEWATER CONTRIBUTION	0.0	0.0	\$ (8,180)	\$ (8,180)		\$ (8,180)
	GOLF COURSE CONTRIBUTION	0.0	0.0	\$ (2,942)	\$ (2,942)		\$ (2,942)

		<u>3.0</u>	<u>3.0</u>	<u>\$ 148,080</u>	<u>\$ 148,390</u>	<u>\$ 1,500</u>	<u>\$ 149,890</u>
TOTALS							

**AUDITOR**

**PROGRAM**

**The Auditor is responsible for fiscal control of all town agencies. The Auditor maintains fiscal records of the town and is responsible for maintaining accounts receivable, accounts payable, warrants and vouchers for the Town of Agawam and the Agawam Public Schools.**

<b>ACCT. CODE</b>	<b>DESCRIPTION</b>
51010	See Personnel Sheet
51400	See Personnel Sheet
52170	Dues for Mass. Auditors Association and Western Mass. Auditors Association

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 161: CLERK & ELECTIONS

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	11611	51010	\$ 178,796	\$ 183,381	
REGULAR TEMPORARY	11611	51020	\$ 31,942	\$ 31,942	
LONGEVITY	11611	51400	\$ 1,300	\$ 1,300	
PERSONNEL TOTAL			<u>\$ 212,038</u>	<u>\$ 216,623</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
EQUIP - REPAIR, MAINT. & RI	11612	52030	\$ 2,000	\$ 2,000	
DUES & SUBSCRIPTIONS	11612	52170	\$ 655	\$ 655	
PURCHASED SERVICES TOTAL			<u>\$ 2,655</u>	<u>\$ 2,655</u>	<u>\$ -</u>
DEPARTMENT 161: CLERK & ELECTIONS			<u>\$ 214,693</u>	<u>\$ 219,278</u>	<u>\$ -</u>

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 161: CLERK & ELECTIONS

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
216101	CLERK	1.0	1.0	\$ 92,630	\$ 92,546	\$ 1,000	\$ 93,546
216102	ASSISTANT TOWN CLERK	1.0	1.0	\$ 43,220	\$ 44,944	\$ 150	\$ 45,094
216103	PRINCIPAL CLERK	1.0	1.0	\$ 36,596	\$ 38,141	\$ 150	\$ 38,291
216104	SENIOR CLERK	0.0	0.0	\$ -	\$ -		\$ -
216202	CLERK-REGISTRARS	0.0	0.0	\$ 2,400	\$ 2,500		\$ 2,500
216301	BOARD OF REGISTRARS	3.0	3.0	\$ 2,250	\$ 2,250		\$ 2,250
	STIPEND	0.0	0.0	\$ 1,000	\$ 1,000		\$ 1,000
	STIPEND-CLERK-LIQUOR LI	0.0	0.0	\$ 2,000	\$ 2,000		\$ 2,000
SUBTOTAL - REGULAR PERMANENT		<u>6.0</u>	<u>6.0</u>	<u>\$ 180,096</u>	<u>\$ 183,381</u>	<u>\$ 1,300</u>	<u>\$ 184,681</u>
216201	POLL WORKER/CENSUS TEN	0.0	0.0	\$ 31,942	\$ 31,942		\$ 31,942
TOTALS		<u>6.0</u>	<u>6.0</u>	<u>\$ 212,038</u>	<u>\$ 215,323</u>	<u>\$ 1,300</u>	<u>\$ 216,623</u>

## CLERK AND ELECTIONS

### PROGRAM

**The Town Clerk's Office is responsible for maintaining all the town's official records and documents and exercises responsibility for the operation of elections together with the maintenance of election records. In addition, it issues fishing, trapping, hunting and marriage licenses along with death and business certificates.**

<u>ACCT. CODE</u>	<u>DESCRIPTION</u>
51010	See Personnel Sheet
51020	See Personnel Sheet
51400	See Personnel Sheet
52030	Maintenance contracts and programming of new voting machines
52170	Dues for the Mass. Town Clerk's Association, Western Mass. City and Town Clerk's Association and the Hampden County City and Town Clerk's Association as well as various subscriptions including yearly subscription for the Town Code website

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 137: ASSESSORS

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	11371	51010	\$ 186,904	\$ 193,129	
LONGEVITY	11371	51400	\$ 300	\$ 300	
PERSONNEL TOTAL			<u>\$ 187,204</u>	<u>\$ 193,429</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
EQUIP - REPAIR, MAINT. & RI	11372	52030	\$ 6,000	\$ 4,000	
DUES & SUBSCRIPTIONS	11372	52170	\$ 1,800	\$ 1,800	
PROFESSIONAL SERVICES	11372	52190	\$ 47,500	\$ 47,500	
PURCHASED SERVICES TOTAL			<u>\$ 55,300</u>	<u>\$ 53,300</u>	<u>\$ -</u>

DEPARTMENT 137: ASSESSORS	TOTAL	<u>\$ 242,504</u>	<u>\$ 246,729</u>	<u>\$ -</u>
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# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 137: ASSESSORS

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
214101	ASSESSOR	1.0	1.0	\$ 77,349	\$ 80,466	\$ -	\$ 80,466
214102	ADMINISTRATIVE ASSISTANT	1.0	1.0	\$ 42,155	\$ 43,501	\$ 150	\$ 43,651
214103	PRINCIPAL CLERK	1.0	1.0	\$ 37,913	\$ 38,141	\$ 150	\$ 38,291
214104	SENIOR CLERK	1.0	1.0	\$ 29,787	\$ 31,021	\$ -	\$ 31,021

TOTALS

4.0	4.0	\$ 187,204	\$ 193,129	\$ 300	\$ 193,429
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## ASSESSOR

### PROGRAM

The Assessor's Office is responsible for maintaining the records on all real and personal property in order that the property tax can be accurately levied and collected. It also handles all abatement and exemption requests by taxpayers.

<u>ACCT. CODE</u>	<u>DESCRIPTION</u>
51010	See Personnel Sheet
51400	See Personnel Sheet
52030	Repair, maintenance and replacement of existing equipment as well as supplies such as cartridges and toner
52170	Dues including MAAO, Marshall & Swift valuation services, Business West, Appraisal Insights and Perspective, and appraisal/assessor license fees and Baystate Multiple Listing Service
52190	Contracted services such as Patriot Software licensing/support and Tighe and Bond mapping and GIS services and support. The account is also used for consulting services for valuation purposes, and defense of values and Appellate Tax Board consulting work as well as inspection work by consultants

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 154: IT DEPARTMENT

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<i><b>PERSONNEL</b></i>					
REGULAR PERMANENT	11541	51010	\$ 130,047	\$ 133,167	
LONGEVITY	11541	51400	\$ 450	\$ 450	
PERSONNEL TOTAL			<u>\$ 130,497</u>	<u>\$ 133,617</u>	<u>\$ -</u>
<i><b>PURCHASED SERVICES</b></i>					
IT CONTRACT SERVICES	11542	52041	\$ 55,944	\$ 56,873	
PURCHASED SERVICES TOTAL			<u>\$ 55,944</u>	<u>\$ 56,873</u>	<u>\$ -</u>
<i><b>CAPITAL OUTLAY</b></i>					
IT EQUIPMENT	11544	52040	\$ 17,000	\$ 12,950	
CAPITAL OUTLAY TOTAL			<u>\$ 17,000</u>	<u>\$ 12,950</u>	<u>\$ -</u>
DEPARTMENT 154: DATA PROCESSING			<u>\$ 203,441</u>	<u>\$ 203,440</u>	<u>\$ -</u>

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 154: IT DEPARTMENT

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
215502	IT DIRECTOR	1.0	1.0	\$ 91,930	\$ 92,547	\$ 300	\$ 92,847
215503	SYSTEMS ADMINISTRATOR	1.0	1.0	\$ 54,819	\$ 56,872	\$ 150	\$ 57,022
	WATER CONTRIBUTION	0.0	0.0	\$ (7,581)	\$ (7,581)		\$ (7,581)
	WASTEWATER CONTRIBUTION	0.0	0.0	\$ (5,835)	\$ (5,835)		\$ (5,835)
	GOLF COURSE CONTRIBUTION	0.0	0.0	\$ (2,836)	\$ (2,836)		\$ (2,836)

TOTALS

2.0	2.0	\$ 130,497	\$ 133,167	\$ 450	\$ 133,617
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## IT Department

### PROGRAM

**The Information Technology department is responsible for specifying and maintaining the computer based hardware and software for all Town departments.**

**The department assists in the specification and procurement of all IT related purchases. The IT department is supports and maintains all the Town software systems, PC's, servers, LAN and WAN connectivity, security, the Town website, and the email server.**

<u>ACCT. CODE</u>	<u>DESCRIPTION</u>
51010	See Personnel Sheet
51400	See Personnel Sheet
52041	Funds to pay for service and support contracts such as the MUNIS ERP system, Sonicwall Firewall Support, Antivirus and antispysware maintenance, permit tracking software maintenance, Qscend website support, offsite backup contract and email archiving maintenance. Also included are funds for internet connection and Qscend web hosting
52040	Purchase of essential non-budgeted IT equipment, software, supplies, replacement parts and repair

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 138: TREASURER-COLLECTOR

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	11381	51010	\$ 267,739	\$ 273,624	
LONGEVITY	11381	51400	\$ 1,350	\$ 1,350	
PERSONNEL TOTAL			<u>\$ 269,089</u>	<u>\$ 274,974</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
DUES & SUBSCRIPTIONS	11382	52170	\$ 1,500	\$ 1,500	
CONTRACTUAL SERVICES	11382	52360	\$ 12,000	\$ 12,000	
PURCHASED SERVICES TOTAL			<u>\$ 13,500</u>	<u>\$ 13,500</u>	<u>\$ -</u>
<b><i>CAPITAL OUTLAY</i></b>					
CAPITAL OUTLAY	11384	52040	\$ 4,800	\$ 4,800	
CAPITAL OUTLAY TOTAL			<u>\$ 4,800</u>	<u>\$ 4,800</u>	<u>\$ -</u>
DEPARTMENT 138: TREASURER-COLLECTOR			<u>\$ 287,389</u>	<u>\$ 293,274</u>	<u>\$ -</u>

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 138: TREASURER-COLLECTOR

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
214501	COLLECTOR/TREASURER	1.0	1.0	\$ 116,966	\$ 117,681	\$ 450	\$ 118,131
214601	ASSISTANT COLLECTOR	1.0	1.0	\$ 51,021	\$ 50,925	\$ 600	\$ 51,525
214502	ASSISTANT TREASURER	0.1	0.1	\$ 6,303	\$ 6,303	\$ -	\$ 6,303
214602	HEAD CLERK	1.0	1.0	\$ 40,395	\$ 40,647	\$ 150	\$ 40,797
214503	PRINCIPAL CLERK	2.0	2.0	\$ 70,863	\$ 72,600	\$ 150	\$ 72,750
214504	SENIOR CLERK	1.5	1.5	\$ 47,041	\$ 48,968	\$ -	\$ 48,968
	WATER CONTRIBUTUION	0.0	0.0	\$ (32,381)	\$ (32,381)	\$ -	\$ (32,381)
	WASTEWATER CONTRIBUTI	0.0	0.0	\$ (29,611)	\$ (29,611)	\$ -	\$ (29,611)
	GOLF COURSE CONTRIBUTI	0.0	0.0	\$ (2,508)	\$ (2,508)	\$ -	\$ (2,508)
	STIPEND	0.0	0.0	\$ 1,000	\$ 1,000	\$ -	\$ 1,000

TOTALS

6.6	6.6	\$ 269,089	\$ 273,624	\$ 1,350	\$ 274,974
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**COLLECTOR/TREASURER**

**PROGRAM**

**The Treasurer's section is charged with receiving and accounting for all the monies belonging to the town, processing town and school payrolls, initiating temporary and permanent borrowing and performing other statutory functions required by the general laws. The Collector's section of this department is responsible for the collection of real estate, motor vehicle excise, personal property, sewer assessments, water and sewer bills and any other money committed to the department for collection.**

<b>ACCT. CODE</b>	<b>DESCRIPTION</b>
51010	See Personnel Sheet
51400	See Personnel Sheet
52170	Dues for the Mass. Treasurer's and Collector's Association, the Hampden County Municipal Treasurer and Collector Association, the AICPA, VERIBANC, INC. rating service as well as the MFGOA, CPA license renewal and subscriptions to various periodicals
52360	Bank service charges for payroll, accounts payable, debt, investment and lock box accounts
52040	Funds are included for training costs and programming and equipment upgrades

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 210: POLICE DEPARTMENT

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	12101	51010	\$ 3,169,624	\$ 3,216,323	
REGULAR TEMPORARY	12101	51020	\$ 15,500	\$ 15,500	
OVERTIME	12101	51030	\$ 161,095	\$ 162,705	
HOLIDAY	12101	51050	\$ 161,900	\$ 163,371	
UNIFORM ALLOWANCE	12101	51070	\$ 59,700	\$ 59,700	
COURT TIME	12101	51080	\$ 80,000	\$ 80,000	
SCIENCE COLLEGE	12101	51120	\$ 439,755	\$ 459,521	
FIREARMS QUALIFICATIONS	12101	51130	\$ 19,126	\$ 19,125	
LONGEVITY	12101	51400	\$ 23,800	\$ 24,850	
PERSONNEL TOTAL			<u>\$ 4,130,500</u>	<u>\$ 4,201,095</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
EQPT. - REPR, MAINT. & REPI	12102	52030	\$ 12,000	\$ 12,000	
EQUIPMENT RENTALS	12102	52070	\$ 900	\$ 900	
TELEPHONE	12102	52150	\$ 15,071	\$ 15,071	
DUES & SUBSCRIPTIONS	12102	52170	\$ 2,600	\$ 2,600	
TRAINING & EDUCATION	12102	52180	\$ 22,865	\$ 23,704	
PROFESSIONAL SERVICES	12102	52190	\$ 10,300	\$ 10,300	
CONTRACTUAL SERVICES	12102	52360	\$ 15,486	\$ 15,871	
ANIMAL CONTROL SERVICE	12102	52992	\$ 5,000	\$ 5,000	
PURCHASED SERVICES TOTAL			<u>\$ 84,222</u>	<u>\$ 85,446</u>	<u>\$ -</u>
<b><i>SUPPLIES</i></b>					
OFFICE SUPPLIES	12103	52230	\$ 3,500	\$ 3,500	
OTHER SUPPLIES	12103	52240	\$ 2,000	\$ 2,000	
MEDICAL & SURGICAL	12103	52260	\$ 1,500	\$ 1,500	
CHEMICALS & LAB	12103	52310	\$ 1,500	\$ 1,500	
PROTECTIVE & SAFETY GEA	12103	52410	\$ 21,823	\$ 21,823	
SUPPLIES TOTAL			<u>\$ 30,323</u>	<u>\$ 30,323</u>	<u>\$ -</u>
<b><i>CAPITAL OUTLAY</i></b>					
DATA PROCESSING EQUIPMI	12104	52040	\$ 3,352	\$ -	
MOTOR VEHICLE	12104	58500	\$ -	\$ 27,125	
CAPITAL OUTLAY TOTAL			<u>\$ 3,352</u>	<u>\$ 27,125</u>	<u>\$ -</u>
DEPARTMENT 210: POLICE DEPARTMENT			<u>\$ 4,248,397</u>	<u>\$ 4,343,989</u>	<u>\$ -</u>

