

# Agawam Planning Board August 17, 2023

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## MEMBERS PRESENT:

Violet Baldwin, Acting Chairman  
Michael DiLullo  
Frank DeStefano  
Charles Elfman

## ALSO PRESENT:

Taryn Egerton  
Stefanie Kesecker

Acting Chairperson Baldwin called the meeting to order at 6:00 pm.

### 1. FORM A-North West Street-Brown

John Masuck with R. Levesque Associates, Inc. was present for this agenda item. He explained that two smaller lots are being created on the front portion of this large parcel. Ms. Baldwin asked if there was enough frontage. Mr. Masuck stated yes, and both Engineering and Inspection Services have reviewed the FORM-A and had no comments or concerns.

Motion was made by Mr. Elfman and seconded by Mr. DiLullo to approve the Plan for Brown on North West Street under “Subdivision Control Law Not Required.”

VOTE 4-0-0

### 2. Bond Release-28 Cynthia Place-Champagne

Engineering requested more time to inspect and make a recommendation.

Motion was made by Mr. DeStefano and seconded by Mr. Elfman to table the Bond Release-28 Cynthia Place-Champagne, until the September 7, 2023 meeting.

VOTE 4-0-0

### 3. SITE PLAN-685 South Westfield Street-DePalma

John Furman with VHB was present to give the Board an overview of progress. He stated DPW had been previously concerned about the topography of this plan. Mr. Furman stated his firm received the plan from another firm that had made an error omitting a property line causing the plan to be off by approximately 10ft. He stated the project is the same, but everything has shifted. He stated the last time this proposed Site Plan came before the Board a sidewalk waiver was requested. He stated the developer has added a second sidewalk along the upper housing section along with crosswalks that connect the inner and outer sidewalk loops. He stated there is not room outside the site for two sidewalks due to a 60ft culvert. He also stated the Board had previously questioned where the children would wait to be picked up by the school bus. He stated the school department would not come inside the location as it was a private drive so there

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will be an area in the front near South Westfield Street with benches. In addition, he stated a school bus waiting area will be near the driveway intersection for children to utilize while waiting for the bus. He went on to say a mail kiosk would be on the other side of the roadway. He stated the plan was continuing to be worked on and adjusted in the last two months. He went on to say they received 75 comments from Engineering to which they have prepared a formal written response. Mr. Furman requested to continue this project until the September 7, 2023 meeting.

Motion was made by Mr. DiLullo and seconded by Mr. DeStefano to continue this SITE PLAN-685 South Westfield Street-DePalma until the September 7, 2023 meeting.

VOTE 4-0-0

#### 4. APPROVAL OF MINUTES-August 3, 2023

Motion was made by Mr. DeStefano and seconded by Mr. DiLullo to approve the August 3, 2023 minutes.

VOTE 3-0-1 (Elfman)

#### 5. Correspondences

There was nothing for this agenda item.

Motion was made by Mr. Elfman and seconded by Mr. DiLullo to adjourn the meeting.

VOTE 4-0-0

Meeting adjourned at 6:15pm.