

Town of Agawam
Community Preservation Committee

Minutes
April 27, 2011

Members Present: Henry Kozloski; Chair, Richard Bennett, Vi Baldwin, Corinne Wingard, Ray Moreau, Christine Thompson, Louis Russo, Richard Maggi, Tom Tierney
Others Present: Jennifer Bonfiglio; CPA Secretary

Meeting called to order at 6:30 PM by Chairman Kozloski.

1. ***Approval of minutes:*** Motion to approve minutes of March 23, 2011 by Ray Moreau. Second by Vi Baldwin. All in favor. Louis Russo and Richard Maggi abstained.
2. ***Application for Funding- Chair Lift:*** Motion to withdraw chair lift application at the request of the applicant by Vi Baldwin. Second by Louis Russo. All in favor.
3. ***Application for Funding- Clerk's Office Laser Fiche upgrade:*** Motion to accept application by Dick Bennett. Second by Christine Thompson. All in favor. Discussion: Jeff Hulbert, IT Director, was approached by the vendor for an upgrade to the Laser Fiche system that supports the historical records preservation in the Town Clerks office. He received a proposal from General Code who is on the state contract list. Richard Maggi asked if any complaints on the current system. Jeff indicated there are not, although this will give more functionality to the office. The at the biggest motivation to upgrade. The new model will keep the system current. It is not an issue yet, but if we did not upgrade we would eventually have to re-buy the product because there would not be any support for the older version. Upgrades are always anticipated. Corinne Wingard states that on page 9 of the application it mentions software updates, training and future expansion. She asks if it will continue to cost money. Jeff agrees that there may be additional expenses and the software will need to be maintained to continue to support. Vi states that the proposal is over 6 months old. Jeff has confirmed that they will still honor the price. He also states they are on a state contract. It is the same company that installed the software, just a newer product. Tom Tierney asks what is included in the \$7,612 cost. Rich Bennett asks if Jeff will come back for additional funding for future upgrades. Corinne states that CPA may consider paying this time, but feels that it should be a part of the IT budget going forward. Jeff agrees and does not have a problem with that. Motion to call a question. Second by Christine, All in favor. Motion to approve funding of \$7,612 by Louis Russo. Second by Ray Moreau. Discussion: Vi Baldwin states that the condition shall be that the price is the same as that quoted in October 2010. Vote: Yes: Ray, Henry, Louis, Vi, Christine, Richard B., Corinne and Tom. No: Richard M.
4. ***Closing Accounts***
 - Motion by Louis Russo to close account and turn back unused funds of \$26.34 from 61152-58413; Thomas Smith House. Second by Vi Baldwin. All in favor
 - Motion by Richard Bennett to close account and turn back unused funds of \$700.00 from 61152-58412; School Street Barn Repair. Second by Louis Russo. All in favor.
 - Motion by Louis Russo to close account and turn back unused funds of \$639.00 from 61152-58410; ADA Playscape. Second by Vi Baldwin. All in favor
 - Motion by Louis to close account and turn back unused funds of \$5,472.86 from 61152-58408; Historical Records Preservation. Second by Tom Tierney. All in favor.
5. Motion to close public meeting and go directly into a public hearing at 7:00 PM by Corinne Wingard. Second by Vi Baldwin Vote: Unanimous