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 210: POLICE DEPARTMENT

Position	Position Title	Employees FY11	Employees FY12	Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
221001	POLICE CHIEF	1.0	1.0	\$ 158,851	\$ 117,681	\$ 42,733	\$ 160,414
229201	ANIMAL CONTROL OFFI	1.0	1.0	\$ 42,926	\$ 43,538	\$ 1,075	\$ 44,613
221002	LJEUTENANT	3.0	3.0	\$ 286,783	\$ 220,475	\$ 74,593	\$ 295,068
221003	SERGEANT	7.0	7.0	\$ 597,169	\$ 447,341	\$ 155,690	\$ 603,031
221004	POLICE OFFICER	41.0	40.0	\$ 2,464,897	\$ 2,036,441	\$ 409,650	\$ 2,446,091
	SHIFT DIFFERENTIAL	0.0	0.0	\$ 25,000	\$ 25,000		\$ 25,000
221010	SCHOOL POLICE OFFICE	-1.0	0.0	\$ (65,590)	\$ -	\$ -	\$ -
221005	ADMIN. ASSISTANT	1.0	1.0	\$ 45,112	\$ 44,805	\$ 750	\$ 45,555
221006	POLICE DISPATCHER	6.0	6.0	\$ 258,689	\$ 246,583	\$ 15,976	\$ 262,559
221007	SENIOR CLERK	1.0	1.0	\$ 34,268	\$ 34,459	\$ 300	\$ 34,759
	<b>SUBTOTAL - REG. PERM.</b>	<b>60.0</b>	<b>60.0</b>	<b>\$ 3,848,105</b>	<b>\$ 3,216,323</b>	<b>\$ 700,767</b>	<b>\$ 3,917,090</b>
	INTERMITTENT SUPERV	0.0	0.0	\$ 15,500	\$ 15,500		\$ 15,500
	OVERTIME	0.0	0.0	\$ 161,095	\$ 162,705		\$ 162,705
	SPECIAL HOLIDAY	0.0	0.0	\$ 25,000		\$ 25,000	\$ 25,000
	COURT TIME	0.0	0.0	\$ 80,800	\$ 80,000		\$ 80,000
	UNIFORM REPLACEMEN	0.0	0.0	\$ -		\$ 800	\$ 800

TOTALS	60.0	60.0	\$ 4,130,500	\$ 3,474,528	\$ 726,567	\$ 4,201,095
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**POLICE DEPARTMENT**

**PROGRAM**

**The Police Department has the responsibility through its program and personnel to provide protection for all persons and property in the community.**

<b>ACCT. CODE</b>	<b>DESCRIPTION</b>
51010	See Personnel Sheet
51020	See Personnel Sheet
51030	Overtime for non-court related departmental needs
51050	Holiday pay per collective bargaining agreements
51070	Gear and uniform allowance per collective bargaining agreements
51080	Funds to pay overtime for court related matters
51120	Educational incentive per collective bargaining agreements
51130	Firearms qualification pay per collective bargaining agreements
51400	See Personnel Sheet
52030	Maintenance agreements and repairs for LEAPS terminal system, telephone recording equipment, radar and breathalyzer repairs, router and DSU service contract, fingerprinting scanning workstation service contract, CJIS terminal software, maintenance on Harley Davidson motorcycle and copier and fax supplies and maintenance contract
52070	Parking fees for officers attending court
52150	Telephone expenses for police station including cell phones, internet access, modem access for system repairs, additional lines in detective bureau, RUOK program line and 7 "push to talk" phones for detectives

**POLICE DEPT. - PAGE TWO**

<b><u>ACCT. CODE</u></b>	<b><u>DESCRIPTION</u></b>
52170	Association dues for the Chief and other officers with specific duties
52180	First Responder and CPR/automated external defibrillator mandated training costs for each officer in accordance with state law as well as re-certification of breath test operators, and supplies associated with this training, CPR certificate cards, and mileage and meals for officers attending training in accordance with the collective bargaining agreements
52190	Cost of physicals in accordance with collective bargaining agreements, funds associated with physicals/ psychological testing for new recruits, funds for a Fitness First program for police officers in accordance with the collective bargaining agreement
52360	Payment of research and development fees to Information Management Corporation which keeps the police computer information software constantly upgraded; cruiser laptop software agreement and air time; and lease fee for Identi-Kit
52992	Board fees at kennel for stray animals, euthanasia costs associated with animal control program
52230	Office supplies such as pens, folders, arrest jackets, and receipt books, evidence labels, dot matrix paper for LEAPS terminals, recording tapes and DVD's for recording of confessions
52240	Private vendor color film developing, and turnpike tolls
52260	Medical expenses for line-of-duty injuries
52310	Chemical supplies, paper/ film for photography; chemicals/supplies for fingerprinting, crime scene processing, evidence recovery supplies
52410	Ammunition/cleaning equipment, targets, road flares, battery replacements for AED, crowd control supplies, breath test solution, fire resistant blankets for cells, disposable rubber gloves and prisoner meals
52040	Replacement of desktop computers and printers

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 220: FIRE DEPARTMENT

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	12201	51010	\$ 2,823,628	\$ 2,864,414	
REGULAR TEMPORARY	12201	51020	\$ 22,000	\$ 22,000	
OVERTIME	12201	51030	\$ 160,000	\$ 160,000	
HOLIDAY	12201	51050	\$ 151,490	\$ 153,938	
UNIFORM ALLOWANCE	12201	51070	\$ 39,750	\$ 42,750	
SCIENCE COLLEGE	12201	51120	\$ 78,850	\$ 76,925	
LONGEVITY	12201	51400	\$ 21,900	\$ 22,950	
PERSONNEL TOTAL			<u>\$ 3,297,618</u>	<u>\$ 3,342,977</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
ADVERTISING & PROMOTION	12202	52010	\$ 700	\$ 700	
GROUND & BUILDING MAIN	12202	52020	\$ 5,000	\$ 5,000	
EQPT. - REPR, MAINT. & REPI	12202	52030	\$ 34,000	\$ 34,000	
ELECTRICITY/HEAT	12202	52110	\$ 40,980	\$ 40,900	
TELEPHONE	12202	52150	\$ 9,000	\$ 9,000	
DUES & SUBSCRIPTIONS	12202	52170	\$ 2,250	\$ 2,250	
TRAINING & EDUCATION	12202	52180	\$ 8,500	\$ 8,500	
PROFESSIONAL SERVICES	12202	52190	\$ 6,000	\$ 6,000	
CONTRACTUAL SERVICES	12202	52360	\$ 2,400	\$ 2,500	
PURCHASED SERVICES TOTAL			<u>\$ 108,830</u>	<u>\$ 108,850</u>	<u>\$ -</u>
<b><i>SUPPLIES</i></b>					
OTHER SUPPLIES	12203	52240	\$ 1,000	\$ 1,000	
CHEMICALS & LAB	12203	52310	\$ 750	\$ 750	
MATERIALS & EQUIPMENT	12203	52370	\$ 4,000	\$ 4,000	
PROTECTIVE & SAFETY GEA	12203	52410	\$ 17,000	\$ 17,000	
SUPPLIES TOTAL			<u>\$ 22,750</u>	<u>\$ 22,750</u>	<u>\$ -</u>
<b><i>CAPITAL OUTLAY</i></b>					
COMPUTER UPGRADE	12204	52050	\$ -	\$ -	
CAPITAL OUTLAY TOTAL			<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
DEPARTMENT 220: FIRE		TOTAL	<u>\$ 3,429,198</u>	<u>\$ 3,474,577</u>	<u>\$ -</u>

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 220: FIRE DEPARTMENT

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
222001	FIRE CHIEF	1.0	1.0	\$ 113,510	\$ 97,888	\$ 9,220	\$ 107,108
222002	DEPUTY FIRE CHIEF	1.0	1.0	\$ 84,404	\$ 79,880	\$ 7,820	\$ 87,700
222003	LIEUTENANT	8.0	8.0	\$ 501,636	\$ 457,861	\$ 48,711	\$ 506,572
222004	FIRE INSPECTOR	1.0	1.0	\$ 61,013	\$ 57,233	\$ 4,377	\$ 61,610
222009	FIRE MECHANIC	1.0	1.0	\$ 61,613	\$ 57,233	\$ 5,427	\$ 62,660
222006	DRILL INSTRUCTOR	0.0	1.0	\$ 8,790	\$ 57,233	\$ 4,527	\$ 61,760
222007	FIRE FIGHTER	45.0	44.0	\$ 2,397,409	\$ 2,143,324	\$ 221,287	\$ 2,364,611
222009	ADMINISTRATIVE ASSISTANT	1.0	1.0	\$ 44,963	\$ 44,806	\$ 750	\$ 45,556
222010	INTERMITTENT FIRE OFFICER	0.0	0.0	\$ 22,000	\$ 25,000	\$ -	\$ 25,000
223101	FIRE FIGHTER-AMBULANCE	-4.0	-4.0	\$ (219,348)	\$ (195,672)	\$ (26,056)	\$ (221,728)
	SHIFT DIFFERENTIAL	0.0	0.0	\$ 40,040	\$ 40,040	\$ -	\$ 40,040
	SHIFT DIFF. AMBULANCE	0.0	0.0	\$ (2,912)	\$ (2,912)	\$ -	\$ (2,912)
	FIREFIGHTER I.T. STIPEND	0.0	0.0	\$ 2,500	\$ 2,500	\$ -	\$ 2,500
SUBTOTAL - REGULAR PERMANENT		<u>54.0</u>	<u>54.0</u>	<u>\$ 3,115,618</u>	<u>\$ 2,864,414</u>	<u>\$ 276,063</u>	<u>\$ 3,140,477</u>
	CALL FIREFIGHTER	0.0	0.0	\$ 22,000	\$ 22,000	\$ 3,000	\$ 25,000
	OVERTIME	0.0	0.0	\$ 160,000	\$ 160,000	\$ -	\$ 160,000
	ANTICIPATED					\$ 17,500	\$ 17,500
TOTALS		<u>54.0</u>	<u>54.0</u>	<u>\$ 3,297,618</u>	<u>\$ 3,046,414</u>	<u>\$ 296,563</u>	<u>\$ 3,342,977</u>

## **FIRE DEPARTMENT**

### **PROGRAM**

**The Fire Department provides emergency services to the community, with the mission of protecting life and property from the ravages of fire through fire prevention and suppression. The Fire Department provides the emergency medical services to the community at the paramedic level.**

<b><u>ACCT. CODE</u></b>	<b><u>DESCRIPTION</u></b>
51010	See Personnel Sheet
51020	Funds for the departments call firefighters
51030	Overtime for fire fighting company
51050	Holiday pay per collective bargaining agreement
51070	Gear and uniform payment per collective bargaining agreement
51120	Educational incentive per collective bargaining agreement
51400	See Personnel Sheet
52010	Educational materials for fire prevention education in the schools and for the public educational programs
52020	Outside repairs to two fire stations including doors, windows, overhead doors, plumbing, etc.
52030	Maintenance and repair of all departmental apparatus, vehicles and equipment, purchase of special tools, wrenches, sockets and equipment for special application
52110	Heat, electricity and fuel for fire stations
52150	Telephone expenses for fire stations as well as cell telephones in each of the pumbers

**FIRE DEPT. - PAGE TWO**

<b><u>ACCT. CODE</u></b>	<b><u>DESCRIPTION</u></b>
52170	Dues and fees for technical and professional associations dealing with fire service. Contingency fund for Hampden County Fire Mutual Aid Association Membership and fee for maintenance of interoperability radio system
52180	Cost of training aids and equipment for in-service training. This account also pays for the cost of recruit training at the Fire Academy
52190	Insurance deductibles for line of duty injuries, cost of physical fitness program in accordance with collective bargaining agreement
52360	Information Management Corporation computer software support fees
52240	Cleaning, sanitary supplies and paper goods for fire stations
52310	Welding and cutting supplies for repair division, dry chemical for recharging portable fire extinguisher, foam concentrate used in fighting fires and smoke detector testing chemicals
52370	Building materials and supplies for maintenance for fire stations
52410	Supplies and safety equipment, turnout gear for fire fighting, all other fire fighting equipment

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 250: INSPECTION SERVICES

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	12501	51010	\$ 257,976	\$ 261,546	
REGULAR TEMPORARY	12501	51020	\$ 7,500	\$ 6,000	
PROTECTIVE & SAFETY GEA	12503	52410	\$ 1,633	\$ 1,634	
LONGEVITY	12501	51400	\$ 2,350	\$ 2,500	
 PERSONNEL TOTAL			<u>\$ 269,459</u>	<u>\$ 271,680</u>	<u>\$ -</u>

DEPARTMENT 250: INSPECTION SERVICES	\$ 269,459	\$ 271,680	\$ -
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# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 250: INSPECTION SERVICES

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
224101	INSPECTOR OF BUILDINGS	1.00	1.00	\$ 83,759	\$ 82,880	\$ 1,700	\$ 84,580
224102	ADMINISTRATIVE ASSISTANT	1.00	1.00	\$ 45,113	\$ 44,807	\$ 750	\$ 45,557
224103	PRINCIPAL CLERK	1.00	1.00	\$ 38,063	\$ 38,141	\$ 450	\$ 38,591
224301	PLUMB. INSP. 1/3	0.33	0.34	\$ 20,642	\$ 21,652	\$ 234	\$ 21,886
224401	SEALER/ENFORCEMENT OF	1.00	1.00	\$ 69,382	\$ 69,066	\$ 1,000	\$ 70,066
224303	CODE ENFORCEMENT	0.00	0.00	\$ -	\$ -		\$ -
	FLOOD ZONE STIPEND	0.00	0.00	\$ 5,000	\$ 5,000		\$ 5,000
SUBTOTAL - REGULAR PERMANENT		<u>4.33</u>	<u>4.34</u>	<u>\$ 261,959</u>	<u>\$ 261,546</u>	<u>\$ 4,134</u>	<u>\$ 265,680</u>
224302	PLUMBING INSP PARTTIME	1.00	1.00	\$ 3,000	\$ 3,000		\$ 3,000
224501	ELECTRICAL INSPECTOR - P	1.00	1.00	\$ 3,000	\$ 3,000		\$ 3,000
	OFF-STEP	0.00	0.00	\$ 1,500	\$ -		\$ -
TOTALS		<u>6.33</u>	<u>6.34</u>	<u>\$ 269,459</u>	<u>\$ 267,546</u>	<u>\$ 4,134</u>	<u>\$ 271,680</u>

## INSPECTION SERVICES

### PROGRAM

**The Inspection Services Department is responsible for the enforcement of the building and zoning codes for the purposes of promoting the health, safety, convenience and welfare of the inhabitants of the community as well as for the testing of all weighing and measuring devices used in town. The Zoning Board of Appeals is responsible for handling appeals from other boards and citizens regarding land use.**

<u>ACCT. CODE</u>	<u>DESCRIPTION</u>
51010	See Personnel Sheet
51020	See Personnel Sheet
52410	Gear and uniform per collective bargaining agreement
51400	See Personnel Sheet

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 510: HEALTH DEPARTMENT

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	15101	51010	\$ 508,383	\$ 514,625	
REGULAR TEMPORARY	15101	51020	\$ 49,891	\$ 49,970	
MEETING STIPEND	15101	51320	\$ 1,208	\$ 1,208	
UNIFORM ALLOWANCE	15101	51070	\$ 3,695	\$ 3,695	
LONGEVITY	15101	51400	\$ 3,450	\$ 3,450	
PERSONNEL TOTAL			<u>\$ 566,627</u>	<u>\$ 572,948</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
MILEAGE	15102	52160	\$ 500	\$ 500	
DUES & SUBSCRIPTIONS	15102	52170	\$ 200	\$ 200	
TRAINING & EDUCATION	15102	52180	\$ 1,500	\$ 1,500	
PROFESSIONAL SERVICES	15102	52190	\$ 400	\$ 400	
PURCHASED SERVICES TOTAL			<u>\$ 2,600</u>	<u>\$ 2,600</u>	<u>\$ -</u>
<b><i>SUPPLIES</i></b>					
MEDICAL & SURGICAL	15103	52260	\$ 2,000	\$ 2,000	
CHEMICALS & LAB	15103	52310	\$ 500	\$ 500	
SUPPLIES TOTAL			<u>\$ 2,500</u>	<u>\$ 2,500</u>	<u>\$ -</u>
DEPARTMENT 510: HEALTH		TOTAL	<u>\$ 571,727</u>	<u>\$ 578,048</u>	<u>\$ -</u>

