

Town of Agawam
Community Preservation Committee
Executive Session Minutes
December 1, 2010

Members Present: Henry Kozloski; Chair, Louis Russo-Vice-Chair, Richard Maggi, Tom Tierney, Richard Bennett, Vi Baldwin, Corinne Wingard, Ray Moreau, Others Present: Jennifer Bonfiglio; CPA Secretary

1. Motion to go into executive session by Tom Tierney. Second by Ray Moreau. All in Favor.
2. Personnel: Jennifer Bonfiglio provided a history of merit increase given to her in May, 2010.
 - In May 2010, a motion to approve a 3% step increase effective on anniversary date of hire and 3% cost of living increase effective 7/1/10 for Jennifer Bonfiglio, Administrative Assistant was done. Since that date, the Clerical Union had been notified that a cost of living increase would not be given and the CPA the committee had not been notified of this. Even though Jennifer is not in the clerical Union for her position with CPA, she had agreed that it would be best not to proceed with the increase.
 - A letter was received from Attny. Goscia questioning the merit increase at the direction of the Personnel Director. Since Jennifer is not in the Clerical Union for this position but may receive some benefits of that union, and the merit increase had been based also on the clerical union steps, the Law department feels that Jennifer is not eligible for the step increase at this time.
 - Tom Tierney motions to contact the CPA coalition to obtain information on legal standings of administrative costs. Second by Vi Baldwin Vote: Unanimous
 - Motion to table the agenda until next meeting. Second By Ray Moreau. Vote: Unanimous.
3. Motion to come of out of executive session by Richard Bennett, Second by Vi Baldwin. All in favor.