

AGAWAM HIGH SCHOOL PROJECT – Agawam, MA

SCHOOL BUILDING COMMITTEE (SBC) MEETING #13

September 11, 2023

Agawam Public Library

3:00PM

Meeting Minutes for September 11, 2023

A scheduled meeting of the Agawam High School Building Committee was held on September 11, 2023 at 3:00pm at the Agawam Public Library. Committee members and attendees present were:

<u>Voting Member</u>	<u>Present</u>	<u>Absent</u>	<u>Notes</u>
William Sapelli-Chair		X	
Jim Blain	X		
Jennifer Bonfiglio	X		
Raymond Casella		X	
Robert Clickstein	X		
Louis Conte		X	
Dawn DeMatteo	X		
Sheila Hoffman	X		
Timothy Karetka	X		
Brian Melloni	X		
Brian Pagella		X	
Anthony Suffriti	X		
Robin Wozniak	X		
Christopher Caputo	X		
<u>Project Team Members</u>			
Linda Liporto	X		Leftfield - Senior Project Manager
James Riefstahl	X		Leftfield - Project Director
Jim Rogers		X	Leftfield - Owner
Adele Sands		X	Leftfield - Education Liaison
Kent Kovacs		X	Flansburgh - Principal-in-Charge
Jessica Libby	X		Flansburgh – Project Architect
Russ Higgins	X		

7 voting members required for a quorum

Meeting was called to order by Anthony Suffriti at 3:08 pm.

1 – Agenda

Linda Liporto went through the agenda for the meeting.

2 – Approval of Meeting Minutes

Jennifer Bonfiglio made a motion to approve the minutes of August 28, 2023. Chris Caputo seconded the motion. No discussion occurred. It was approved 9-5-0-0 (yes-absent-abstain-no).

3 – Approval of Invoices

Linda Liporto went through the budget and current status of spending, including the latest invoice from Flansburgh now billing from Environment & Site. Jennifer Bonfiglio made a motion to approve the LeftField and Flansburgh invoices for August services. Chris Caputo seconded the motion. No discussion occurred. It was approved 9-5-0-0 (yes-absent-abstain-no).

4 – Designer Updates

Russ Higgins of Flansburgh Architects provided updates to the site and building plans, which now included 3D massing models for review. In discussion on the building systems and the new Massachusetts Energy Code, the project learned that Agawam did not opt-in to the specialized Opt-in code.

5 – Public Comment

There was no public comment.

6 – New Business

There was no new business.

7 – Adjournment

A motion to adjourn was made by Chris Caputo, seconded by Rob Clickstein. The motion was carried unanimously, via voice vote. The meeting was adjourned at 3:40PM.