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 510: HEALTH DEPARTMENT

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
251101	HEALTH AGENT	1.0	1.0	\$ 82,359	\$ 82,880	\$ 450	\$ 83,330
252203	HEAD SCHOOL NURSE	1.0	1.0	\$ 46,768	\$ 46,402	\$ 825	\$ 47,227
252202	HEALTH NURSE	1.0	1.0	\$ 58,393	\$ 58,144	\$ 825	\$ 58,969
252204	SCHOOL NURSE	7.0	7.0	\$ 289,624	\$ 289,058	\$ 4,425	\$ 293,483
251001	PRINCIPAL CLERK	1.0	1.0	\$ 38,064	\$ 38,141	\$ 300	\$ 38,441
SUBTOTAL - REGULAR PERMANENT		<u>11.0</u>	<u>11.0</u>	<u>\$ 515,208</u>	<u>\$ 514,625</u>	<u>\$ 6,825</u>	<u>\$ 521,450</u>
252206	SUB SCHOOL NURSE	0.0	0.0	\$ 15,000	\$ 15,000	\$ -	\$ 15,000
252205	PERM. P.T. SCHOOL NURSE	2.0	2.0	\$ 31,622	\$ 31,302	\$ 320	\$ 31,622
	PREP TIME FY SCH NURSES	0.0	0.0	\$ 3,589	\$ 3,668	\$ -	\$ 3,668
SUBTOTAL - REGULAR TEMPORARY		<u>2.0</u>	<u>2.0</u>	<u>\$ 50,211</u>	<u>\$ 49,970</u>	<u>\$ 320</u>	<u>\$ 50,290</u>
	MEETING STIPEND	0.0	0.0	\$ 1,208	\$ -	\$ 1,208	\$ 1,208
TOTALS		<u>13.0</u>	<u>13.0</u>	<u>\$ 566,627</u>	<u>\$ 564,595</u>	<u>\$ 8,353</u>	<u>\$ 572,948</u>

## HEALTH DEPARTMENT

### PROGRAM

**The Health Department is responsible for providing educational and personal services to the residents in order to improve the public health of the community. It is also responsible for the provision of public health services in the Agawam Public Schools via the school nursing program.**

<u>ACCT. CODE</u>	<u>DESCRIPTION</u>
51010	See Personnel Sheet
51020	See Personnel Sheet
51320	Meeting stipend per collective bargaining agreement
51070	Gear and uniform allowance per collective bargaining agreement
51400	See Personnel Sheet
52160	Mileage reimbursement paid to school nurses as required by collective bargaining agreement
52170	Dues and subscriptions for various associations and periodicals including Mass. Public Health Association, Mass. Association of Health Boards, Mass. School Nurse Association, American Journal of Public Health, John Hopkins Over 50 Newsletter, National Environmental Health Association and Massachusetts Board of Registered Sanitarians
52180	Seminars and continuing education for nurses and health agent
52190	Board of Health Physician annual stipend
52260	Medical supplies utilized by the school nurses and town nurse in their health care programs
52310	Chemical and lab supplies utilized in field inspections and pool testing chemicals, rodent control and mosquito control and purchase of vaccines

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 180: COMMUNITY DEVELOPMENT

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<i><b>PERSONNEL</b></i>					
REGULAR PERMANENT	11801	51010	\$ 122,421	\$ 123,686	
LONGEVITY	11801	51400	\$ 1,350	\$ 1,350	
PERSONNEL TOTAL			<u>\$ 123,771</u>	<u>\$ 125,036</u>	<u>\$ -</u>
<i><b>PURCHASED SERVICES</b></i>					
DUES AND SUBSCRIPTIONS	11802	52170	\$ 253	\$ 253	
PURCHASED SERVICES TOTAL			<u>\$ 253</u>	<u>\$ 253</u>	<u>\$ -</u>

DEPARTMENT 180: COMMUNITY DEVELOPMENT TOTAL \$ 124,024      \$ 125,289      \$ -

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 180: COMMUNITY DEVELOPMENT

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
217501	DIR.-PLANNING & COMM. D	1.0	1.0	\$ 82,809	\$ 82,880	\$ 750	\$ 83,630
217502	ADMINISTRATIVE ASSISTANT	1.0	1.0	\$ 44,962	\$ 44,806	\$ 600	\$ 45,406
	CONSERVATION FUND CON	0.0	0.0	\$ (4,000)	\$ (4,000)		\$ (4,000)

		<u>2.0</u>	<u>2.0</u>	<u>\$ 123,771</u>	<u>\$ 123,686</u>	<u>\$ 1,350</u>	<u>\$ 125,036</u>
TOTALS							

**COMMUNITY DEVELOPMENT**

**PROGRAM**

**The Community Development Department is responsible for developing, administering, coordinating and directing the planning and development activities in the town. This department is also responsible for affirmative action compliance as well as liaison to the Historical Commission and Beautification Commission. It also provides support for the Agawam Conservation Commission and the Agawam Planning Board.**

<u>ACCT. CODE</u>	<u>DESCRIPTION</u>
51010	See Personnel Sheet
51400	See Personnel Sheet
52170	Dues and subscriptions to American Planning Association, Mass. Association of Conservation Commissions, Zoning News and other publications and periodicals

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 610: LIBRARY

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	16101	51010	\$ 851,672	\$ 864,246	
LONGEVITY	16101	51400	\$ 6,150	\$ 6,900	
PERSONNEL TOTAL			<u>\$ 857,822</u>	<u>\$ 871,146</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
ADVERTISING & PROMOTION	16102	52010	\$ 200	\$ 200	
TELEPHONE	16102	52150	\$ 1,604	\$ 1,775	
MILEAGE	16102	52160	\$ 550	\$ 550	
DUES & SUBSCRIPTIONS	16102	52170	\$ 200	\$ 200	
POSTAGE & COURIER	16102	52250	\$ 950	\$ 950	
PRINTING & COPYING	16102	52280	\$ 100	\$ 100	
MISCELLANEOUS	16102	52990	\$ 2,550	\$ 2,550	
PURCHASED SERVICES TOTAL			<u>\$ 6,154</u>	<u>\$ 6,325</u>	<u>\$ -</u>
<b><i>SUPPLIES</i></b>					
OTHER SUPPLIES	16103	52240	\$ 23,000	\$ 24,250	
BOOKS & PERIODICALS	16103	52270	\$ 80,000	\$ 82,200	
LIBRARY SUPPLIES	16103	52550	\$ 11,884	\$ 12,428	
SUPPLIES TOTAL			<u>\$ 114,884</u>	<u>\$ 118,878</u>	<u>\$ -</u>
DEPARTMENT 610: LIBRARY		TOTAL	<u>\$ 978,860</u>	<u>\$ 996,349</u>	<u>\$ -</u>

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 610: LIBRARY

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
261000	LIBRARY DIRECTOR	1.00	1.00	\$ 82,659	\$ 82,880	\$ 750	\$ 83,630
261001	ASSIST. LIBRARY DIRECTOR	1.00	1.00	\$ 68,982	\$ 69,066	\$ 600	\$ 69,666
261002	LIBRARIAN	3.00	3.00	\$ 181,881	\$ 182,337	\$ 1,650	\$ 183,987
261004	ADMINISTRATIVE ASSISTANT	1.00	1.00	\$ 45,263	\$ 44,807	\$ 900	\$ 45,707
261005	LIBRARY ASSOCIATE	6.00	6.00	\$ 240,987	\$ 243,577	\$ 1,050	\$ 244,627
261007	SENIOR LIBRARY CLERK	5.50	5.50	\$ 186,198	\$ 189,083	\$ 1,500	\$ 190,583
261009	LIBRARY AIDE/PAGE	1.71	1.71	\$ 51,852	\$ 52,496	\$ 450	\$ 52,946

TOTALS

	<u>19.2</u>	<u>19.2</u>	<u>\$ 857,822</u>	<u>\$ 864,246</u>	<u>\$ 6,900</u>	<u>\$ 871,146</u>
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## LIBRARY

### PROGRAM

The mission of the Agawam Public Library is to provide materials and services to help residents of all ages and abilities obtain information meeting their personal, educational, recreational and professional needs. Special emphasis is placed on supplying and teaching residents how to use materials in traditional formats as well as materials in formats using emerging technologies. Practical access to all forms of media is provided at the library. The library has a special mission to serve as a place for young children and their parents to discover the joy of reading and learning at the earliest possible age to enhance lifetime literacy.

<u>ACCT. CODE</u>	<u>DESCRIPTIONS</u>
51010	See Personnel Sheet
51400	See Personnel Sheet
52010	Funds are used to promote and publicize the Summer Reading Program, National Library Week, Children's Book Week, National Volunteer Week and other important community out reach events
52150	Library telephone lines and fax line
52160	Reimbursement for employee's use of vehicles between municipal buildings and other facilities and educational workshops
52170	Memberships and journals from national, regional and state professional organizations including the American Library Association, New England Library Association and Mass. Library Association
52250	Mailing costs for library correspondence, billings, books, publicity, reserve notification and interlibrary loan returns
52280	Printing of library letterhead, gift book plates, patron library cards, book marks and other printed items utilized by the library

**LIBRARY - PAGE TWO**

<b><u>ACCT. CODE</u></b>	<b><u>DESCRIPTION</u></b>
52990	Special library programs including children's programs such as puppet shows, theatrical and other performances, museum passes
52240	Purchase of audio visual materials to serve the educational, informational, cultural and recreational needs of all age groups in the community including compact discs, DVD's, books on CD, books on tape and computer software games
52270	This account covers all print materials for all age groups in the community
52550	Supplies for copier, printers and computers, circulation and C/W Mars supplies, technical services/processing supplies, program/display supplies, and general/specialized office supplies

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 620: PARKS & RECREATION

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	16201	51010	\$ 119,584	\$ 120,779	
REGULAR TEMPORARY	16201	51020	\$ 26,755	\$ 24,360	
LONGEVITY	16201	51400	\$ 900	\$ 900	
PERSONNEL TOTAL			<u>\$ 147,239</u>	<u>\$ 146,039</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
DUES & SUBSCRIPTIONS	16202	52170	\$ 490	\$ 490	
PROF. SERVICES	16202	52190	\$ 3,500	\$ 3,500	
PARK SERVICES	16203	52520	\$ 8,940	\$ 7,040	
PURCHASED SERVICES TOTAL			<u>\$ 12,930</u>	<u>\$ 11,030</u>	<u>\$ -</u>
<b><i>SUPPLIES</i></b>					
GROUNDS & BUILDING MAIN	16203	52020	\$ 500	\$ 500	
SPORTS & REC. EQUIP. & SUPP	16203	52290	\$ 500	\$ 500	
SUPPLIES TOTAL			<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ -</u>
<b><i>CAPITAL OUTLAY</i></b>					
RECR. EQPT. REPR & REPLMT.	16204	52050	\$ 5,200	\$ 5,200	
CAPITAL OUTLAY TOTAL			<u>\$ 5,200</u>	<u>\$ 5,200</u>	<u>\$ -</u>
DEPARTMENT 620: PARKS & REC		TOTAL	<u>\$ 166,369</u>	<u>\$ 163,269</u>	<u>\$ -</u>

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 620: PARKS & RECREATION

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
263001	DIR. OF PARKS & RECREATION	1.00	1.00	\$ 75,522	\$ 75,973	\$ 300	\$ 76,273
263002	ADMINISTRATIVE ASSISTANT	1.00	1.00	\$ 44,962	\$ 44,806	\$ 600	\$ 45,406
SUBTOTAL - REGULAR PERMANENT		<u>2.00</u>	<u>2.00</u>	<u>\$ 120,484</u>	<u>\$ 120,779</u>	<u>\$ 900</u>	<u>\$ 121,679</u>
263009	LIFEGUARDS	0.00	0.00	\$ 12,275	\$ 4,400	\$ -	\$ 4,400
263017	PROGRAM SUPERVISORS	0.00	0.00	\$ 10,400	\$ 11,700	\$ -	\$ 11,700
	GROUNDS MAINTENANCE	0.00	0.00	\$ 3,600	\$ 3,600	\$ -	\$ 3,600
	CONCERT STAFF	0.00	0.00	\$ 480	\$ 4,660	\$ -	\$ 4,660
SUBTOTAL - REGULAR TEMPORARY		<u>0.00</u>	<u>0.00</u>	<u>\$ 26,755</u>	<u>\$ 24,360</u>	<u>\$ -</u>	<u>\$ 24,360</u>

TOTALS							
	<u>2.0</u>	<u>2.0</u>	<u>\$ 147,239</u>	<u>\$ 145,139</u>	<u>\$ 900</u>	<u>\$ 146,039</u>	

## **PARKS AND RECREATION**

### **PROGRAM**

**The Parks and Recreation Department is responsible for the development and implementation of a full time recreation program for all residents of the community.**

<b><u>ACCT. CODE</u></b>	<b><u>DESCRIPTION</u></b>
51010	See Personnel Sheet
51020	See Personnel Sheet
51400	See Personnel Sheet
52170	Dues and subscriptions to various associations including Mass. Recreation & Park Association, Pioneer Valley Park & Recreation Association, National Recreation and Park Association and New England Park and Recreation Association
52190	Maintenance, management and supervision of Shea Field Skatepark
52520	Maintenance of Perry Lane Park and other park and recreation areas including barrels, locks, Perry Lane phone line, picnic table repair, dumpster rentals, loam and clay for ball fields and water for School Street Park irrigation and restroom
52020	Paint for field maintenance and playscape maintenance
52290	Recreational supplies such as basketballs, soccer balls, tennis balls, volleyballs, soccer nets, volleyball nets, posts and bases, staff shirts
52050	Replace baseball/softball pitcher rubbers, bases and home plate, and replace mulch at park and school playgrounds

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 652: MUNICIPAL GOLF COURSE

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	65261	51010	\$ 335,484	\$ 327,995	
REGULAR TEMPORARY	65261	51020	\$ 65,000	\$ 65,000	
OVERTIME	65261	51030	\$ 19,000	\$ 19,000	
UNIFORM ALLOWANCE	65261	51070	\$ 3,100	\$ 3,100	
LONGEVITY	65261	51400	\$ 1,500	\$ 1,650	
PERSONNEL TOTAL			<u>\$ 424,084</u>	<u>\$ 416,745</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
ADVERTISING & PROMOTION	65262	52010	\$ 5,000	\$ 5,000	
GROUNDS & BUILDING MAIN	65262	52020	\$ 4,500	\$ 4,500	
EQPT. - REPR., MAINT., & REF	65262	52030	\$ 27,000	\$ 27,000	
EQUIPMENT RENTALS	65262	52070	\$ 3,000	\$ 3,000	
ELECTRICITY/HEAT	65262	52110	\$ 26,000	\$ 26,000	
TELEPHONE	65262	52150	\$ 2,500	\$ 2,500	
DUES & SUBSCRIPTIONS	65262	52170	\$ 2,300	\$ 2,300	
PROFESSIONAL SERVICES	65262	52190	\$ 300	\$ 300	
PRINTING & COPYING	65262	52280	\$ 2,000	\$ 2,000	
CONTRACTUAL SERVICES	65262	52360	\$ 3,500	\$ 13,500	
MISCELLANEOUS	65262	52990	\$ 750	\$ 750	
WATER PURCHASE	65262	56670	\$ 25,000	\$ 25,000	
PROPERTY & LIABILITY INSU	65262	57500	\$ 18,000	\$ 18,000	
LONG TERM DEBT PRINCIPAL	65262	57600	\$ 103,000	\$ -	
LONG TERM DEBT INTEREST	65262	57610	\$ 2,762	\$ -	
PURCHASED SERVICES TOTAL			<u>\$ 225,612</u>	<u>\$ 129,850</u>	<u>\$ -</u>
<b><i>SUPPLIES</i></b>					
FUEL & OIL	65263	52130	\$ 22,000	\$ 24,000	
FOOD SERVICE SUPPLIES	65263	52220	\$ 65,000	\$ 65,000	
OFFICE SUPPLIES	65263	52230	\$ 1,000	\$ 1,000	
CHEMICALS & LAB	65263	52310	\$ 54,000	\$ 54,000	
MATERIALS & EQUIPMENT	65263	52370	\$ 14,000	\$ 14,000	
SIGNS & POSTS	65263	52450	\$ 400	\$ 400	
PRO SHOP SUPPLIES	65263	54200	\$ 14,000	\$ 14,000	
SUPPLIES TOTAL			<u>\$ 170,400</u>	<u>\$ 172,400</u>	<u>\$ -</u>
DEPARTMENT 652: MUNICIPAL GOLF COURSE			<u>\$ 820,096</u>	<u>\$ 718,995</u>	<u>\$ -</u>

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 652: MUNICIPAL GOLF COURSE

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
269001	COURSE MANAGER	1.0	1.0	\$ 92,081	\$ 92,547	\$ 450	\$ 92,997
269002	COOK	1.0	1.0	\$ 26,159	\$ 26,754	\$ 450	\$ 27,204
269004	COURSE SUPERINTENDENT	1.0	1.0	\$ 69,383	\$ 69,067	\$ 1,000	\$ 70,067
269007	MAINTENANCE CRAFTSMAN	1.0	1.0	\$ 46,015	\$ 45,465	\$ 1,000	\$ 46,465
269008	LABORER	2.0	2.0	\$ 72,409	\$ 71,568	\$ 1,550	\$ 73,118
	ADMINISTRATIVE SUPPORT	0.0	0.0	\$ 22,594	\$ 22,594	\$ -	\$ 22,594
SUBTOTAL - REGULAR PERMANENT		<u>6.0</u>	<u>6.0</u>	<u>\$ 328,641</u>	<u>\$ 327,995</u>	<u>\$ 4,450</u>	<u>\$ 332,445</u>
	SEASONAL WORKERS	0.0	0.0	\$ 65,000	\$ 65,000	\$ 300	\$ 65,300
	OVERTIME	0.0	0.0	\$ 19,000	\$ 19,000		\$ 19,000

		<u>6.0</u>	<u>6.0</u>	<u>\$ 412,641</u>	<u>\$ 411,995</u>	<u>\$ 4,750</u>	<u>\$ 416,745</u>
TOTALS							

## MUNICIPAL GOLF COURSE

### PROGRAM

The Agawam Municipal Golf Course offers an eighteen hole golf course and clubhouse facility to residents of Agawam and surrounding communities. Operation of the course is handled by club staff while maintenance is directed by the Public Works Department.

