



AGAWAM COUNCIL ON AGING and SENIOR CENTER

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Council on Aging Minutes January 23, 2018 3pm Agawam Senior Center Conference Room

Present: Edythe Chiba, Robert Kadis, Lou Massoia, Victoria Kania, Loren Forastiere, Helen Fontaine, Lindalee Davis, Kristina Lynch, Abbe McLane, Michael Squindo, Muriel Birchenough, Phyllis Parzych.

Guests: James Woods, Ginny Czuprynski, Dan Stallone and Jackie Owens

Meeting called to order at 3:01 PM

- I. Minutes from last meeting were reviewed.** Changes needed as followed: change “full” to “fill” under Director’s Report and change the spelling of Sue McNiesh. Motion was made by Lucille Drewnowski to accept noted changes and seconded by Lou Massoia.
- II. Chairperson’s report** – Welcomed visitors: James Wood, Ginny Czuprynski – Shine Council and who is interested in coming onto the board, Dan Stallone – member of Friends and who is interested in coming onto board, and Jackie Owens from the Agawam Cultural Council.
- III. Committee Reports**
 - A. Friends Report** – *Tabled Friends report until next month.*
- IV. Director’s Report**
 - a. Pool Room**
 - i.* Membership – Pool Room users will have a membership fee \$20/year with \$5 of the membership will go to Friends, \$15 for pool room maintenance needs.
 - ii.* One pool table was replaced with 9’ table and there is another table to sell which is in the process of happening with the Mayor’s office.
 - b. Fitness Room**
 - i.* Fitness equipment has been re-arrange for safety and efficiency, and now have a multi-purpose area for stretching, etc. The puzzle table remains. Bob Kadis expressed concern about area used as Green Room for Agawam Cultural Council/Dan Kane performance. It was suggested that any room use concerns for those occasional uses can be discussed on an individual basis.

- ii. Looking at Matrix Equipment and options to lease vs. own. Looking to bring in two new treadmills soon and future plan is to replace all equipment over the next three years.
- iii. Investigating to have the option to have individual audio vs. open audio so people may have the choice of what they listen to while exercising.
- c. ***Inclement Weather Policy*** - Purpose to make it public awareness of specifically what is open or closed. Mike will present to Mayor and will present his findings to the COA board.
- d. ***December 2017 Statistics***
 - i. December 2017 average use was 174.9 people/day.
 - ii. December 2016 average use was 167.73 people/day
 - iii. Goal is 201 people/day

V. Old Business -

- a. ***Updating By-Laws*** - Article 6 – Committee was discussed and changes were noted. Mike suggested to have Town Clerk’s input on Executive Committee changes and he will report back at next meeting. Review of by-law changes will be at a future meeting.

VI. New Business

- a. ***Calendar Management*** - Bob Kadis made a suggestion to have more individuals at the Senior Center have access to make changes to there is not a delay in information communicated. It was explained that there is a concern for having too many individuals have access and the potential for error, so for now it will remain as is.
- b. ***Policy Sub-Committee***
 - 1. Purpose is to have more input from the board on how the senior center is driven. The new Mayor is interested in what are our policies in place or written.
 - 2. The goal is to get more written vs. conceptual policies in place. Perhaps meeting once a month.
 - 3. There would need to be at least three people on the subcommittee
- c. ***Open Seat on COA Board*** - Pat Murphy has resigned from the COA Board as of January 10, 2018
- d. ***Guest Jackie Owens from Cultural Council asked to speak***
 - i. Agawam Cultural Council is looking for helpers to set-up and break down chairs, etc. for productions.
 - ii. Bob Kadis asked the director Michael Squindo to rethink the way the building is used. It was suggested that this topic be tabled for future conversations for the policy sub-committee

At 4:00pm motion to adjourn the meeting was made by Lou Massoia and seconded by Bob Kadis and unanimously voted yes.

The next meeting will be scheduled for Tuesday, February 27, 2018 at 3:00 pm in the Agawam Senior Center Conference room. If you are unable to attend please call the COA office.

Respectfully submitted,
Loren Forastiere