

AGAWAM HIGH SCHOOL PROJECT – Agawam, MA

SCHOOL BUILDING COMMITTEE (SBC) MEETING

February 14, 2023

Zoom Meeting

3:00PM

High School Building Committee

William Sapelli- Chair	Jim Blain	Jennifer Bonfiglio	Raymond Casella
Robert Clickstein	Louis Conte	Dawn DeMatteo	Sheila Hoffman
Timothy Karetka	Brian Melloni	Brian Pagella	Anthony Suffriti
Robin Wozniak	Christopher Caputo		

LeftField

Jim Rogers	James Riefstahl	Linda Liporto	Jay Faxon
Adele Sands			

Meeting Minutes for February 14, 2023

A scheduled meeting of the High School Building Committee was held on February 14, 2023 at 3:00pm at the Community Room at the Library. Committee members and attendees present were:

<u>Voting Member</u>	<u>Present</u>	<u>Absent</u>	<u>Notes</u>
William Sapelli-Chair	X		
Jim Blain	X		
Jennifer Bonfiglio	X		
Raymond Casella		X	
Robert Clickstein	X		
Louis Conte		X	
Dawn DeMatteo	X		
Sheila Hoffman	X		
Timothy Karetka	X		
Brian Melloni		X	
Brian Pagella	X		
Anthony Suffriti	X		
Robin Wozniak	X		Arrived at 3:07pm
Christopher Caputo	X		
<u>Project Team Members</u>			
Linda Liporto	X		Leftfield - Senior Project Manager
James Riefstahl	X		Leftfield - Project Director
Jim Rogers		X	Leftfield - Owner
Adele Sands		X	Leftfield - Education Liaison
Jay Faxon		X	LeftField MEP

Meeting was called to order by Chair-Mayor Sapelli at 3:05pm.
(7 voting members required for a quorum).

1 – Introductions

James Riefstahl and Linda Liporto briefly went through the agenda for the meeting.

2 – Approval of January minutes

Mayor Sapelli made a motion to approve the minutes of January 10, 2023. Christopher Caputo seconded the motion and it was unanimously approved via roll call.

3 – Approval of Invoice(s)

Linda Liporto requested a vote to approve LeftField's invoice for January totaling \$15,000. Jennifer Bonfiglio made the motion to approve, seconded by Dawn DeMatteo. The motion was unanimously approved via roll call vote.

4 – OPM & Designer Update

Linda Liporto and James Riefstahl, LeftField gave an update on the Designer Selection Process by summarizing the Advertisement that was posted on 1/4/23, the subsequent walkthrough on 1/9/23 and gave a list of companies that attended the walkthrough. Proposals were due on 2/1 and three companies submitted proposals – the companies were Caolo & Bieniek, Flansburgh and JCJ Architecture. Next steps will be the Designer Selection Process with the DSP, starting with an internal meeting with the Agawam panel members on 2/17 and then the DSP Panel meeting on 2/28.

Next James Riefstahl went through some of the initial design concepts that were presented by the three firms in their proposals. The concepts show different site options with ideas of renovated building layouts and options of locations for the buildings on the existing site.

The last slide in the presentation gave a brief overview of the current schedule for the project.

4 – Public Comment

There was no public in attendance, therefore no public comment.

5 – New Business

There was no new business.

6-Adjournment

A motion to adjourn was made by Christopher Caputo, seconded by Mayor Sapelli. The motion was carried unanimously, via roll call vote. The meeting was adjourned at 4:23pm