<u>ACCT. CODE</u>	<u>DESCRIPTION</u>
51010	See Personnel Sheet
51020	See Personnel Sheet
51030	Overtime for course maintenance operations and cart repairs
51070	Clothing expense for seasonal employees to be identified with the golf course, clothing allowance for maintenance workers
51400	See Personnel Sheet
52010	Marketing and advertising to promote golf course and its specials
52020	Maintenance and repair of buildings, course, amenities, irrigation system repairs and upgrades
52030	Repair and maintenance of various equipment and installations such as golf carts, grounds equipment, irrigation system and drainage system repairs/installations
52070	Rental of supplemental carts for tournaments
52110	Funds for electricity, cable tv and heating oil and natural gas
52150	Telephone service at the course and dedicated line for modem control of irrigation system
52170	PGA related memberships and course superintendent's memberships and pesticide licenses
52190	Funds for items such as soil testing and sharpening services

**MUNICIPAL GOLF COURSE - PAGE TWO**

<b>ACCT. CODE</b>	<b>DESCRIPTION</b>
52280	Printing of scorecards and miscellaneous items
52360	Solid waste removal, aeration and soil injection services, tree work, stump grinding and exterminating services
52990	Funds for courses and seminars for course employees
56670	Funds provide for water and sewer use charges for club house as well as for irrigation purposes
57500	Golf course share of insurance premiums
57600	Principal payments for bonded indebtedness
57610	Interest payments on bonds for golf course purchase and irrigation system
52130	Gasoline for grounds equipment and golf carts, diesel fuel and lubricants
52220	Purchase of food and beverage products
52230	General office supplies, small equipment and computer purchase
52310	Funds for fertilization for fairways and fungicides
52370	Purchase of grass seed, sod, sand, loam and lime, as well as, miscellaneous small tools and supplies and repairs to cart paths
52450	Advertising and signage on course
54200	Maintenance of inventory of pro shop

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 541: COUNCIL ON AGING

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	15411	51010	\$ 226,923	\$ 231,102	
REGULAR TEMPORARY	15411	51020	\$ 41,214	\$ 41,214	
UNIFORM ALLOWANCE	15411	51070	\$ 800	\$ 800	
LONGEVITY	15411	51400	\$ 1,500	\$ 1,800	
PERSONNEL TOTAL			<u>\$ 270,437</u>	<u>\$ 274,916</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
EQPT. - REPR., MAINT., & REF	15412	52030	\$ 4,000	\$ 4,000	
ELECTRICITY/HEAT	15412	52110	\$ 70,000	\$ 65,000	
TELEPHONE	15412	52150	\$ 1,500	\$ 1,000	
MILEAGE	15412	52160	\$ 9,000	\$ 9,000	
DUES & SUBSCRIPTIONS	15412	52170	\$ 800	\$ 800	
PROFESSIONAL SERVICES	15412	52190	\$ 1,000	\$ 1,000	
PURCHASED SERVICES TOTAL			<u>\$ 86,300</u>	<u>\$ 80,800</u>	<u>\$ -</u>
DEPARTMENT 541: COUNCIL ON AG TOTAL			<u>\$ 356,737</u>	<u>\$ 355,716</u>	<u>\$ -</u>

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 541: COUNCIL ON AGING

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
254101	EXECUTIVE DIRECTOR - COA	1.0	1.0	\$ 63,349	\$ 65,590	\$ 300	\$ 65,890
254102	DEPUTY EXECUTIVE DIRECTOR	1.0	1.0	\$ 43,070	\$ 43,501	\$ 150	\$ 43,651
254103	PRINCIPAL CLERK	1.0	1.0	\$ 38,063	\$ 38,141	\$ 450	\$ 38,591
254104	COOK	1.0	1.0	\$ 34,692	\$ 34,484	\$ 550	\$ 35,034
254106	ASSISTANT COOK	1.0	1.0	\$ 31,263	\$ 31,020	\$ 550	\$ 31,570
254107	CAFETERIA HELPER	2.0	2.0	\$ 52,448	\$ 36,288	\$ 800	\$ 37,088
254111	OUTREACH DIRECTOR	1.0	1.0	\$ 11,375	\$ 11,719	\$ -	\$ 11,719
254113	VOLUNTEER COORDINATOR	0.5	0.5	\$ 7,508	\$ 7,508	\$ -	\$ 7,508
254114	VAN DRIVER	0.5	0.5	\$ 8,076	\$ 7,176	\$ -	\$ 7,176
254115	COA GREETER	1.0	1.0	\$ 18,786	\$ 18,366	\$ 600	\$ 18,966
	GRANT CONTRIBUTIONS:						
	GSS GRANT - CAF. HELPER	-2.0	-2.0	\$ (52,448)	\$ (36,288)	\$ (800)	\$ (37,088)
	GSS & FORMULA - OUTREACH	-1.0	-1.0	\$ (11,375)	\$ (11,719)	\$ -	\$ (11,719)
	FORMULA - VOLUNTEER COOK	-0.5	-0.5	\$ (7,508)	\$ (7,508)	\$ -	\$ (7,508)
	GSS GRANT - VAN DRIVER	-0.5	-0.5	\$ (8,076)	\$ (7,176)	\$ -	\$ (7,176)
	<b>SUBTOTAL - REGULAR PERMANENT</b>	<b>6.0</b>	<b>6.0</b>	<b>\$ 229,223</b>	<b>\$ 231,102</b>	<b>\$ 2,600</b>	<b>\$ 233,702</b>
254109	MEALS ON WHEELS DRIVER	5.0	5.0	\$ 32,214	\$ 32,214	\$ -	\$ 32,214
254112	COA INSTRUCTORS	0.0	0.0	\$ 9,000	\$ 9,000	\$ -	\$ 9,000
	<b>SUBTOTAL - REGULAR TEMPORARY</b>	<b>5.0</b>	<b>5.0</b>	<b>\$ 41,214</b>	<b>\$ 41,214</b>	<b>\$ -</b>	<b>\$ 41,214</b>

TOTALS

11.0	11.0	\$ 270,437	\$ 272,316	\$ 2,600	\$ 274,916
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## COUNCIL ON AGING

### PROGRAM

The Council on Aging is responsible for coordinating and conducting programs dealing with problems of the elderly and to promote facilities for the health, education, welfare and recreation of these citizens. It is also responsible for the oversight and operation of the Agawam Senior Center.

<u>ACCT. CODE</u>	<u>DESCRIPTION</u>
51010	See Personnel Sheet
51020	See Personnel Sheet
51070	Gear and uniform allowance per collective bargaining agreement
51400	See Personnel Sheet
52030	Repair and maintenance of office equipment, kitchen equipment and maintenance of the Senior Center facility
52110	Heat, light and fuel for senior center building
52150	Telephone lines and fax line expenses for senior center
52160	Mileage reimbursement for meals-on-wheels deliveries, and staff as needed
52170	Magazine subscriptions for Senior Center Library and dues to the National and Western Mass. Councils on Aging
52190	Town's contribution to Greater Springfield Senior Services for home care case management and services to Agawam residents

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 400: PUBLIC WORKS

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	14001	51010	\$ 41,477	\$ 44,115	
LONGEVITY	14001	51400	\$ 750	\$ 900	
UNIFORM ALLOWANCE	14001	51070	\$ 700	\$ 700	
PERSONNEL TOTAL			<u>\$ 42,927</u>	<u>\$ 45,715</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
EQUIPMENT RENTALS	14002	52070	\$ 3,400	\$ 3,400	
DUES & SUBSCRIPTIONS	14002	52170	\$ 400	\$ 400	
PURCHASED SERVICES TOTAL			<u>\$ 3,800</u>	<u>\$ 3,800</u>	<u>\$ -</u>
<b><i>SUPPLIES</i></b>					
PROTECIVE & SAFEY GEAR	14003	52410	\$ 50	\$ 50	
SUPPLIES TOTAL			<u>\$ 50</u>	<u>\$ 50</u>	<u>\$ -</u>
DEPARTMENT 400: PUBLIC WORKS TOTAL			<u>\$ 46,777</u>	<u>\$ 49,565</u>	<u>\$ -</u>

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 400: PUBLIC WORKS

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
242101	SUPERINTENDENT DPW	1.0	1.0	\$ 102,930	\$ 97,888	\$ 150	\$ 98,038
243101	SOL WASTE/STRM DRN COORD	1.0	1.0	\$ 51,604	\$ 57,679	\$ 850	\$ 58,529
242102	PRINCIPAL CLERK	2.0	2.0	\$ 76,126	\$ 76,281	\$ 600	\$ 76,881
242103	SENIOR CLERK	0.0	0.0	\$ -	\$ -		\$ -
	WATER CONTRIBUTION	0.0	0.0	\$ (90,793)	\$ (90,793)		\$ (90,793)
	WASTEWATER CONTRIBUTION	0.0	0.0	\$ (90,793)	\$ (90,793)		\$ (90,793)
	GOLF COURSE CONTRIB.	0.0	0.0	\$ (9,147)	\$ (9,147)		\$ (9,147)
	STIPEND-TREE WARDEN	0.0	0.0	\$ 3,000	\$ 3,000		\$ 3,000

TOTALS

4.0	4.0	\$ 42,927	\$ 44,115	\$ 1,600	\$ 45,715
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## **PUBLIC WORKS - ADMINISTRATION**

### **PROGRAM**

**This is the administrative center of the Department of Public Works operation and provides supervision and necessary staff support for the entire department.**

<b>ACCT. CODE</b>	<b>DESCRIPTION</b>
51010	See Personnel Sheet
51400	See Personnel Sheet
51070	Uniform allowance in accordance with collective bargaining agreement
52070	Rental and software support for eTime payroll system, copier and other department office operations
52170	Membership in the American Public Works Association and subscriptions to related publications
52410	Funds for foul weather gear and footwear for Superintendent

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 420: HIGHWAYS & GROUNDS

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	14201	51010	\$ 932,476	\$ 870,983	
REGULAR TEMPORARY	14201	51020	\$ 55,710	\$ 55,710	
OVERTIME	14201	51030	\$ 45,000	\$ 45,000	
SNOW & ICE OVERTIME	14201	51031	\$ 95,000	\$ 95,000	
UNIFORM ALLOWANCE	14201	51070	\$ 14,800	\$ 14,000	
LONGEVITY	14201	51400	\$ 7,200	\$ 6,900	
PERSONNEL TOTAL			<u>\$ 1,150,186</u>	<u>\$ 1,087,593</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
GROUND & BUILDING MAINT	14202	52020	\$ 39,900	\$ 39,900	
EQPT-REPR, MAINT & REPL	14202	52030	\$ 680	\$ 680	
EQUIPMENT RENTALS	14202	52070	\$ 86,600	\$ 86,600	
EQUIP RENTALS-SNOW	14202	52071	\$ 111,000	\$ 111,000	
ELECTRICITY/HEAT	14202	52110	\$ 30,300	\$ 30,300	
DUES & SUBSCRIPTIONS	14202	52170	\$ 100	\$ 100	
PROFESSIONAL SERVICES	14202	52190	\$ 6,000	\$ 6,000	
MISCELLANEOUS	14202	52990	\$ 300	\$ 300	
PURCHASED SERVICES TOTAL			<u>\$ 274,880</u>	<u>\$ 274,880</u>	<u>\$ -</u>
<b><i>SUPPLIES</i></b>					
ICE CONTROL MATERIALS	14203	52210	\$ 250,000	\$ 250,000	
OTHER SUPPLIES	14203	52240	\$ 260	\$ 260	
MEDICAL & SURGICAL	14203	52260	\$ 130	\$ 400	
CHEMICALS & LAB	14203	52310	\$ 155	\$ 155	
MATERIALS & EQUIPMENT	14203	52370	\$ 30,000	\$ 30,000	
SIGNS & POSTS	14203	52450	\$ 6,050	\$ 6,050	
ROAD MATERIALS	14203	52460	\$ 84,000	\$ 84,000	
STORM DRAIN MATERIALS	14203	52470	\$ 7,300	\$ 20,000	
SUPPLIES TOTAL			<u>\$ 377,895</u>	<u>\$ 390,865</u>	<u>\$ -</u>
DEPT 420: HGWYS & GRNDS		TOTAL	<u>\$ 1,802,961</u>	<u>\$ 1,753,338</u>	<u>\$ -</u>

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 420: HIGHWAYS & GROUNDS

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
242000	DPTY SUPT/GEN FOREMAN	1.0	1.0	\$ 81,867	\$ 82,880	\$ 1,600	\$ 84,480
242001	WORKING FORMAN	2.0	1.0	\$ 98,624	\$ 49,593	\$ 1,150	\$ 50,743
242002	MAINTENANCE CRAFTSMAN	2.0	2.0	\$ 95,180	\$ 93,657	\$ 2,450	\$ 96,107
242003	SPEC HWY MTR EQUIP OPER	1.0	1.0	\$ 46,015	\$ 45,465	\$ 1,000	\$ 46,465
242004	HVY MTR EQPT OPER	6.0	6.0	\$ 260,453	\$ 258,689	\$ 6,000	\$ 264,689
242005	MAINTENANCE MAN	4.0	4.0	\$ 155,701	\$ 158,288	\$ 3,250	\$ 161,538
242006	LABORER	4.0	3.0	\$ 142,071	\$ 109,976	\$ 2,250	\$ 112,226
242010	FOREMAN	2.0	2.0	\$ 113,373	\$ 113,386	\$ 3,200	\$ 116,586
	INTERMITTENT OPERATOR	0.0	0.0	\$ 4,000	\$ 4,000		\$ 4,000
	WATER CONTRIBUTION	0.0	0.0	\$ (38,344)	\$ (38,344)		\$ (38,344)
	WASTEWATER CONTRIBUTION	0.0	0.0	\$ (6,607)	\$ (6,607)		\$ (6,607)
SUBTOTAL - REGULAR PERMANENT		<u>22.0</u>	<u>20.0</u>	<u>\$ 952,333</u>	<u>\$ 870,983</u>	<u>\$ 20,900</u>	<u>\$ 891,883</u>
	TEMPORARY	0.0	0.0	\$ 55,710	\$ 55,710		\$ 55,710
	OVERTIME	0.0	0.0	\$ 45,000	\$ 45,000		\$ 45,000
	SNOW AND ICE OVERTIME	0.0	0.0	\$ 95,000	\$ 95,000		\$ 95,000
		<u>0.0</u>	<u>0.0</u>	<u>\$ 195,710</u>	<u>\$ 195,710</u>	<u>\$ -</u>	<u>\$ 195,710</u>
TOTALS		<u>22.0</u>	<u>20.0</u>	<u>\$ 1,148,043</u>	<u>\$ 1,066,693</u>	<u>\$ 20,900</u>	<u>\$ 1,087,593</u>

**PUBLIC WORKS - HIGHWAY & GROUNDS**

**PROGRAM**

**The Highway Division is responsible for maintaining the road system, providing snow and ice control, traffic and regulatory sign maintenance and other various programs involved in the maintenance and upkeep of existing road systems, public grounds, athletic fields and shade trees.**

