

AGAWAM HIGH SCHOOL PROJECT – Agawam, MA

SCHOOL BUILDING COMMITTEE (SBC) MEETING #5

May 8, 2023

Agawam Public Library Community Room

3:00PM

Meeting Minutes for May 8, 2023

A scheduled meeting of the High School Building Committee was held on May 8, 2023 at 3:00pm at the Community Room at the Library. Committee members and attendees present were:

<u>Voting Member</u>	<u>Present</u>	<u>Absent</u>	<u>Notes</u>
William Sapelli-Chair	X		
Jim Blain	X		
Jennifer Bonfiglio	X		
Raymond Casella		X	
Robert Clickstein	X		
Louis Conte		X	
Dawn DeMatteo	X		
Sheila Hoffman	X		
Timothy Karetka	X		
Brian Melloni	X		
Brian Pagella	X		
Anthony Suffriti		X	
Robin Wozniak		X	
Christopher Caputo		X	
<u>Project Team Members</u>			
Linda Liporto	X		Leftfield - Senior Project Manager
James Riefstahl	X		Leftfield - Project Director
Jim Rogers		X	Leftfield - Owner
Adele Sands		X	Leftfield - Education Liaison
Jay Faxon		X	LeftField MEP
Kent Kovacs	X		Flansburgh - Principal-in-Charge
Vince Dubé		X	Flansburgh - Project Manager
Madeleine Le		X	Flansburgh - Project Architect
Roberta Nardi		X	Flansburgh - Project Designer

7 voting members required for a quorum

Meeting was called to order by Chair-Mayor Sapelli at 3:06pm.

1 – Agenda

Linda Liporto went through the agenda for the meeting.

2 – Approval of Meeting Minutes

Mayor Sapelli made a motion to approve the minutes of March 27, 2023. Jennifer Bonfiglio seconded the motion. No discussion occurred. It was unanimously approved via roll call vote.

3 – Approval of Invoice(s)

Linda Liporto requested a vote to approve LeftField’s invoices for March and April totaling \$35,000. Mayor Sapelli made the motion to approve, seconded by Brian Pagella. No discussion occurred. The motion was unanimously approved via roll call vote.

4 – OPM & Designer Updates

MSBA Reimbursement Process & Procedures: James Riefstahl provided an overview of how the MSBA reimbursement process works. At the conclusion, LeftField reminded the SBC that reimbursement is not a simple formula of total project cost times the MSBA reimbursement rate. Rather, it is complex formula with the MSBA reimbursing only on MSBA-deemed eligible costs.

Linda Liporto presented on the cost drivers and impacts of the recent and current inflation.

Designer Update: Kent Kovacs of Flansburgh Architects presented a high-level FS/SD design schedule. He also presented the findings from their existing conditions surveys to date via plans, space summary table, narratives and photos. They also presented the current building’s existing programmatic breakdown; circulation patterns; multiple level changes; and natural light study.

Flansburgh also presented its findings on what were school spaces in the building vs District or City spaces. The MSBA will generally only reimburse on school specific spaces. As such, a separate project task will be to identify what will remain at the new high school, and what must find a new location elsewhere in the city prior to construction.

7 – Public Comment

There was no public in attendance, therefore no public comment.

8 – New Business

There was no new business.

9– Next Meeting

The Committee and Project Team agreed to schedule the SBC meetings for every 2nd and 4th Monday of the month, at 3pm, in the Agawam Public Library Community Room, with the option to be hybrid and/or virtual as desired. The next meeting is scheduled for **June 12, 2023**.

10 – Adjournment

A motion to adjourn was made by Brian Pagella, seconded by Mayor Sapelli. The motion was carried unanimously, via voice vote. The meeting was adjourned at 4:28pm.