<b><u>ACCT. CODE</u></b>	<b><u>DESCRIPTION</u></b>
51010	See Personnel Sheet
51020	Funds to pay police services on road repairs, seasonal employees in grounds maintenance
51030	Overtime for emergencies such as storm cleanup and flooding relief, weekend standby duty
51031	Overtime for snow and ice control
51070	Gear and uniform allowance per collective bargaining agreement
51400	See Personnel Sheet
52020	Routine maintenance and repair of traffic signals and controllers, guard rail replacement and installation program, routine maintenance and repair of grounds maintenance equipment and funds to privatize painting of pavement center line and lane markings. Funds are also included for thermoplastic lane markings as well as maintenance of the DPW facility overhead doors
52030	Repair and maintenance of tools, saw blades, chains, computer, software, service contract for time clock and fuel system
52070	Rental of equipment not owned by the town such as barricade rental, sweeper rental, construction equipment, and tree maintenance
52071	Rental of equipment not owned by the town used in snow removal efforts
52110	Division's share of energy costs at DPW facility as well as energy costs for the Raymond Circle pump

**PUBLIC WORKS - HIGHWAY & GROUNDS - PAGE TWO**

<b><u>ACCT. CODE</u></b>	<b><u>DESCRIPTION</u></b>
52170	Membership costs in Mass. Highway Association and Tri-County Highway Superintendents Association
52190	Funds for the specialized weather forecasts and the internet satellite weather services, laboratory and administrative services for the drug and alcohol testing program which has expanded to all employees
52990	Hoisting licenses and CDL licenses
52210	Purchase of salt and liquid magic pre-treatment to combat snow and ice
52240	Purchase of rags, hand soap and assorted other cleaners
52260	Funds are utilized to maintain and stock first aid kits
52310	Purchase of welding and cutting gases needed for repairs, straightening, strengthening and removal of plows and plow frames cutting edge bolts
52370	Purchase of various supplies, tools and repair parts needed for the care of roadways and grounds such as traffic paint for pavement marking, traffic cones, miscellaneous tools and parts, lime, fertilizer and chemicals, turf paint for sport field marking, lumber, cement, fence and backstop supplies, landscape maintenance and equipment and irrigation parts
52450	Funds are used to manufacture, install and maintain warning, regulatory and directional signs. Larger street signs on major roadways are required to conform with new Traffic Control Devices Manual. Several years are allowed for this changeover as well as for new pedestrian and regulatory signs and pavement markings
52460	This account consists of materials and services for routine maintenance of streets and grounds and includes purchase of cold

**PUBLIC WORKS - HIGHWAY & GROUNDS - PAGE THREE**

<u>ACCT. CODE</u>	<u>DESCRIPTION</u>
	mix for winter patching, bituminous concrete for permanent repairs, and aggregates and loam and seed
52470	Repairs to existing storm drains and culverts

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 490: MOTOR VEHICLE MAINTENANCE

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	14901	51010	\$ 172,028	\$ 170,029	
OVERTIME	14901	51030	\$ 6,750	\$ 6,700	
UNIFORM ALLOWANCE	14901	51070	\$ 2,900	\$ 2,900	
LONGEVITY	14901	51400	\$ 2,100	\$ 1,500	
PERSONNEL TOTAL			<u>\$ 183,778</u>	<u>\$ 181,129</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
EQPT-REPR, MAINT & REPL	14902	52030	\$ 3,200	\$ 3,200	
MOT VEH MAINT & REPAIR	14902	52060	\$ 32,450	\$ 32,450	
ELECTRICITY/HEAT	14902	52110	\$ 22,000	\$ 22,000	
TRAINING & EDUCATION	14902	52180	\$ 500	\$ 1,000	
MISCELLANEOUS	14902	52990	\$ 120	\$ 120	
BUILDING IMPROVEMENTS	14902	58250	\$ 345	\$ 345	
PURCHASED SERVICES TOTAL			<u>\$ 58,615</u>	<u>\$ 59,115</u>	<u>\$ -</u>
<b><i>SUPPLIES</i></b>					
FUEL & OIL	14903	52130	\$ 216,200	\$ 270,000	
OTHER SUPPLIES	14903	52240	\$ 1,500	\$ 2,000	
MEDICAL & SURGICAL	14903	52260	\$ 60	\$ 120	
CHEMICALS & LAB	14903	52310	\$ 550	\$ 550	
MATERIALS & EQUIPMENT	14903	52370	\$ 5,000	\$ 5,000	
MOT VEH PARTS & ACCESS	14903	52430	\$ 131,000	\$ 130,000	
SUPPLIES TOTAL			<u>\$ 354,310</u>	<u>\$ 407,670</u>	<u>\$ -</u>
DEPARTMENT 490: MOTOR VEH MA TOTAL			<u>\$ 596,703</u>	<u>\$ 647,914</u>	<u>\$ -</u>

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 490: MOTOR VEHICLE MAINTENANCE

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
242501	FOREMAN	1.0	1.0	\$ 61,476	\$ 60,777	\$ 1,300	\$ 62,077
242502	MTR EQPT REPAIRMAN	3.0	3.0	\$ 142,272	\$ 136,072	\$ 3,000	\$ 139,072
	WATER CONTRIBUTION	0.0	0.0	\$ (14,199)	\$ (14,199)		\$ (14,199)
	WASTEWATER CONTRIBUTION	0.0	0.0	\$ (12,621)	\$ (12,621)		\$ (12,621)
SUBTOTAL - REGULAR PERMANENT		<u>4.0</u>	<u>4.0</u>	<u>\$ 176,928</u>	<u>\$ 170,029</u>	<u>\$ 4,300</u>	<u>\$ 174,329</u>
	OVERTIME	0.0	0.0	\$ 6,750	\$ 6,700		\$ 6,700
	PROTECTIVE GEAR	0.0	0.0	\$ 100		\$ 100	\$ 100

TOTALS

<u>4.0</u>	<u>4.0</u>	<u>\$ 183,778</u>	<u>\$ 176,729</u>	<u>\$ 4,400</u>	<u>\$ 181,129</u>
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## MOTOR VEHICLE MAINTENANCE

### PROGRAM

The Motor Vehicle Maintenance Division maintains and repairs the municipal fleet of motor vehicles and equipment, performs preventive maintenance and provides repair services ranging from engine replacement to tune-ups/oil changes.

<u>ACCT. CODE</u>	<u>DESCRIPTIONS</u>
51010	See Personnel Sheet
51030	Overtime for emergency vehicle repairs and weekend standby
51070	Gear and uniform allowance as per collective bargaining agreement
51400	See Personnel Sheet
52030	Repair and maintenance of equipment such as vehicle lift, door openers, ventilation system, air compressor, fuel system computer, engine analyzer, time clock, fuel pumps and personal computer. Additional funds are contribution for air compressor replacement
52060	Funds to perform repairs to all municipal vehicles and equipment - excluding those of the Water, Wastewater, Fire Dept. and Municipal Golf Course - that can not be handled in house. Work includes transmission rebuilds, machine shop work, body repairs, insurance deductibles, large truck spring repair, special welding services and injector rebuilds and sandblasting
52110	Division's share of energy costs at the DPW facility
52180	Funds permit employees to attend various training seminars as well as participate in ASE mechanics certification program. Increase covers new hoisting license physical exam
52990	Hoisting licenses for three of the mechanics as well as the differential cost for Class A or B operator's licenses as provided for in the collective bargaining agreement
58250	Division's share of maintenance and repair of DPW facility including overhead doors, and plumbing and electrical repairs, hoists, HVAC, etc.

**MOTOR VEHICLE MAINTENANCE - PAGE TWO**

<b>ACCT. CODE</b>	<b>DESCRIPTION</b>
52130	Gasoline, diesel fuel, motor oils, hydraulic oils, lubricants, propane and waste oil disposal for the municipal fleet except Water, Wastewater and Municipal Golf Course vehicles and equipment. Approximately 57,255 gallons of unleaded gasoline and 29,950 gallons of diesel fuel are purchased
52240	Purchase of various cleaners, washers and absorbents required in motor vehicle and garage maintenance as well as absorbents for oil spills
52260	First aid supplies at the garage and in the pick-up truck
52310	Welding and cutting gases used in repair and maintenance of equipment and vehicles
52370	Funds are utilized for welding materials, tools and supplies, engine analyzer software and update and repair manuals
52430	Maintenance and repair supplies and parts for all municipal vehicles and equipment except those operated by the Water and Wastewater Divisions, the Fire Department and Municipal Golf Course

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 410: ENGINEERING

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	14101	51010	\$ 209,541	\$ 158,949	
OVERTIME	14101	51030	\$ 500	\$ 500	
UNIFORM ALLOWANCE	14101	51070	\$ 3,500	\$ 2,800	
LONGEVITY	14101	51400	\$ 1,650	\$ 1,650	
PERSONNEL TOTAL			<u>\$ 215,191</u>	<u>\$ 163,899</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
EQPT-REPR, MAINT & REPL	14102	52030	\$ 6,200	\$ 6,200	
TELEPHONE	14102	52150	\$ 360	\$ 360	
DUES & SUBSCRIPTIONS	14102	52170	\$ 300	\$ 300	
TRAINING & EDUCATION	14102	52180	\$ 1,500	\$ 1,500	
PROFESSIONAL SERVICES	14102	52190	\$ 9,965	\$ 9,932	
PURCHASED SERVICES TOTAL			<u>\$ 18,325</u>	<u>\$ 18,292</u>	<u>\$ -</u>
<b><i>SUPPLIES</i></b>					
OTHER SUPPLIES	14103	52240	\$ 1,150	\$ 1,150	
CHEMICALS & LAB	14103	52310	\$ 50	\$ 50	
SUPPLIES TOTAL			<u>\$ 1,200</u>	<u>\$ 1,200</u>	<u>\$ -</u>
DEPARTMENT 410: ENGINEERING TOTAL			<u>\$ 234,716</u>	<u>\$ 183,391</u>	<u>\$ -</u>

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 410: ENGINEERING

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
241000	TOWN ENGINEER	1.0	1.0	\$ 77,022	\$ 79,294	\$ 300	\$ 79,594
241002	ASST. TOWN ENGINEER	1.0	1.0	\$ 65,667	\$ 62,077	\$ 850	\$ 62,927
241001	CIVIL ENGINEER I	3.0	3.0	\$ 162,696	\$ 109,357	\$ 1,700	\$ 111,057
241003	ENGINEERING TECHNICIAN III	1.0	1.0	\$ 53,142	\$ 52,057	\$ 1,600	\$ 53,657
	WATER CONTRIBUTION	0.0	0.0	\$ (71,918)	\$ (71,918)		\$ (71,918)
	WASTEWATER CONTRIBUTION	0.0	0.0	\$ (71,918)	\$ (71,918)		\$ (71,918)
SUBTOTAL - REGULAR PERMANENT		<u>6.0</u>	<u>6.0</u>	<u>\$ 214,691</u>	<u>\$ 158,949</u>	<u>\$ 4,450</u>	<u>\$ 163,399</u>
	OVERTIME	0.0	0.0	\$ 500	\$ 500		\$ 500

		<u>6.0</u>	<u>6.0</u>	<u>\$ 215,191</u>	<u>\$ 159,449</u>	<u>\$ 4,450</u>	<u>\$ 163,899</u>
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## ENGINEERING

### PROGRAM

**The majority of this division's operations are centered around providing engineering and administrative services. In addition, the Engineering Division provides advice and assistance to the Planning Board, Conservation Commission, Board of Appeals, School Department and other boards and agencies.**

<u>ACCT. CODE</u>	<u>DESCRIPTION</u>
51010	See Personnel Sheet
51030	Overtime to inspect construction work
51070	Gear and uniform allowance per collective bargaining agreement
51400	See Personnel Sheet
52030	Maintenance contract on HP plotter, OCE and printer maintenance, replacement of 3 PC work stations
52150	Cell phone to assist in communication between field personnel and the office
52170	Subscription to Engineer News Record, MEANS Cost Guide and soil evaluators licenses, professional licenses
52180	Funds requested allow attendance by staff at seminars
52190	Funds are requested to cover materials testing costs, ESRI GIS software license, LandDesk software annual license, hydrocad software and upgrades to our traffic counting technology and 2 counters and OCE software license
52240	Purchase of paper, survey tapes, grade stakes, boundary markers, and other specialized engineering supplies
52310	Purchase of materials, supplies and tests for soil lab as well as water testing equipment

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 450: WATER

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	60141	51010	\$ 736,595	\$ 736,861	
REGULAR TEMPORARY	60141	51020	\$ 10,000	\$ 10,000	
OVERTIME	60141	51030	\$ 58,650	\$ 58,650	
UNIFORM ALLOWANCE	60141	51070	\$ 8,634	\$ 8,283	
LONGEVITY	60141	51400	\$ 3,750	\$ 3,975	
PERSONNEL TOTAL			\$ 817,629	\$ 817,769	\$ -
<b><i>PURCHASED SERVICES</i></b>					
EQPT-REPR, MAINT & REPL	60142	52030	\$ 48,544	\$ 48,544	
MOT VEH MAINT & REPAIR	60142	52060	\$ 18,434	\$ 14,199	
EQUIPMENT RENTALS	60142	52070	\$ 5,350	\$ 5,350	
TRAVEL IN-STATE	60142	52090	\$ 400	\$ 400	
TRAVEL OUT-OF-STATE	60142	52100	\$ 200	\$ 200	
ELECTRICITY/HEAT	60142	52110	\$ 30,300	\$ 30,300	
TELEPHONE	60142	52150	\$ 2,500	\$ 2,500	
DUES & SUBSCRIPTIONS	60142	52170	\$ 800	\$ 800	
TRAINING & EDUCATION	60142	52180	\$ 3,000	\$ 3,000	
PROFESSIONAL SERVICES	60142	52190	\$ 155,495	\$ 172,001	
POSTAGE & COURIER	60142	52250	\$ 13,996	\$ 13,996	
PRINTING & COPYING	60142	52280	\$ 8,250	\$ 8,250	
MISCELLANEOUS	60142	52990	\$ 700	\$ 700	
WATER PURCHASE	60142	56670	\$ 1,648,495	\$ 1,763,804	
MEDICAL CLAIMS/INSURANCE	60142	57060	\$ 120,640	\$ 103,663	
CONTRIBUTORY RETIREMENT	60142	57070	\$ 43,617	\$ 78,271	
PROPERTY & LIA. INSUR.	60142	57500	\$ 16,443	\$ 16,443	
LONG-TERM DEBT PRIN.	60142	57600	\$ 44,100	\$ 44,100	
LONG-TERM DEBT INTER.	60142	57610	\$ 28,665	\$ 26,901	
PURCHASED SERVICES TOTAL			\$ 2,189,929	\$ 2,333,422	\$ -
<b><i>SUPPLIES</i></b>					
FUEL & OIL	60143	52130	\$ 28,094	\$ 30,883	
OFFICE SUPPLIES	60143	52230	\$ 2,200	\$ 2,200	
OTHER SUPPLIES	60143	52240	\$ 1,400	\$ 1,400	
MEDICAL & SURGICAL	60143	52260	\$ 125	\$ 125	

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 450: WATER

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
CHEMICALS & LAB	60143	52310	\$ 775	\$ 775	
MATERIALS & EQUIPMENT	60143	52370	\$ 8,500	\$ 8,500	
MOT VEH PARTS & ACCESS	60143	52430	\$ 12,900	\$ 12,900	
WATER SYSTEM MATERIALS	60143	52440	\$ 337,000	\$ 337,000	
ROAD MATERIALS	60143	52460	\$ 73,800	\$ 73,800	
 SUPPLIES TOTAL			<u>\$ 464,794</u>	<u>\$ 467,583</u>	<u>\$ -</u>
 <i><b>CAPITAL OUTLAY</b></i>					
MACHINERY & EQUIP	60144	58300	\$ 10,000		
 CAPITAL OUTLAY TOTAL			<u>\$ 10,000</u>	<u>\$ -</u>	<u>\$ -</u>

DEPARTMENT 450: WATER	TOTAL	<u>\$ 3,482,352</u>	<u>\$ 3,618,774</u>	<u>\$ -</u>
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# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 450: WATER

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
242105	DEPUTY SUPT./TOWN ENGINEE	0.50	0.50	\$ 41,880	\$ 34,965	\$ 425	\$ 35,390
245001	FOREMAN	1.00	1.00	\$ 61,338	\$ 60,777	\$ 1,600	\$ 62,377
245002	WORKING FOREMAN	1.00	1.00	\$ 48,672	\$ 48,148	\$ 1,000	\$ 49,148
245003	MAINTENANCE CRAFTSMAN	2.50	3.00	\$ 117,037	\$ 134,030	\$ 3,300	\$ 137,330
245004	SPEC HWY MTR EQUIP OPER	1.50	1.00	\$ 68,522	\$ 46,829	\$ 1,150	\$ 47,979
245005	HVY MTR EQPT OPER	1.00	1.00	\$ 43,419	\$ 42,843	\$ 1,000	\$ 43,843
245006	MAINTENANCE MAN	2.00	2.00	\$ 81,725	\$ 81,636	\$ 2,150	\$ 83,786
245007	LABORER	2.00	2.00	\$ 70,944	\$ 71,819	\$ 1,400	\$ 73,219
224302	PLUMBING INSPECTOR PT	0.33	0.33	\$ 20,643	\$ 21,015	\$ 233	\$ 21,248
	INTERMITTENT OPERATOR	0.00	0.00	\$ 3,000	\$ 3,000		\$ 3,000
	MAYOR OFFICE SUPPORT	0.00	0.00	\$ 22,766	\$ 22,766		\$ 22,766
	ADMIN BUILDING SUPPORT	0.00	0.00	\$ 6,322	\$ 6,322		\$ 6,322
	ADMIN SUPPORT	0.00	0.00	\$ 90,793	\$ 90,793		\$ 90,793
	ENGINEERING SUPPORT	0.00	0.00	\$ 71,918	\$ 71,918		\$ 71,918
SUBTOTAL - REGULAR PERMANENT		<u>11.83</u>	<u>11.83</u>	<u>\$ 748,979</u>	<u>\$ 736,861</u>	<u>\$ 12,258</u>	<u>\$ 749,119</u>
	REGULAR TEMPORARY	0.00	0.00	\$ 10,000	\$ 10,000		\$ 10,000
	OVERTIME	0.00	0.00	\$ 58,650	\$ 58,650		\$ 58,650
TOTALS		<u>11.83</u>	<u>11.83</u>	<u>\$ 817,629</u>	<u>\$ 805,511</u>	<u>\$ 12,258</u>	<u>\$ 817,769</u>

## PUBLIC WORKS - WATER

### PROGRAM

**The Water Division is responsible for installation of new water lines and maintenance of the existing system. The Water Division is also required to make necessary tie-ins for service, install meters and hydrants and maintain the entire system. Their personnel read meters and prepare bills and commitments.**

<u>ACCT. CODE</u>	<u>DESCRIPTION</u>
51010	See Personnel Sheet
51020	Police services for traffic control on construction projects
51030	Overtime for water breaks, home service calls
51070	Gear and uniform allowance per collective bargaining agreement
51400	See Personnel Sheet
52030	Funds are utilized for outside repair service for the Division's various equipment and installations such as office and meter reader equipment and software, GIS and network support, field and garage equipment and Liswell Hill Pump Station. Also, funds are included for payment to the Highway Division for repair of roadway excavations made by the Water Division for routine repairs and connections and water main projects. Funds are included for hydrant painting and a share of repair and maintenance of the DPW Garage
52060	Divisions share of DPW mechanics costs and other outside services for motor vehicle repair and maintenance such as tire service, suspension service, body and interior repairs, motor vehicle inspections and drive line repairs
52070	Rental of construction barricades, construction equipment, saw cutting of pavements and eTime software and equipment
52090	Funds provide for attendance at various seminars as well as

**PUBLIC WORKS - WATER - PAGE TWO**

<b><u>ACCT. CODE</u></b>	<b><u>DESCRIPTION</u></b>
	continued training requirements for drinking water system operators license
52100	Funds provide for attendance at seminars out-of-state sponsored by the American Water Works Association and the New England Water Works Association
52110	Energy costs for the division's share of energy costs at 1000 Suffield Street
52150	Division's share of DPW telephone costs at 1000 Suffield Street as well as a cell phone for departmental use
52170	Membership in the American Water Works Association, New England Water Works Association and the Mass. Water Works Association
52180	Attendance at seminars as well as training required to maintain three drinking water system operator licenses and backflow tester certification
52190	Costs of services provided to the Water Department by municipal offices, lab services for water quality, lead and copper rule testing and Safe Drinking Water Act required bacterial testing, drug and alcohol tests, disinfection by-product testing, state assessment for enforcement of drinking water standards and pumping stations maintenance contract
52250	Postage for mailing bills and notices as well as purchase of reading cards and funds for the required consumer confidence report mailing to each bill payer
52280	Purchase of water bills, late and demand and lien notices, reading post cards, envelopes and meter and connection payment forms. Funds are included for printing, folding and addressing of consumer confidence report mandated by the federal government

**PUBLIC WORKS - WATER - PAGE THREE**

<b>ACCT. CODE</b>	<b>DESCRIPTION</b>
52990	Hoisting licenses for equipment operators, Class A, B & C license Fee differentials, drinking water system operator's licenses, backflow protection device testers and physical exams for equipment operators
56670	Purchase of water from the City of Springfield Water Department. The current price agreement with the City was renegotiated with annual adjustments to reflect actual cost experience
57060	Water Division's share of hospitalization insurance including appropriate portions of Engineering and Administration support
57070	Water Division's share of the retirement program
57500	Water Division's share of automotive, general liability, workmen's compensation premiums and medical and indemnity payments
57600	Water share of the Public Works facility bond principal
57610	Interest payments on the Public Works facility
52130	Fuel and lubricants for division's motor vehicles and equipment
52230	Office supplies for division including computer system supplies, location cards and maintenance kit/toner cartridges for laser printer used in printing water bills
52240	Engineering supplies such as plan paper, blue print supplies, construction stakes for water related undertakings, rags, soap and cleansers
52260	First aid supplies maintained in division's trucks
52310	Purchase of hydrant antifreeze, chlorine for disinfecting new mains, propane and rust remover
52370	Purchase of various materials utilized by the Water Division including batteries and light bulbs, marking paint for dig safe, pipe cutting blades, taps, drills and bits, miscellaneous tools and

**PUBLIC WORKS - WATER - PAGE FOUR**

<b><u>ACCT. CODE</u></b>	<b><u>DESCRIPTION</u></b>
	supplies, stakes and wedges, hydrant paint and meter installation supplies as well as repair parts for Liswell Hill pumping station and DPW garage repair and maintenance parts
52430	Maintenance and repair parts for the division's vehicles and equipment including tires, maintenance items and repair parts
52440	Major supplies included in this account are water meters, hydrants and parts, service supplies and main line supplies. Projects scheduled to be undertaken with division personnel include the replacement of 1,900 feet of 4" cast iron pipe on Federal Street and Prince Lane with 8" ductile iron pipe due to frequent failures of the existing system. The conversion to radio read meters is continuing
52460	Purchase of bituminous concrete, gravel and bedding stone for the installation of water connections and repair of water breaks and materials for the above described project
58300	Funds are earmarked for hardware, software, printer and scanner replacement and upgrades on the administrative, water billing and collection system and replacement of field equipment and accessories

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 440: WASTEWATER

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	22541	51010	\$ 562,487	\$ 509,653	
REGULAR TEMPORARY	22541	51020	\$ 3,250	\$ 3,250	
OVERTIME	22541	51030	\$ 20,762	\$ 20,762	
UNIFORM ALLOWANCE	22541	51070	\$ 5,784	\$ 5,433	
LONGEVITY	22541	51400	\$ 2,400	\$ 2,625	
<b>PERSONNEL TOTAL</b>			<b>\$ 594,683</b>	<b>\$ 541,723</b>	<b>\$ -</b>
<b><i>PURCHASED SERVICES</i></b>					
GROUNDS & BUILDING MAIN	22542	52020	\$ 37,607	\$ 42,107	
EQPT-REPR, MAINT & REPL	22542	52030	\$ 9,200	\$ 1,600	
MOT VEH MAINT & REPAIR	22542	52060	\$ 15,071	\$ 12,621	
EQUIPMENT RENTALS	22542	52070	\$ 10,000	\$ 10,000	
ELECTRICITY/HEAT	22542	52110	\$ 30,300	\$ 30,300	
TELEPHONE	22542	52150	\$ 1,000	\$ 1,000	
PROFESSIONAL SERVICES	22542	52190	\$ 422,678	\$ 468,807	
POSTAGE & COURIER	22542	52250	\$ 7,905	\$ 7,905	
PRINTING & COPYING	22542	52280	\$ 1,905	\$ 1,905	
MISCELLANEOUS	22542	52990	\$ 150	\$ 150	
WASTEWATER TREATMENT	22542	56600	\$ 1,395,848	\$ 1,478,091	
MEDICAL CLAIMS/INSURANC	22542	57060	\$ 63,647	\$ 65,273	
CONTRIBUTORY RETIREMEN	22542	57070	\$ 29,118	\$ 30,085	
PROPERTY & LIAB INSUR	22542	57500	\$ 14,559	\$ 14,559	
LONG TERM DEBT PRINCIPA	22542	57600	\$ 290,765	\$ 298,529	
LONG TERM DEBT INTEREST	22542	57610	\$ 184,800	\$ 246,343	
<b>PURCHASED SERVICES TOTAL</b>			<b>\$ 2,514,553</b>	<b>\$ 2,709,275</b>	<b>\$ -</b>
<b><i>SUPPLIES</i></b>					
FUEL & OIL	22543	52130	\$ 20,520	\$ 22,532	
OFFICE SUPPLIES	22543	52230	\$ 600	\$ 600	
OTHER SUPPLIES	22543	52240	\$ 1,150	\$ 1,150	
MEDICAL & SURGICAL	22543	52260	\$ 120	\$ 120	
CHEMICALS & LAB	22543	52310	\$ 1,200	\$ 1,200	
MATERIALS & EQUIPMENT	22543	52370	\$ 6,900	\$ 6,900	

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 440: WASTEWATER

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
MOT VEH PARTS & ACCESS	22543	52430	\$ 12,050	\$ 12,050	
ROAD MATERIALS	22543	52460	\$ 3,000	\$ 3,000	
SEWER SYSTEM MATERIALS	22543	52480	\$ 7,700	\$ 7,700	
 SUPPLIES TOTAL			<u>\$ 53,240</u>	<u>\$ 55,252</u>	<u>\$ -</u>

DEPARTMENT 440: WASTEWATER TOTAL	<u>\$ 3,162,476</u>	<u>\$ 3,306,250</u>	<u>\$ -</u>
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# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 440: WASTEWATER

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
242105	DEPUTY SUPT./TOWN ENGINEER	0.50	0.50	\$ 41,029	\$ 34,965	\$ 425	\$ 35,390
244003	SPEC HWY MTR EQUIP OPER	1.00	0.00	\$ 45,715	\$ -		\$ -
244004	HVY MTR EQPT OPER	1.00	1.00	\$ 43,119	\$ 37,872	\$ 700	\$ 38,572
244005	MAINTENANCE MAN	1.00	1.00	\$ 39,403	\$ 38,787	\$ 1,000	\$ 39,787
244006	LABORER	2.00	2.00	\$ 74,644	\$ 73,673	\$ 1,850	\$ 75,523
244007	FOREMAN	1.00	1.00	\$ 61,776	\$ 60,777	\$ 1,600	\$ 62,377
244008	MAINTENANCE CRAFTSMAN	1.00	1.00	\$ 48,893	\$ 47,765	\$ 1,600	\$ 49,365
224301	PLUMBING INSPECTOR PT.	0.33	0.33	\$ 20,643	\$ 21,015	\$ 233	\$ 21,248
	INTERMITTENT OPERATOR	0.00	0.00	\$ 3,000	\$ 3,000		\$ 3,000
	MAYOR OFFICE SUPPORT	0.00	0.00	\$ 22,766	\$ 22,766		\$ 22,766
	ADMIN SUPPORT	0.00	0.00	\$ 90,793	\$ 90,793		\$ 90,793
	ENGINEERING SUPPORT	0.00	0.00	\$ 71,918	\$ 71,918		\$ 71,918
	ADMIN BUILDING SUPPORT	0.00	0.00	\$ 6,322	\$ 6,322		\$ 6,322
SUBTOTAL - REGULAR PERMANENT		<u>7.83</u>	<u>6.83</u>	<u>\$ 570,021</u>	<u>\$ 509,653</u>	<u>\$ 7,408</u>	<u>\$ 517,061</u>
	REGULAR TEMPORARY	0.00	0.00	\$ 3,250	\$ 3,250		\$ 3,250
	OVERTIME	0.00	0.00	\$ 20,762	\$ 20,762		\$ 20,762
	PROTECTIVE GEAR	0.00	0.00	\$ 650		\$ 650	\$ 650
TOTALS		<u>7.83</u>	<u>6.83</u>	<u>\$ 594,683</u>	<u>\$ 533,665</u>	<u>\$ 8,058</u>	<u>\$ 541,723</u>

## PUBLIC WORKS - WASTEWATER

### PROGRAM

**This division is responsible for maintaining all the town's sewage and drainage systems including sanitary sewers and their laterals, force mains, pumping stations, storm drains, culverts and catch basins.**

<u>ACCT. CODE</u>	<u>DESCRIPTIONS</u>
51010	See Personnel Sheet
51020	Police officers for traffic duty
51030	Overtime for emergencies such as plugged sewers, pipe repairs and weekend standby duty
51070	Gear and uniform allowance per collective bargaining agreement
51400	See Personnel Sheet
52020	Reimbursement for highway costs in excavation repairs, capital repairs, improvements at wastewater pumping stations including meter updates, SCADA controls and alarm systems. A share of the DPW facility maintenance and repair are also budgeted
52030	Repair and maintenance of office equipment, computer and software maintenance, division's share of garage repair and maintenance and replacement/repair of division's small tools and equipment. Funds are included for replacement of air compressor
52060	Division's share of DPW mechanics costs in the repair and maintenance of wastewater vehicles and equipment, repairs and services performed by outside sources such as large tire repair, brakes and suspension work, hydraulic systems and transmissions, body repairs and welding and motor vehicle inspections
52070	Rental of equipment such as television inspection of sewers, vacuum of sludge, root treatment, large excavators and shoring for deep excavations, concrete saw, cores and construction barricades

**PUBLIC WORKS - WASTEWATER - PAGE TWO**

<b>ACCT. CODE</b>	<b>DESCRIPTION</b>
	and share of eTime
52110	Wastewater share of energy for DPW facility
52150	Wastewater share of DPW telephone and cell phone
52190	Reimbursement for staff services provided by other town departments, operation and maintenance of the existing wastewater pumping stations, miscellaneous consulting engineering and lab service that may be needed during the course of the year; and drug and alcohol testing for employees with CDL's
52250	Postage expenses for the division
52280	Wastewater share of printing of bills (shared with Water Division), entrance fee and connection charge forms, copying costs
52990	Employee hoisting licenses and motor vehicle operator differential for heavy trucks
56600	Cost of wastewater treatment at Bondi's Island treatment plant
57060	Wastewater share of its personnel hospitalization costs
57070	Wastewater share of its personnel retirement system costs
57500	Wastewater share of automotive, general liability and workmen's compensation premiums
57600	Principal payments on sewer construction bonds, the CSO Project, the Campbell Drive Pump Station/Florida Drive, a portion of the DPW facility, the Westfield River Pump Station and the Westfield River Force Main repair. This figure does not include subsidies
57610	Interest payments on sewer construction bonds and CSO bonds

**PUBLIC WORKS - WASTEWATER - PAGE THREE**

<b><u>ACCT. CODE</u></b>	<b><u>DESCRIPTION</u></b>
52130	Fuel, lubricant and oil for division's vehicles and equipment
52230	Office supplies for division including computer printer ink, toner, copier support and paper
52240	Purchase of wiping rags, hand soap and cleansers. Funds are included for supplies used by the Engineering Division in support of wastewater activities
52260	First aid supplies for division's vehicles
52310	Purchase of grease control bacteria, deodorants and disinfectants and tracer dye
52370	Funds are included for purchase of buckets, cables, rods and cutters, high pressure hose and nozzles, valves for sewer cleaning, tools, pump station paint and supplies, lumber, batteries and lights and the division's share of garage materials
52430	Purchase of repair and maintenance items for motor vehicles and equipment including tires, maintenance items and repair items
52460	Materials for pavement repair, gravel, crushed stone for pipe bedding and loam and seed used in the installation and repair of sewer connections and pipelines
52480	Purchase of materials for installation and repair of building sewers and mainline sewer connections as well as supplies for the repair of mainline sewers and manholes. Items include building sewer pipe and fittings, main line pipe and fittings, structures and particularly manhole frames and covers

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 192: BUILDING MAINTENANCE

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	11921	51010	\$ 1,928,361	\$ 1,895,557	
REGULAR TEMPORARY	11921	51020	\$ 30,125	\$ 31,060	
OVERTIME	11921	51030	\$ 60,000	\$ 60,000	
UNIFORM ALLOWANCE	11921	51070	\$ 18,810	\$ 18,420	
LONGEVITY	11921	51400	\$ 14,650	\$ 14,200	
<b>PERSONNEL TOTAL</b>			<b>\$ 2,051,946</b>	<b>\$ 2,019,237</b>	<b>\$ -</b>
<b><i>PURCHASED SERVICES</i></b>					
EQPT-REPR, MAINT & REPL	11922	52030	\$ 170,920	\$ 170,920	
ELECTRICITY/HEAT	11922	52110	\$ 1,120,617	\$ 1,120,617	
TELEPHONE	11922	52150	\$ 7,872	\$ 7,872	
DUES & SUBSCRIPTIONS	11922	52170	\$ 800	\$ 800	
TRAINING & EDUCATION	11922	52180	\$ 3,000	\$ 3,000	
PROFESSIONAL SERVICES	11922	52190	\$ 35,352	\$ 35,352	
POSTAGE & COURIER	11922	52250	\$ 150	\$ 150	
MILEAGE/TRANSPORTATION	11922	52993	\$ 10,296	\$ 10,296	
BUILDING IMPROVEMENTS	11922	58250	\$ 218,106	\$ 218,106	
<b>PURCHASED SERVICES TOTAL</b>			<b>\$ 1,567,113</b>	<b>\$ 1,567,113</b>	<b>\$ -</b>
<b><i>SUPPLIES</i></b>					
GROUND & BLDG.MAINT.	11923	52020	\$ 49,150	\$ 49,150	
EQUIPMENT RENTALS	11923	52070	\$ 800	\$ 800	
SIGNS & POSTS	11923	52450	\$ 2,009	\$ 2,009	
JANITORIAL SUPPLIES	11923	54300	\$ 93,563	\$ 93,563	
<b>SUPPLIES TOTAL</b>			<b>\$ 145,522</b>	<b>\$ 145,522</b>	<b>\$ -</b>
<b><i>CAPITAL OUTLAY</i></b>					
JANITORIAL EQUIPMENT	11924	58310	\$ -	\$ -	
MAINTENANCE & EQUIP	11924	58320	\$ -	\$ -	
MOTOR VEHICLE	11924	58500	\$ -	\$ -	
<b>CAPITAL OUTLAY TOTAL</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>DEPARTMENT 192: BUILDING MAIN TOTAL</b>			<b>\$ 3,764,581</b>	<b>\$ 3,731,872</b>	<b>\$ -</b>

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 192: BUILDING MAINTENANCE

Position	Position Title	Employees FY11	Employees FY12	Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
219202	BLDG MAINT DIR/ELEC	1.00	1.00	\$ 83,059	\$ 82,880	\$ 1,000	\$ 83,880
219203	DEP BLDG MAINT DIR	1.00	1.00	\$ 69,282	\$ 69,066	\$ 900	\$ 69,966
219204	WKG FOREMAN/BMAIN CRFT	2.00	2.00	\$ 92,155	\$ 94,030	\$ 930	\$ 94,960
219205	BLDG MAINT CRAFTSMAN	3.00	3.00	\$ 132,554	\$ 91,355	\$ 1,530	\$ 92,885
219206	PLUMBER	1.00	1.00	\$ 58,707	\$ 58,446	\$ 840	\$ 59,286
219207	ADMINISTRATIVE ASSISTANT	1.00	1.00	\$ 43,370	\$ 43,501	\$ 300	\$ 43,801
219208	SENIOR CLERK	0.75	0.75	\$ 29,544	\$ 29,536	\$ 300	\$ 29,836
219210	PLUMBER/ELECTRICIAN HELPER	2.00	2.00	\$ 77,133	\$ 77,299	\$ 930	\$ 78,229
319201	SR BLDG CUSTODIAN	4.00	4.00	\$ 180,579	\$ 178,991	\$ 3,360	\$ 182,351
319202	SR CLASS A CUSTODIAN	3.00	4.00	\$ 130,289	\$ 170,850	\$ 3,810	\$ 174,660
319204	JR CLASS A CUSTODIAN	3.00	3.00	\$ 124,299	\$ 123,439	\$ 2,370	\$ 125,809
319205	JR BLDG CUSTODIAN	24.00	23.00	\$ 932,970	\$ 871,164	\$ 13,470	\$ 884,634
	COVERAGE - CLASS A & SRS	0.00	0.00	\$ 2,000	\$ 2,000	\$ -	\$ 2,000
	STIPEND	0.00	0.00	\$ 3,000	\$ 3,000	\$ -	\$ 3,000
SUBTOTAL - REGULAR PERMANENT		<u>45.75</u>	<u>45.75</u>	<u>\$ 1,958,941</u>	<u>\$ 1,895,557</u>	<u>\$ 29,740</u>	<u>\$ 1,925,297</u>
319206	CUSTODIAL - PT	0.00	0.00	\$ 19,475	\$ 19,960	\$ 450	\$ 20,410
	TEMP SEASONAL/POLICE	0.00	0.00	\$ 11,100	\$ 11,100	\$ -	\$ 11,100
SUBTOTAL - REGULAR TEMPORARY		<u>0.00</u>	<u>0.00</u>	<u>\$ 30,575</u>	<u>\$ 31,060</u>	<u>\$ 450</u>	<u>\$ 31,510</u>
	OVERTIME	0.00	0.00	\$ 60,000	\$ 60,000		\$ 60,000
	UNIFORM CLEANING & RENTAL	0.00	0.00	\$ 2,430		\$ 2,430	\$ 2,430
TOTALS		<u>45.75</u>	<u>45.75</u>	<u>\$ 2,051,946</u>	<u>\$ 1,986,617</u>	<u>\$ 32,620</u>	<u>\$ 2,019,237</u>

## **BUILDING MAINTENANCE**

### **PROGRAM**

**The Building Maintenance Department is responsible for the maintenance, repair and upkeep of all school and town buildings.**

<b>ACCT. CODE</b>	<b>DESCRIPTION</b>
51010	See Personnel Sheet
51020	See Personnel Sheet
51030	Overtime required to cover illness replacements, special cleaning needed to be performed out of hours and summer coverage at Perry Lane
51070	Gear and uniform allowance per collective bargaining agreement
51400	See Personnel Sheet
52030	Repair, maintenance and replacement of air conditioners, boiler cleaning and service, clocks and master clocks, elevator (6) and chairlift (9) inspections, fire extinguisher replacement and recharge of equipment, fluorescent light fixtures replacement, intercom system repair and replacement, thermostat replacement and telephone/radio equipment repair and replacement for town and school buildings. Projects include sprinkler system repairs throughout Town buildings
52110	Energy costs for town hall, police headquarters, library, Perry Lane Park and all school buildings
52150	Fire alarm lines, beeper telephone line, update of software for all school buildings as well as alarm lines at town buildings
52170	Dues and subscriptions to various associations and periodicals including Handicap Advisory Service and BBP Supervisors Bulletin
52180	Rental of safety and training films, seminar attendance and

**BUILDING MAINTENANCE- PAGE TWO**

<b><u>ACCT. CODE</u></b>	<b><u>DESCRIPTION</u></b>
	continuing education
52190	Outside professional services such as pest control in accordance with new State regulations and architectural services
52250	Postage for general correspondence
52993	Mileage for personnel who travel between buildings
58250	Expenses associated with preventative maintenance, general repair and replacement of equipment and parts for all town buildings including the schools, town hall, police headquarters, library, Perry Lane Park, senior center and fire stations
52020	Construction and building maintenance materials for schools, town hall, police headquarters, library and Perry Lane Park
52070	Funds to cover rental of equipment at all schools and town buildings
52450	Replacement of signage at town facilities such as "No Smoking" and "No Loitering"
54300	Purchase of waxes, cleaners, sealers, mops, paper products, incandescent and fluorescent bulbs for town and school buildings

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 300: SCHOOL DEPARTMENT

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
GENERAL SCHOOL ACCOUNT			\$ 31,944,937	\$ 32,263,439	
TRANSPORTATION COST CTR			\$ 1,964,561	\$ 1,930,728	
INTERGOVERNMENTAL	16820	59000	<u>\$ 33,909,498</u>	<u>\$ 34,194,167</u>	<u>\$ -</u>

DEPARTMENT 300: SCHOOL DEPARTMENT	<u>\$ 33,909,498</u>	<u>\$ 34,194,167</u>	<u>\$ -</u>
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## SCHOOL DEPARTMENT

### PROGRAM

**The School Department provides educational, cultural and athletic training and enrichment for children in pre-school through 12. It also provides educational opportunities to students requiring special education services beginning at age 3. The School Department operates the Early Childhood Center, four elementary schools, one middle school, one junior high school and one senior high school.**

<u>ACCT. CODE</u>	<u>DESCRIPTION</u>
59000	The General School Account includes all administrative and operating costs of the School Department
59000	The Transportation Cost Center provides funding for transportation of students during the school year

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 230: EMERGENCY MANAGEMENT

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>PERSONNEL</i></b>					
REGULAR PERMANENT	16604	51010	\$ 12,020	\$ 13,500	
REGULAR TEMPORARY	16604	51020	\$ 750	\$ 750	
LONGEVITY	16604	51400	\$ 1,000	\$ 1,000	
PERSONNEL TOTAL			<u>\$ 13,770</u>	<u>\$ 15,250</u>	<u>\$ -</u>
<b><i>PURCHASED SERVICES</i></b>					
EQPT-REPR, MAINT & REPL	16604	52030	\$ 3,000	\$ 3,000	
TELEPHONE	16604	52150	\$ 2,600	\$ 945	
CONNECT CITY	16604	52190	\$ 13,000	\$ 14,000	
PURCHASED SERVICES TOTAL			<u>\$ 18,600</u>	<u>\$ 17,945</u>	<u>\$ -</u>

DEPARTMENT 230: EMERGENCY MGMNT	<u>\$ 32,370</u>	<u>\$ 33,195</u>	<u>\$ -</u>
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# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 230: EMERGENCY MANAGEMENT

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
2E+06	DIRECTOR OF EMERGENCY	1.0	1.0	\$ 8,500	\$ 7,500	\$ 1,000	\$ 8,500
222015	NIMS & COOP COORDINATC	1.0	1.0	\$ 5,520	\$ 6,000		\$ 6,000
	WATER CONTRIBUTION	0.0	0.0	\$ (1,000)	\$ -		\$ -
SUBTOTAL REGULAR PERMANENT		<u>2.0</u>	<u>2.0</u>	<u>\$ 13,020</u>	<u>\$ 13,500</u>	<u>\$ 1,000</u>	<u>\$ 14,500</u>
222016	SECRETARY	0.3	0.3	\$ 750	\$ 750		\$ 750

TOTALS

<u>2.3</u>	<u>2.3</u>	<u>\$ 13,770</u>	<u>\$ 14,250</u>	<u>\$ 1,000</u>	<u>\$ 15,250</u>
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## EMERGENCY MANAGEMENT

### PROGRAM

The Emergency Management Program provides emergency services as needed, predisaster planning, participates in annual policy reviews, offers assistance to all department in planning for emergencies, attends various conferences and training sessions to stay abreast of the latest innovations and works with various municipal, State and Federal agencies.

<u>ACCT. CODE</u>	<u>DESCRIPTION</u>
51010	See Personnel Sheet
51020	See Personnel Sheet
51400	See Personnel Sheet
52030	Repair, maintenance and replacement of various equipment
52150	Telephone costs for emergency center
52190	Yearly fee for Connect CTY and other updates to the web site and data input to your database to keep the latest telephone numbers available in an emergency

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 660: LINE ITEMS

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>DEBT SERVICE</i></b>					
LONG TERM DEBT PRINCIPAL	16601	57600	\$ 2,364,579	\$ 2,311,263	
DEBT INTEREST	16601	57610	\$ 827,248	\$ 745,280	
OTHER DEBT SERVICE	16601	57690	\$ 42,050	\$ 42,050	
<b>DEBT SERVICE TOTAL</b>			<b>\$ 3,233,877</b>	<b>\$ 3,098,593</b>	<b>\$ -</b>
<b><i>ADMINISTRATION</i></b>					
OVERTIME	16602	51030	\$ 10,000	\$ 10,000	
DAMAGE PERSONS & PROPE	16602	52001	\$ 7,500	\$ 7,500	
ADVERTISING & PROMOTION	16602	52010	\$ 12,000	\$ 12,000	
STREET LIGHTING	16602	52120	\$ 294,000	\$ 294,000	
TRAINING & EDUCATION	16602	52180	\$ 5,000	\$ 5,000	
PROFESSIONAL SERVICES	16602	52190	\$ 90,000	\$ 90,000	
OFFICE SUPPLIES	16602	52230	\$ 15,000	\$ 15,000	
PRINTING & COPYING	16602	52280	\$ 50,000	\$ 50,000	
PARKING TICKET EXPENSE	16602	52360	\$ 2,500	\$ 2,500	
TRAVEL	16602	52390	\$ 7,500	\$ 7,500	
SOLID WASTE EXPENSE	16602	52420	\$ 1,840,000	\$ 1,905,321	
SEWER & WATER	16602	52490	\$ 49,720	\$ 49,720	
PREVIOUS YEARS' BILLS	16602	57501	\$ 4,000	\$ 4,000	
TAX TITLE COSTS	16602	57700	\$ 31,000	\$ 31,000	
OFFICE EQUIPMENT	16602	58800	\$ 20,000	\$ 20,000	
TOWN WIDE SQL CONVERSIC	16602	52040	\$ -	\$ 18,232	
<b>ADMINISTRATION TOTAL</b>			<b>\$ 2,438,220</b>	<b>\$ 2,521,773</b>	<b>\$ -</b>
<b><i>EMPLOYEE BENEFITS &amp; INSURANCE</i></b>					
EMPLOYEE BENEFIT BUYBAO	16603	51040	\$ 192,000	\$ 192,000	
FRINGE BENEFITS	16603	52350	\$ 2,000	\$ 2,000	
UNEMPLOYMENT CLAIMS/IN	16603	57020	\$ 50,000	\$ 300,000	
MEDICARE INSURANCE	16603	57040	\$ 500,000	\$ 510,000	
MEDICAL CLAIMS/INSURANC	16603	57060	\$ 8,025,659	\$ 8,761,925	
CONTRIBUTORY RETIREMEN	16603	57070	\$ 3,210,965	\$ 3,392,063	
NON-CONTRIBUTORY RETIR	16603	57080	\$ 13,211	\$ 13,211	
PROPERTY & LIAB INSURANC	16603	57500	\$ 550,000	\$ 550,000	
<b>EMPLOYEE BEN &amp; INSURANCE TOTAL</b>			<b>\$ 12,543,835</b>	<b>\$ 13,721,199</b>	<b>\$ -</b>

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 660: LINE ITEMS

Account Description	Org Code	Object Code	Fiscal 2011 Appropriated	Fiscal 2012 Recommended	Fiscal 2012 Adopted
<b><i>BOARDS &amp; COMMISSIONS</i></b>					
BEAUTIFICATION COMMITTEE	16604	52004	\$ 1,000	\$ 1,000	
BOARD OF APPEALS	16604	51010	\$ 20,547	\$ 19,918	
CEMETERY COMMISSION	16604	52005	\$ 820	\$ 820	
CABLE TV COMMISSION	16604	52007	\$ 1,099	\$ 1,099	
CULTURAL COUNCIL	16604	52010	\$ 3,000	\$ 3,000	
VETERAN'S COUNCIL	16604	56540	\$ 4,000	\$ 4,000	
VETERAN'S BENEFITS	16604	57100	\$ 165,000	\$ 165,000	
WEST HAMPDEN DIS VETS O	16604	57150	\$ 95,202	\$ 97,352	
LOW PIO VAL PLNG COMM	16604	57200	\$ 4,222	\$ 4,266	
<b>BOARDS &amp; COMMISSIONS TOTAL</b>			<b>\$ 294,890</b>	<b>\$ 296,455</b>	<b>\$ -</b>
<b><i>RESERVE FUNDS</i></b>					
RESERVE FUND	16605	57300	\$ 400,000	\$ 500,000	
<b>RESERVE FUNDS TOTAL</b>			<b>\$ 400,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>
<b>DEPARTMENT 660: LINE ITEMS TOTAL</b>			<b>\$ 18,910,822</b>	<b>\$ 20,138,020</b>	<b>\$ -</b>

## LINE ITEMS

### CATEGORY: PRINCIPAL AND INTEREST

**Long-Term Debt Principal** - Funds in this account cover principal payments due on the Town's permanent debt within this fiscal year. Detail is found in the Principal and Interest Budget in the Budget Summary Materials.

**Long-Term Debt Interest** - Funds in this account cover interest payments due on the Town's permanent and temporary debt within this fiscal year. Detail is found in the Budget Summary Materials.

**Other Debt Service** - Funds in this account cover bank charges for existing debt, bond counsel costs, printing, postage, book entry, registration and other costs association with temporary and permanent bond issues.

### CATEGORY: ADMINISTRATION

**Overtime** - Funds are requested to cover compensation of any clerical workers required to work overtime in accordance with union contract as well as payment for any temporary/emergency staffing needs. Overtime is under the direct control of the Mayor.

**Damage to Persons & Property** - This account provides funds to pay for costs of damages by the Town to a person or their property. (Primarily small claims which are not submitted to the Town's insurance carrier.)

**Advertising & Promotion** - Funds are requested to cover all advertising requirements for all departments during the upcoming fiscal year such as public hearing notices, employment ads and approved ordinances.

**Street Lighting** - Funds requested provide payment to WMECO for the Town's street lighting program and traffic signals. Administration continues to work with WMECO representatives to install energy efficient fixtures, maintain the council adopted street lighting policy and maintain adequate lighting to insure public safety.

**Training & Education** - The clerical union contract includes an item to afford its members the opportunity for training or retraining programs. These funds are included in the event an employee wishes to avail themselves of this opportunity.

**Professional Services** - Funds requested provide payment to outside consultants utilized on small projects. Funds are included for the mandatory annual audit, the LPVEC consulting services utilized for medicaid reimbursement, stipend for municipal ticketing hearings officer, outside consultants and for the payment of college interns and other consultants. This account is under the direct control of the Mayor.

**Office Supplies** - Funds cover office supply needs for Town departments except the Water, Wastewater, Golf Course, Library and Police departments. By grouping these funds into one account, a substantial savings has been realized.

## LINE ITEMS – PAGE TWO

**Printing** - Funds cover the various printing needs of all departments and are under the control of the Mayor's Office.

**Parking Ticket Personnel** - These funds are provided to allow administration to compensate the Parking Clerk for the evening hours required to conduct hearings for persons receiving parking citations. Funding is also included to provide for pursuing delinquent parking violators.

**Travel** - Funds in this account cover expenses and registration for all departments for meetings, conferences and training seminars, both in-state and out-of-state.

**Solid Waste Expenses** - This account includes all funds required for the collection and disposal of solid waste including weekly rubbish collection (\$610,137), bi-weekly recyclable collection (\$352,854), solid waste disposal (\$712,000), bi-monthly bulk collection and disposal (\$59,265), yard waste collections (11 curbside collections) and disposal (\$84,065), miscellaneous disposal (\$10,000), household hazardous waste collection (\$12,000) and yard waste composting (\$65,000) (Grand Total: \$1,905,321).

**Sewer and Water** - In an attempt to control the amount of money appropriated each year to pay for water and sewer charges in Town buildings, we have centralized the amount needed into a single line item. The water department is self-sufficient and must bill and receive payment for all water usage including the Town's own buildings.

**Previous Year Bills** - In accordance with the provisions of Chapter 44, Section 64, we appropriate funds to pay any previous year bills which are received during FY2012.

**Tax Title Costs** - Tax title costs and land court funds as we proceed with foreclosure on certain properties held in tax title accounts.

**Office Equipment** - Funds cover small office equipment such as computers, printers, calculators, typewriters, etc. Again, funds grouped from all departments under the control of the Mayor's Office offer the Town substantial savings in purchases.

### **CATEGORY: EMPLOYEE BENEFITS AND INSURANCE**

**Employee Benefits Buy Back** - Funds in this account are used to pay employees for unused sick leave and other accrued benefits upon retirement or resignation as per collective bargaining agreements and Town ordinances.

**Fringe Benefits** - These funds cover employee recognition and service awards as well as medical expenses for fire fighters and police officers who have retired as a result of a line of duty injury.

## LINE ITEMS – PAGE THREE

**Unemployment Compensation** - The amount required here is unpredictable. Federal regulations require the Town to pay municipal employees who collect unemployment compensation because they have left our employ and covers both Town and School employees who are terminated.

**Medicare** - Funding requested covers the requirements of the Federal Law pertaining to new employees effective April 1, 1986 (1.45%).

**Medical Claims/Insurance** - These funds cover the Town's share of the premiums due for dental, health and life insurance policies for active and retired Town and School employees. This account also includes the Town's payment of initiation fees to health fitness facilities.

**Contributory Retirement** - The amount requested reflects the Town's share of pension costs of all Town and School employees as set by the Hampden County Retirement Board, excluding teachers. A portion of these funds are budgeted in both the water and wastewater budget.

**Non-Contributory Retirement** - These funds cover the annual pension of certain retired employees who qualify as a veteran under Chapter 32, Section 58B and are approved by the Director of Retirement Systems, Division of Insurance. Any cost-of-living increases are determined by the State Legislature.

**Property & Liability Insurance** - Insurance costs covered in this account are worker's compensation and administration stipend, package policy for property, contents and general liability, auto policy, surety bonds for those employees handling money, fire and police accident policy, professional liability policies and other insurance matters. Funds are also included for satisfaction of deductibles, audit premiums and contract services for the procurement of insurance, risk control and claims payments, handling and processing. Funds are also included for Town's contracted Employee Assistance Program.

### **CATEGORY: BOARDS & COMMISSIONS**

**Beautification Committee** - Funds have been provided to the committee in order for them to continue their various programs as in previous years. The funds are used to purchase annually for maintenance and replacement of planters and barrels.

**Cemetery** - The amount budgeted here is to satisfy the Town's obligation to maintain the veteran's graves and the Town lot in the Springfield Street Cemetery and the Agawam Center Cemetery.

**Cable TV Commission** - Funds are requested to cover office supplies, maintenance of equipment costs and salaries for two part-time employees.

**Cultural Council** - Funding has been included to provide support for the programs offered by the Cultural Council. A state match of the Town's contribution will be sought.

**LINE ITEMS – PAGE FOUR**

**Veteran's Council** - These funds are to be used by the Veteran's Agent and the Veteran's Council to direct Memorial Day and Veteran's Day services in memory of the veterans of American wars. Funds in this account are used for purchasing urns, wreaths, flags, markers, bands, etc.

**Veteran's Benefits** - Chapter 115 of the General Laws requires the Town to actively and financially participate in the well-being of veterans; i.e., hospitalization, medical and direct aid. The Town is affiliated with the Western Hampden District for veterans services which includes Agawam, Southwick, Granville and Tolland, with the district office located in Agawam. The funds are paid to veterans or are used to pay bills directly on their behalf.

**Western Hampden District Veterans Office** - This line item reflects Agawam's share of the cost of operating the Veteran's Office.

**Lower Pioneer Valley Planning Commission** - This assessment is Agawam's share of the Pioneer Valley Planning Commission's annual costs as provided for in M.G.L. Chapter 40B.

**CATEGORY: RESERVE FUND**

**Reserve Fund** - The Reserve Fund is appropriated to provide for extraordinary or unforeseen expenditures which may occur during the year.

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## PERSONNEL SERVICES

### DEPARTMENT 660: BOARD OF APPEALS

Position	Position Title	Employees		Fiscal 2011 Budget	Salaries Fiscal 2012	Direct Benefits	Fiscal 2012 Recommended
		FY11	FY12				
217605	CHAIR., BD. OF APPEALS	1.0	1.0	\$ 1,450	\$ 1,000	\$ 450	\$ 1,450
217604	VICE CHR.,BD.OF APPEALS	1.0	1.0	\$ 600	\$ 600	\$ -	\$ 600
217603	CLERK,BD. OF APPEALS	1.0	1.0	\$ 1,700	\$ 800	\$ -	\$ 800
217602	ALT.,BD.OF APPEALS	2.0	2.0	\$ 300	\$ 300	\$ -	\$ 300
217503	SENIOR CLERK - PT	0.4	0.4	\$ 14,497	\$ 14,768	\$ -	\$ 14,768
	STIPEND-BD.APP.MTGS.	0.0	0.0	\$ 2,000	\$ 2,000	\$ -	\$ 2,000

		<u>5.4</u>	<u>5.4</u>	<u>\$ 20,547</u>	<u>\$ 19,468</u>	<u>\$ 450</u>	<u>\$ 19,918</u>
TOTALS							

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 665: CAPITAL IMPROVEMENTS

Account Description	Org Code	Object Code	Fiscal 2012 Recommended	Fiscal 2012 Adopted
HAMPDEN COUNTY LAND ACQUISITION	16610	58913	\$ 9,500	
STREET IMPROVEMENT PROGRAM	16610	52460	\$ 150,000	
DEPT. PUBLIC WORKS EQUIPMENT	16610	52450	\$ 150,000	
SIDEWALK REHAB & EXTENSION	16610	58914	\$ 5,000	
TRAFFIC LIGHT IMPROVEMENTS	16610		\$ 20,000	
DPW GPS VEHICLE TRACKING SYSTEM	16610		\$ 50,000	
ENGINEERING DIGITAL SCANNER & PRINTER	16610		\$ 25,000	
FIRE DEPARTMENT AIR COMPRESSOR	16610		\$ 40,000	
FIRE DEPARTMENT EMERGENCY BACKUP GEN	16610		\$ 12,000	
FIRE DEPARTMENT CARDIAC MONITORS & EX	16610		\$ 8,928	
GYM DOOR - JUNIOR HIGH SCHOOL	16610		\$ 25,000	

DEPARTMENT 665: CAPITAL IMPROVEMENTS

TOTAL

\$ 495,428

\$ -

**TOWN OF AGAWAM  
FISCAL YEAR 2012 BUDGET**

**CAPITAL IMPROVEMENT BUDGET**

1. Hampden County Land Acquisition: (\$9,500.00) Agawam acquired most of the holdings of the Hampden County government that were within its boundaries when the County dissolved. The Town must reimburse the other county communities for their share of these assets over the years ahead. The funds included in the Capital Budget meet the payment required in Fiscal Year 2012.
2. Street Improvement Program: (\$150,000.00) Funding is continued for the improvement and maintenance of our local roadways. Improvements include the construction, reconstruction, widening and resurfacing of roads and the installation and repair of drainage structures and systems. Funds will be utilized in combination with state Chapter 90 funding to meet routine maintenance and improvement requirements.
3. Department of Public Works Equipment: (\$50,000.00) An annual capital appropriation is included to provide for the ongoing replacement of equipment on a scheduled maintenance program. Funds may be carried from one fiscal year to the next in order to provide funding for high value, large Department of Public Works trucks and other capital equipment.
4. Sidewalk Rehabilitation and Extension: (\$30,000.00) The DPW Highway Divisions' Sidewalk construction and repair team will continue rehabilitation work on sidewalks throughout the community. Funds will be used to extend walks to provide connections to schools and recreation facilities.
5. Traffic Light Improvements: (\$20,000.00) Funds are included to provide for upgrades of equipment and software for existing traffic lights.
6. DPW GPS Vehicle Tracking System: (\$50,000.00) Increasing fuel costs require that mileage be reduced in order to decrease fuel consumption. Funds are requested to implement a GPS Vehicle Tracking System which will enable the Department of Public Works to monitor vehicle traffic and develop cost effective routes.
7. Engineering Digital Scanner and Printer: (\$25,000.00) The Engineering Department is in need of a new wide format printer and scanner for copying, printing and making digital scans of plans up to 36 inches in width. The current wide format printer is over ten years old and is no longer covered by a maintenance contract. Repairs to the current machine will soon become cost prohibitive.

## CAPITAL IMPROVEMENT BUDGET – PAGE TWO

8. Fire Department Air Compressor: (\$40,000.00) Funding is included to replace the Fire Department air compressor for the self-contained breathing apparatus at the Feeding Hills Station. This is a high pressure system used for filling fire fighting air tanks and the cascade filling station on the Heavy Squad vehicle.
9. Fire Department Emergency Backup Generator: (\$12,000.00) Funds are requested to replace the emergency back up generator at the Feeding Hills Station. The present generator is forty-three years old. It was converted from gasoline to natural gas twenty years ago. Repair and replacement parts are difficult to obtain. A new emergency back-up generator is requested.
10. Fire Department Cardiac Monitors and Extrication Equipment: (\$8,928.00) A grant in the amount of \$80,352.00 has been awarded by the Federal Emergency Management Agency and the Department of Homeland Security to provide for new cardiac monitors and extrication equipment for the Fire Department. Funds are requested to provide for the Town's required ten per cent match for this grant.
11. Gym Door – Junior High School: (\$25,000.00) The Junior High School is in need of a new folding door in the gym.

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 450: WATER FUND CAPITAL IMPROVEMENTS

<u>Account Description</u>	<u>Org Code</u>	<u>Object Code</u>	<u>Fiscal 2012 Recommended</u>	<u>Fiscal 2012 Adopted</u>
WATER DEPARTMENT EQUIPMENT	60144	58500	\$ 35,995	

DEPARTMENT 450: CAPITAL IMPROVEMENTS

TOTAL \$ 35,995 \$ -

**TOWN OF AGAWAM  
FISCAL YEAR 2012 BUDGET**

**CAPITAL IMPROVEMENT BUDGET**

**WATER FUND**

1. **Water Department Equipment Replacement:** (\$35,995.00) Replacement of water vehicles and equipment are managed as a program with a yearly funding level instead of an individualized basis. The Water Division has eight pieces included in the program with life expectancies ranging from eight to twelve years. Also included is a portion of the Deputy's, Superintendent's and Plumbing Inspector's vehicles. The total replacement cost comes to some \$300,850 and the \$30,300 budgeted reflects the average yearly cost.

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 440: WASTEWATER FUND CAPITAL IMPROVEMENTS

<u>Account Description</u>	<u>Org Code</u>	<u>Object Code</u>	<u>Fiscal 2012 Recommended</u>	<u>Fiscal 2012 Adopted</u>
WASTEWATER DEPT. EQUIPMENT	22544	58500	\$ 47,174	

DEPARTMENT 440: CAPITAL IMPROVEMENTS

TOTAL

\$ 47,174

\$ -

**TOWN OF AGAWAM  
FISCAL YEAR 2012 BUDGET**

**CAPITAL IMPROVEMENT BUDGET**

**WASTEWATER FUND**

1. **Wastewater Department Equipment Replacement:** (\$47,174.00) Replacement of wastewater vehicles and equipment are managed as a program with a yearly funding level instead of an individualized basis. The Wastewater Division has seven pieces included in the program with life expectancies ranging from eight to twenty years. Also included is a portion of the Deputy's and Superintendent's vehicles. The addition of the sewer cleaner vacuum truck this past year has driven up the annualized equipment cost. The total replacement cost comes to over \$538,950 and the \$47,174 budgeted reflects the average yearly cost.

# TOWN OF AGAWAM - FISCAL YEAR 2012 BUDGET

## DEPARTMENT 652 MUNICIPAL GOLF COURSE CAPITAL IMPROVEMENTS

<u>Account Description</u>	<u>Org Code</u>	<u>Object Code</u>	<u>Fiscal 2012 Recommended</u>	<u>Fiscal 2012 Adopted</u>
OTHER EQUIPMENT	65264	52050	\$ 60,000	

DEPARTMENT 652: CAPITAL IMPROVEMENTS

TOTAL \$ 60,000 \$ -

**TOWN OF AGAWAM  
FISCAL YEAR 2012 BUDGET**

**CAPITAL IMPROVEMENT BUDGET**

**AGAWAM MUNICIPAL GOLF COURSE FUND**

1. **Golf Course Equipment: (\$60,000.00)** An annual capital appropriation is included to provide for the ongoing replacement of equipment on a scheduled maintenance program. Funds may be carried from one fiscal year to the next in order to provide funding for high value, large Municipal Golf Course capital equipment.